|  |  |
| --- | --- |
| **Applicant Name:** | (please add your name to the header as well) |
| **CSULB ID:** |  |
| **Faculty Name:** |  |
| **Title:** |  |
| **Institution:** |  |
| **Email:** |  |

**Dear Reference/Recommender,**

You have been selected to act as a reference and provide a recommendation to the CSULB HSI STEM Summer Bridge to The Beach Program. This program aims to provide transfer students with an understanding and appreciation of the research experience to promote their successful transition to a STEM baccalaureate program at CSULB. The HSI STEM Program staff depends on and appreciates your careful appraisal of the below named student’s potential. Please evaluate the student listed above by completing the following information:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Outstanding  (highest 5%) | Very Good  (highest 25%) | Average  (upper 50%) | Below Average  (lowest 25%) | Extremely Low (lowest 5%) | No  Basis to Evaluate |
| Academic potential |  |  |  |  |  |  |
| Motivation to learn |  |  |  |  |  |  |
| Cooperation in group work |  |  |  |  |  |  |
| Ability to work independently |  |  |  |  |  |  |
| Ability to overcome obstacles and challenges |  |  |  |  |  |  |
| Oral communication skills |  |  |  |  |  |  |
| Writing skills |  |  |  |  |  |  |
| Emotional maturity |  |  |  |  |  |  |
| Overall maturity level |  |  |  |  |  |  |
| Determination |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Recommender Name:** |  | **Department:** |  |
| **Email:** |  | **Phone:** |  |

**SUBMISSION INSTRUCTIONS:**

* Both the Faculty Recommendation Form (this document) and a Letter of Recommendation must be submitted in order for your application to be complete.
* The Faculty Recommendation Form (this document) and a Letter of Recommendation must be from the same recommender.
* The recommendation may **ONLY** come from a STEM professor, lab instructor, or STEM Program Director/Coordinator.
* Please submit this completed form and your recommendation letter **electronically** to [HSI-stem@csulb.edu](mailto:HSI-stem@csulb.edu) **by April 5, 2020**.

**Please DO NOT return this form to the student.**

**GUIDELINES FOR THE LETTER OF RECOMMENDATION:**

* Detail the student’s personal and academic strengths, personality characteristics, and areas for improvement that would impact the program.
* Discuss the student’s potential for success as both a research student and a STEM student at CSULB.
* Address any concerns or challenges to help us better understand how we can tailor the program to meet his/her needs.
* Keep the Letter of Recommendation within 300 words.

**Note:** The student’s application will not be considered unless **both** the Faculty Recommendation Form and Recommendation Letter have been submitted electronically to [HSI-stem@csulb.edu](file:///C:\Users\018832370\Downloads\HSI-stem@csulb.edu).

On behalf of the CSULB HSI-STEM program, thank you for your support and service.