

**Academic Senate of California State University, Long Beach
PARC Council Annual Report**

Academic Year: 2017-2018

Name of Council: Program and Assessment Review Council (PARC)

Prepared by: Nielan Barnes, PARC Chair

Date: May 2017

Membership:

Vacant: ASI (1 member); CED (2 members); CLA (1 member); Lecturer (1 member); CAPS/SS (1); VP for Student Services (1).

Participating Membership: Forde, Sarah (ASI); Chung, Hyeesoo (Sally) (CBA); Washburn, Mark (CBA); Vogel, Brenda (CHHS); Brocato, Jo (CHHS); Barnes, Nielan (CLA); Frey, Elaine (CLA); Loewe, Ron (CLA); Gredig, Thomas (CNSM); Tsai, Houg-Wei (CNSM); Englert, Burkhard, (COE); Lo, Roger (COE); Proctor, Mariah (COTA); Johnson, Lorin (COTA); Gardner, Gabriel (UL).

Ex-Officio: Cormack, Jody (VP Academic Affairs designee); Laws, Mishelle (VP DAF designee); Sayegh, Sharlene (Director, Program Review & Assessment); Apitz, Juan (for Albawaneh, Mahmoud, IR & A).

Membership Resignation: Ceia, Laura (CLA); Mejia, Melissa (ASI).

Membership Replacement: None.

Membership Liaison: None.

Officers: Nielan Barnes, Chair; Jo Brocato, Vice-Chair; and Brenda Vogel, Secretary

Steering Committee: Nielan Barnes, Chair; Jo Brocato, Vice-Chair; and Brenda Vogel, Secretary; Jody Cormack, Provost and Senior Vice President for Academic Affairs Designee; and Sharlene Sayegh, Director, Program Review and Assessment.

Matters Reported to the Senate: 1) Request to Academic Senate Chair and Colleges for replacements/representatives for vacant seats on the PARC Council. Request to Academic Senate Chair to monitor attendance and submit letters documenting service to PARC accordingly.

Actions taken by the Council: In 2016-17, the PARC completed 11 program reviews (see table below).

Year	Program Reviews
2017-18	11
2016-17	14
2015-16	1

2014-15	3
2013-14	10
2012-13	11
2011-12	6
2010-11	9
2009-10	17

1) Completed Degree Program Reviews/Recommendations

-Philosophy Department

BA Philosophy
 Honors in Philosophy
 Minor in Philosophy
 Master of Arts in Philosophy

-Health Care Administration – MS in Health Care Administration

-Math Department

BS Mathematics
 MS Mathematics
 MS Applied Statistics

-Department of Romance, German, Russian Languages and Literatures

Master of Arts Degree in French
 Master of Arts Degree in German
 Master of Arts Degree in Italian
 Master of Arts Degree in Spanish
 Bachelor of Arts Degree in French
 Bachelor of Arts Degree in German
 Bachelor of Arts Degree in Italian
 Bachelor of Arts Degree in Spanish
 Minor in Russian
 Single Subject Credential Program in World Languages: Languages Other Than English

-Bob Cole Conservatory of Music

BA Music
 BM Music
 MA Music
 MM Music

-English Department
BA English
MA English
MFA Creative Writing

-American Studies Department
B.A. in American Studies
Minor in American Studies

-Liberal Studies Department – BA in Liberal Studies

-Nutrition Department – MS in Nutrition Science (UPRC report presentation in AY 2018-19)

2) Completed Academic Support Program Reviews/Recommendations:

-University Center for Undergraduate Advising
-Bickerstaff Academic Center for Student-Athlete Services (UPRC report presentation in AY 2018-19)

3) Program Reviews in Department Consultation Phase:

4) Program Reviews moved to the 2018-2019 Program Review Cycle:

Completed External Reviews with receipt of External Review Report (Accreditation):

-Public Policy and Administration

Completed External Reviews with receipt of External Review Report (Traditional):

-Classics & Comparative World Literature (UPRC report is pending)
-Film and Electronic Arts (UPRC report is pending)

Completed External Reviews with pending receipt of External Review Report (Traditional):

NA

Self-study(s) received:

Self-study extensions granted:

International Studies (for 2018-19 Academic Year)

Internal Proceedings / Discussion Occurred: 1) Conducted AY 2017-2018 organizational meeting: reviewed PARC charge, officer duties, and elected officers. 2) Reviewed the “Program Review in a Nutshell.” 3) Reviewed Elements of the Self-study for Degree Granting Programs. 4) Reviewed the Elements of the Self-study for Academic Support Units. 5) Discussed “Navigating Assessment at CSULB.” 6) Reviewed Academic Senate Rules and Regulations regarding council absences. 7) Reviewed entire program review process. 8) Reviewed the 2015-2016 Themes. 9) College and Department assessment efforts. 10) Review of Institutional Research website. 11) Regularly reviewed the PARC Program Review Schedule/Team Assignments.

Commented [SS1]: What is meant by this? MOU phase? Self-study writing? Unclear.

Presentation / Reports Received: None to report.

Miscellaneous: Chair/Steering Committee: 1) Presented or responded to questions regarding the Program Review Process from Departments upon request. 2) Assisted Departments with Self-study document preparation. 3) Assisted Departments with data for self-study required tables. 4) Facilitated completion of department self-studies.

Issues / Recommendations to the Academic Senate: 1) Requests to fill Council membership vacancy and monitor attendance.