



CALIFORNIA STATE UNIVERSITY, LONG BEACH

General Education Governing Committee

Minutes - Approved

November 26, 2018

2:00pm – 4:00pm – USU-202 (Newport Beach Room)

Members Present: Omer Benli (CBA), Kenji Klein (CBA), Peter Kreysa (CHHS), Cheryl Rock (Secretary, CHHS), Danny Paskin (GE Coordinator, CLA), David Shafer (CLA), Elizabeth Eldon (Vice Chair, CNSM), Colleen Dunagan (COTA), Josh Palkki (COTA), Tiffini Travis (Chair, UL), Duan Jackson (Director, UCUA), Emely Lopez (Student Representative, ASI), Cody Arnold (Advising Training Coordinator, UCUA), Kerry Johnson (Vice Provost, Dean Undergraduate Studies), Danny Whisler (COE), Hemalatha Ramachandran (UL), Birgit Penzenstadler (COE), David Winter (COE)

Guests Present: Kari Gage (UA, CHHS), Norbert Schürer (Chair, Academic Senate)

Excused: Ruth Piker (CED), Mark Williams (CLA), David Keele (CHHS), Jose Moreno (CLA)

Absent: Edwin Achola (CED), Jennifer Asensas (CLA), Chris Najer (CBA), Michael Schramm (CNSM)

I. Call to Order

- Called to order at 2:05 pm by Tiffini Travis the committee chair

II. Approval of Agenda – **APPROVED AS AMENDED**

- Motion Moved (M) and Seconded (S)
- A minor editorial change was made where “Dec 10 meeting should not say on BB and should say just say Dec 10”
- All Approved (UA), no abstentions

III. Approval of Minutes: **GEGC Minutes from 10-22-18 posted on BeachBoard – APPROVED AS AMENDED**

- Motion Moved (M) and Seconded (S)
- A committee member was added to the “members present” as attended
- Minutes were approved as amended
- All approved (UA), no abstentions

IV. Announcements/Discussions

A. Exec Committee Course Approvals – **APPROVED BY EXEC**

- Math 305
 - Math 309
- The two proposals aforementioned enumerated as (i) and (ii) were approved by the exec committee after being reviewed and recommendations made
 - Supplements will be uploaded to BB that has been sent to academic senate

B. December 10 Meeting – LAST MEETING FOR THE SEMESTER

- During that meeting the goal would be to approve all proposals
- This is the last date to send approved classes to sub council
- Anything approved after that will not be in the catalog
- We need to get this confirmed to be counted and to be allowed in the catalog
- Kerry mentioned we should ask Jodi or Donna Green

V. Current Business:

A. Update on GEGR – CURRENTLY AT CEPC

- The GEGR draft which was discussed at the 10222018 meeting is now posted on BB and submitted to CEPC council
- CEPC continued discussions around GEGR policy
- Based on these discussions, the deans of all the colleges met to draft their policies on GE and came up with their own recommendations
- Consequently CEPC voted to separate the discussions for GE vs GR into two separate processes
- However, they are very few comments about GE portion

B. New GEAR Form - WILL BE AVAILABLE IN DOCU SIGN

- Doc sig will be completed soon
- New version has been posted
- Cody explained the process as how it will proceed
- Some of the functionality of the PDF does not operate in the docu sign
- Goes to Danny after all signatures been signed
- Docu sign streamlines the approval process and creates a database and documentation of the process
- Cody mentioned looking into the Curriculog but not compatible at the moment
- We will look to have more electronic submissions and transition out of paper gradually
- It was advised to print to PDF function to ensure that signatures from Docu sign are kept on PDF prior to posting on BeachBoard

C. Slight Revision to SCO Template - APPROVED

- The proposed language for the SCO template to make section template regarding course assessments
- We usually look at the actual type of name of the assignment
- It seems like its multi-section course and not a single course
- Therefore it was thought to be for every course
- The committee members agreed that it was clearer
- Once the GEGR policies is finalized we will have to take a look at the SCO template again and look at it in more depth
- A Motion was moved (M), Seconded (S) UA – Unanimously approved

