**California State University, Long Beach**

**Program and Assessment Review Council**

**Minutes**

December 7, 2016

**2:00 – 3:30 p.m. / BH - 302**

* Call to Order at 2:02 pm by Jo Brocato, Vice-Chair
* Present: M. Albawaneh (IR/A); J. C. Apitz (IR/A), J. Brocato, Vice-Chair (Social Work); B. Englert (Computer Engineering & Computer Science; ( L. Gatlin (Art); T. Gredig (Physics and Astronomy); L. Johnson (Dance); M. Laws (Administration & Finance); S. Platt, Secretary (Assessment, Student Affairs); S. Sayegh (Program Review & Assessment); C. Yamagiwa (Student rep); B. Vogel (Criminal Justice)
* Absent: N. Barnes, L. Ceia, , T. Travis, H. Tsai, Y. M. Wang
* Approval of Agenda MSP
* Approval of Minutes: November 2, 2016 MSP
* Next PARC meeting is February 1, 2017 in BH-302 at 2pm
* Announcements
* Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please bring your electronic device or print material to the meeting.
* New Business
* Institutional Research & Assessment presentation by Juan Carlos Apitz and Mahmoud Albawaneh of PARC tables and data through Tableau; first meeting to see what PARC needs. Program is still being developed; currently in phase I for the basics. More data can be added in further phases. Mahmoud gave a demonstration of Tableau features currently being used by Data Fellows. These data may be particularly useful for departments to help tell the narrative part of their story. PARC may have a chance in the future to obtain training in a computer lab.
* Unfinished Business:
* UPRC Report Signatures
* Physical Therapy – Nielan
* History – Jo
* Recreation and Leisure Studies – Nielan
* Sociology – PARC EXEC
* Biology – Tiffini and Jinlee
* Physics – Nielan, Lorin, Tangan
* Computer Engineering – PARC EXEC
* Science Education – Barbara Le Master

Sharlene reminded everyone that there will be a number of external reviews in the spring and she will be making assignments in the spring.

Adjournment at 3:15 p.m.; these minutes have been approved.