**California State University, Long Beach**

**Program and Assessment Review Council**

October 7, 2015

**2:00 – 3:30 p.m. / BH - 302**

**Please notify the Chair if you are unable to attend.**

**(**[**keith.freesemann@csulb.edu**](mailto:keith.freesemann@csulb.edu)**)**

*Present*: E. AcholaN. Barnes, J. Brocato, J. Flemming, K. Freesemann, L. Gatlin, T. Gredig, M. Laws, C. Lindsay, S. Platt, R. Rodriguez, S. Sayegh, D. Stout, T. Travis, H.W. Tsai, YM. Wang, M. Washburn.

Absent (excused): K. Chun, L. Johnson

Guests: M. Albawaneh (IR & A Director), R. Weitzman (R & A)

* Call to Order at 3:10
* Introductions
* Approval of Agenda
* Approval of Minutes for September 16, 2015 PARC Meeting.
* Announcements
* Reminder: PARC business is conducted electronically via BeachBoard. Please bring your electronic device or print material to the meeting. All PARC Members are enrolled in the PARC BeachBoard organization. Council members access the PARC BeachBoard via their student tab.
* Fall 2015 Meeting Dates: October 7, October 21, November 4, November 18, December 2, and December 9 (hold date).
* Spring 2016 Meeting Dates: January 20 (No Meeting), February 3, February 17, March 2, March 16, April 6 - No Meeting, April 20, May 4, and May 11 (hold date).
* Next PARC meeting is October 21, 2015 in BH-302.
* New Business:

1. Outcomes Alignment and Assessment – now in year 10 of the cycle. Assessing level of linkages and integration between the program, college and university student learning outcomes. Every Dept received a letter from PARC re: level of vertical alignment beginning in Summer 2014; PARC members can ask Department Chair for letter.

Sharlene presented on the Learning Outcomes alignment project (see PDF). Explained links and differences between learning/teaching goal, learning outcome (for student) and learning opportunity/action as connected to institutional outcomes. Program and GE outcomes are assessed every two years; department self studies should include discussion of direct and indirect assessment practices, data and application toward program improvement.

Alignment includes internal (class), vertical (program) and horizontal (university) integration of SLOs. WASC core competencies are included as part of accreditation requirements and should be practiced at the program level and drill up and down across the curriculum. This requires consideration of the nature of direct and indirect forms of assessment at the course level. Learning outcome, instruction and assessments must be integrated and linked. Course learning outcomes must be in the syllabus for courses; the issue of Department awareness of need to include SLOs in all course SCOs and then ensure translation of SLOs into all course syllabi through same course sections. The additional question of how SLOs may align and/or translate with online courses may require setting up a cycle of reviewing and updating SCOs across the University, possibly as part of the regular PARC review process. Curriculum committees at Dept and College level are also responsible for the review of SCOs as well.

1. PARC Data
2. Program Review Presentations: None

VI. Unfinished Business:

1. Update: 2015-2016 Program Review Schedule- . For UPRC members who have questions and/or can’t finish reports due to lack of data please send the report to the PARC Exec asap.

VIII. Adjournment