**CALIFORNIA STATE UNIVERSITY, LONG BEACH**

**UNIVERSITY RESOURCES COUNCIL (URC)**

**Meeting #6**

**November 16, 2010**

**BROTMAN HALL 302**

**1:00PM – 3:00PM**

1. The meeting was called to order at 1:01 with the following people present:

Officers: Praveen Soni, Chair, Paul Ratanasiripong, Vice-Chair.

Members: Terie Bostic, Paul Buonora, Lou Caron, Tim Caron, Ali Chu, David Dowell, Craig Fleming, Dee Dee Green, Doug Harris, Marianne Hata, Ann Johnson, Ted Kadowaki, Sophie Lee, Brian Livingston, Mike Losquadro, Patti Meylor, Aubry Mintz, Bill Moore, Carol Perruso-Brown, Tariq Shehab, Maria Slaughter, Mary Stephens, Jalal Torabzadeh, Henry Wu, Rosario Yeung-Linquist, Austin Metoyer, and Doug Butler.

Excused: Charlene Rice, Pat Kearney, Sharon Guthrie, and Anna Sandoval.

1. The agenda was approved.
2. The minutes of the Nov 2, 1010 meeting were approved with revisions
3. Announcements

David Dowell reported on campus efforts to increase enrollment for the spring semester. We were able to recruit more freshmen than desired, but fewer transfer students. We successfully recruited 1300-1500 freshmen and 2500 transfers.

1. Reports
   1. CSULB Foundation sources and uses of funds – Sharon Taylor, AVP Financial Management and Brian Nowlin, Director.
      1. Organizational Changes—The Foundation is splitting out gifts and donations into a separate entity, the old Foundation is keeping grants and contracts.
      2. Administrative fees—The foundation is no longer using the three-tiered fee structure. All administrative fees are now set at the 6% rate.
      3. Transparency—The foundation has made more documents available the public on the website, including:

Annual Reports

Audited Financial Statements

A-133 Audit Reports

IRS Form 990

Articles of Incorporation

Bylaws

Conflict of Interest Policy

IRS Tax Exemption Letter

FTB Tax Exemption Letter

* + 1. EO 1052— The Chancellor’s Office has issued guidelines describing the types of accounts that can and cannot reside in an auxiliary organization. For many years, CSU auxiliary organizations have administered programs which utilize state facilities, services and personnel without reimbursing the state for these resources. Essentially, auxiliary organizations may not administer funds that should otherwise be subject to state oversight. As a result, a thorough review of Foundation Programs accounts was conducted. Approximately 140 Foundation Programs accounts were identified as having revenue that required state oversight. These accounts have been transferred to the state.
    2. Discussion: what kind of programs will be effected by EO 1052—programs that need quick turn around on funding for items, programs that need flexibility for workers (i.e. wanting to use non-union employees), programs that want less transparency.
  1. Contemplated changes in the Office of University Research and in promoting RSCA at CSULB – Dr. T. C. Yih, AVP for Research and External Support
     1. At the request of Provost Para, a new committee has been established to make recommendations about OUR reorganization. The committee is considering several models for reorganizations, including moving some or all aspects to state-side and out of the foundation.
  2. 2010 -11 Budget of the Division of Student Services – Vice President Doug Robinson.
     1. V.P. Robinson described the many programs and services run through Student Services and the program review process in place in the divisions. During our recent budget troubles, operating expenses and travel have been cut while jobs were largely protected. As the University has received some funding restoration, Student Services is restoring funds to areas cut. CAPS, in particular, needs resources as there have been a spike in suicide attempts.
  3. Impact of the policy of mandated freshmen housing on campus in fall 2010 – Vice President Doug Robinson
     1. VP Robinson reported that his office received no complaints from freshmen or parents about the mandatory housing policy. The plan for mandatory housing was first established in 2004 and was meant to be achieved through expansion of on-campus housing facilities. The purchase of the Brooks campus changed the timeline for the project. The campus currently has 100 vacant beds, which will most likely be filled by newly admitted students this spring semester. Students are offered a rate-guarantee for students who choose to continue living in on campus after their freshmen year.

1. Unfinished Business
   1. Topics and Issues for the URC in 2010-11 – Reports from the subcommittees and input/feedback on proposed questions
      1. Carol Perruso-Brown presented a list of questions that she and others are using to collect information about grassroots effects of budget cuts. This effort to collect information is at the request of Dave Dowell and Ted Kadowaki.
      2. Bill Moore presented on the meeting between URC Academic Affairs Budget subcommittee and David Dowell and Marianna Hata regarding additional budget allocations for the division of Academic Affairs.
2. Adjournment—3:02