D. Courses for Review

i. DANC 342 Global Cultures and Dance Traditions - **APPROVED**

1. Course GEAR and SCO Forms on Beachboard
 2. Continuing: Interdisciplinary (F) and Global Issues
 3. Request for The Arts (C.1)
- Motion (m) move to approve dance 342 and seconded (s)
 - A committee member wanted to have some more clarification on the SLOs linked to assessments and percentage grade
 - The proposal illustrated this excellently
 - Motion (m) approve, UA, No Abstentions

ii. IS 310 Business Statistics I- **APPROVED BY GENERAL COMMITTEE WITH FINAL APPROVAL TO BE MADE BY EXEC COMMITTEE ONCE PROPOSAL IS REVISED**

1. Course GEAR and SCO Forms on Beachboard
 2. New to GE
 3. Request for Mathematics/Quantitative Reasoning (B.2)
- This is new because it category B. Not C and D. Just to be CLEAR ONLY for category B because there is an immediate need for them Kerry mentioned
 - Remove the mention of critical thinking as a second skill and the notations that reference “D” in the SCO
 - Include a note that explains why weeks are not outlined – statistics tend to shift in content based on the students understanding
 - Motion (m) approve, UA, No Abstentions

iii. HSC 403 Community Health Statistics - **APPROVED BY GENERAL COMMITTEE WITH FINAL APPROVAL TO BE MADE BY EXEC COMMITTEE ONCE PROPOSAL IS REVISED**

1. Course GEAR and SCO forms on Beachboard
 2. New to GE
 3. Request for Mathematics/Quantitative Reasoning (B.2)
- Motion (m) approve, UA, No Abstentions

iv. CECS 491A Software Engineering Project I-- **APPROVED BY GENERAL COMMITTEE WITH FINAL APPROVAL TO BE MADE BY EXEC COMMITTEE ONCE PROPOSAL IS REVISED**

1. Course GEAR and SCO forms on Beachboard
 2. Continuing Integrative (F)
 3. Requesting Quantitative Reasoning (B2)
- Assessments will be made for GE which will live beyond the EO
 - Therefore it must be emphasized that assessments are for GE and not the instructor and teamwork was included in the proposal not to be assessed by GE but for the benefit of the faculty teaching it
 - Motion (m) approve, UA, No Abstentions

v. **GERN 400- -- APPROVED BY GENERAL COMMITTEE WITH FINAL APPROVAL TO BE MADE BY EXEC COMMITTEE ONCE PROPOSAL IS REVISED**

1. **Course GEAR and SCO forms on Beachboard**
 2. **Continuing: Writing Intensive (F) and Human Diversity**
 3. **Request for Social Science and Citizenship (D.2)**
- A committee member felt as though they were reading 2 courses
 - It was also thought that the subject matter should be better aligned with the SLOs
 - There was some concern as how do the assignments fit the grid and providing more description about the assignment
 - Adding a caveat for which ethnic group are going to be covered in the course and what it would be would be ideal

VI. **Future Business: TO BE REVIEWED**

- A. Courses to Review
 - i. DESN 315 Form and Figures: Mathematics of Design
 1. Course GEAR and SCO forms on Beachboard
 2. New to GE
 3. Request for Mathematics/Quantitative Reasoning (B.2)
- B. Draft GEGR SLOs document
- C. New GE help pages for faculty writing new proposals

VII. **Adjournment** – Meeting was adjourned at 3:30 pm

VIII. **Future Agenda/Discussion Items – WILL BE POSTED TO BB ONCE FINALIZED**

GEGC Meeting Dates

Location: **USU-202 (Newport Beach Room)** *Except 9/10 and 5/13 in **USU-306**

September 10*, 24

October 8, 22

November 26

December 10