**California State University, Long Beach**

**Program and Assessment Review Council**

**Minutes**

May 11, 2016

**2:00 – 3:30 p.m. / BH - 302**

**Please notify the Chair if you are unable to attend.**

**(**[**keith.freesemann@csulb.edu**](mailto:keith.freesemann@csulb.edu)**)**

**Present:** E. Achola, N. Barnes, J. Brocato, K. Chun, K. Freesemann, L. Gaitlin, M. Laws, C. Lindsay, S. Platt, R. Rodriguez, S. Sayeh, T. Travis, H.W. Tsai, Yu-Ming Wang.

**Excused Absent:** B. LeMaster, J. Stallones.

**Guests:** Dan O’Connor, Assoc. Dean College of Liberal Arts; Jose Moreno, Chair of CHLS; Paul Larris, Chair Geography; Barbara White, Gerontology Program Director; Wendy Reiboldt, Chair of Gerontology.

* Call to Order at 2:15
* Introductions
* Approval of Agenda
* Approval of Minutes for February 3, 2016 PARC Meeting.
* Announcements
* Reminder: PARC business is conducted electronically via BeachBoard. Please bring your electronic device or print material to the meeting. All PARC Members are enrolled in the PARC BeachBoard organization. Council members access the PARC BeachBoard via their student tab.
* Thank you for your contributions and service to PARC during AY 2015-2016.
* The organizational meeting for PARC will be the Sept 7 2016; PARC will elect officers at that meeting; if would like to run for the Executive Committee, please put your name forward.
* New Business:

1. **Chicano and Latino Studies Program Review Presentation, Time Certain: 2:15 p.m.**

Thomas Gredig and Jo Brocato presented the highlights of the UPRC report on the CHLS program and read the recommendations to the program, colleges and PARC. Dan O’Connor thanked the UPRC and PARC for the review and stated that CHLS has successfully hired a new TT faculty member and is working to update curriculum and generate an assessment culture. O’Connor stated that their issue an issue with IR&A practice of not counting second majors, CHILS will remain ‘undercounted and under-represented.’ Jose Moreno stated the Department has focused on more clearly articulating the comparative ethnic studies aspect of the program based on the external review. CHLS has also worked on the gender composition of faculty by examining recruitment policies and content and has recently hired a Latina faculty member; Dr. Moreno asked for the PARC to recommend that the College and Administration to prioritize hiring TT faculty. Are also working to increase enrollment via recruiting at SOAR and cross listing courses and support for the double major option. Questions and discussion from the PARC about adding language to the Recommendations about student advising and enrollment. The motion to accept the recommendations as amended to the program and college passed; the motion to accept the UPRC report and amended recommendations to the PARC passed.

1. **Geography Program Review Presentation, Time Certain: 2:40 p.m.**

Laurie Gatlin and Mishelle Laws presented the highlights of the UPRC report on the Geography program and read the recommendations to the program, colleges and PARC. Paul Larris stated need to address/redefine student success in terms success of technical students in getting jobs before completing thesis/MA. Acknowledged the problematic nature of ‘state-support’ programs when Labs need resources refreshed regularly. Questions and discussion from the PARC about adding a project or exam option to replace the thesis; the nature of Geography thesis is project oriented and so redefinition of the scope of thesis is necessary. Dan O’Connor thanked the UPRC and PARC for the review and stated that the Geography Department is able to grow; faculty are incredibly productive but also overloaded. The question of keeping part of the program ‘stateside’ is not just one of resources but of student needs. The motion to accept the recommendations the Department and college passed; the motion to accept the UPRC report and recommendations to the PARC passed.

1. **Gerontology Program Review Presentation, Time Certain: 3:05 p.m.**

Sharlene Sayegh presented the highlights of the UPRC report on the Gerontology program and read the recommendations to the program, college and PARC. Barbara White stated that the Gerontology Program has already begun to make changes to the program based on the external review and plans to go apply for Program of Merit Status (in preparation for certification). Questions and discussion from the PARC about faculty TT hiring needs and faculty diversity in the program. The motion to accept the recommendations the Program, Department and colleges passed; the motion to accept the UPRC report and recommendations to the PARC passed.

VI. Unfinished Business:

1. None

VIII. Adjournment at 3:40pm.