**California State University, Long Beach**

**Program and Assessment Review Council**

**Minutes**

October 19, 2016

**2:00 – 3:30 p.m. / BH - 302**

* Call to Order at 2:06 pm
* Present: M. Albawaneh (IR/A); J. C. Apitz (IR/A), N. Barnes, Chair (Sociology); J. Brocato, Vice-Chair (Social Work); L. Ceia (RGRLL), H. Chung (Accountancy); T. Gredig (Physics and Astronomy); W.Mishelle Laws, (Admin/Finance), C. Lindsey (Vice-Provost, Dean Grad St); S. Platt, Secretary (Assessment, Student Affairs); C. Yamagiwa (ASI); B. Vogel (Criminal Justice); Y. Wang (Information Studies)

Absent: L. Gatlin (Art); L. Johnson (Dance), A. Pavlova (ASI); T. Travis (Library)

* Approval of Agenda MSP
* Approval of Minutes: October 5, 2016 MSP
* Announcements
* Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please bring your electronic device or print material to the meeting.
* Next PARC meeting is November 2, 2016 in BH-302 at 2pm. Two reviews scheduled at this meeting. Remaining meeting dates for the fall semester are November 16 and December 7.
* New Business
* Program Review Presentations
1. BA in Recreation and Leisure Studies, Time Certain: 2:15pm

Guests: Jennifer Ostergren, Associate Dean, College of Health & Human Services;

Heewan Yang, Chair, Recreation & Leisure Studies

Recommendations approved by PARC (MSP)

Presented by Nielan Barnes on behalf of the UPRC

1. BA in Sociology, Time Certain: 2:50 pm

Guests: Dan O’Connor, Associate Dean, College of Liberal Arts; Kris Zentgraf, Chair, Sociology

Presented by Sharlene Sayegh on behalf of the UPRC

Recommendations approved by PARC (MSP)

VI. Executive Session:

Sharlene reminded Council members of the process of distributing the UPRC report to the department for review. Historically, the Council sends departments the completed report to review, and they have 15 working days to submit corrections on errors of fact. If the corrections to factual errors do not change the report in substance or recommendations, the report is not resubmitted to the department.

She mentioned that PARC will now include not only department graduation rates, but also college and university rates for comparison. IR/A will suggest PARC tables for department self-studies and UPRC reports that are in alignment with how the CSU looks at graduation rates given goals for Graduation 2025.

VIII. Adjournment

Adjournment at 3:38 p.m.; these minutes have been approved.