**California State University, Long Beach**

**Program and Assessment Review Council**

**Minutes**

April 15, 2015

**2:00 – 3:30 p.m. / BH - 302**

**Please notify the Council Chair if you are unable to attend.**

**(****keith.freesemann@csulb.edu****)**

*Present*: N. Barnes, S. Bauerle, K. Freesemann, J. Kim, M. Laws, B. LeMaster, C. Lindsay, S. Platt, A. Rezaei, S. Sayegh, J. Yan.

Absent (excused): K. Chun

Guests: Wade Martin, Dept of Economics

* Call to Order at 2:15pm
* Introductions
* Approval of Agenda
* Approval of Minutes for March 18, 2015 PARC Meeting (Posted to the PARC BeachBoard)
* Announcements
* Reminder: PARC business is conducted electronically via BeachBoard. Please bring your electronic device or print material to the meeting. All PARC Members are enrolled in the PARC BeachBoard organization. Council members access the PARC BeachBoard via their student tab.
* Next PARC meeting is May 6, 2015 in BH-302 @ 2pm.
* New Business:
1. Update: 2014-2015 Program Review Schedule. **The PARC will be meeting on May 13 to hear the last program reviews for the year.**
2. UPRC Questions regarding upcoming External Reviews
3. Institutional Research – PARC Data website. Due to partnership with IR&A PARC will have its own data website to generate tables for UPRC reports beginning Fall 2015.
4. Program Review Presentations:
	1. Economics / Time Certain: 2:15pm.

K. Freesemann presented the highlights of the UHP Review report. The UPRC recommendations were presented. Dr. Martin responded to UPRC report, noting the Dept has a faculty member w/assigned time working on assessment issues (to ‘formalize and close the loop’) but faces challenges in following through with some of the recommendations due to declining tenure track density and recent loss of faculty. Brief questions and corrections were discussed. The 100+% of FTES represented in table 10 were generated via an agreement w/the College of Business many of whose students who were required to take an Econ course; this arrangement is no longer in place. The PARC accepted the recommendations to the University Honors Program at all three levels.

VI. Unfinished Business:

1. None

VIII. PARC Member Comments

IX. Adjournment at 3:05