



## CALIFORNIA STATE UNIVERSITY, LONG BEACH

### General Education Governing Committee

#### Minutes

September 23, 2013

**2:00 – 4:00 p.m. – Family and Consumer Sciences (FCS) Building Room 108/110**

Please notify a member of the GEGC Executive Committee ([peter.kreysa@csulb.edu](mailto:peter.kreysa@csulb.edu), [Vanessa.Red@csulb.edu](mailto:Vanessa.Red@csulb.edu) or [Keith.Freesemann@csulb.edu](mailto:Keith.Freesemann@csulb.edu)) if you are unable to attend.

Attending: Dunagan, Colleen (COTA); Eldon, Beth (CNSM); Nomura, Wendy (CHHS); Slowinski, Kris (CNSM); Fenton, Gayle (ADV); Freesemann, Keith (CHHS); Mahoney, Lynn (AA); Kreysa, Peter (CHHS); McPherson, Mary (CLA); Richesson Robin (COTA)

Excused: Beyer, Christiane (COE); Rae-Espinoza, Heather (CLA); Ramachandran, Hema (LIB); Travis, Tiffini (LIB); Muller, Markus (CLA); Rezaei, Ali (CED)

Absent: Golez, Felipe (CED); Li, Guotong (CLA); Mizelle, Brett (CLA); Shehab, Tariq (COE); Soriano, Jorge (ASI); Yan, Jun (CBA)

- I. Call to Order: 2:13pm
- II. Approval of Agenda: Unanimously approved
- III. Approval of Minutes: GEGC Minutes (Posted on BeachBoard): Unanimously approved
- IV. Announcements
  - Please remind your colleagues to develop writing intensive and integrated learning capstone courses!
  - Reminder: Most GEGC business is conducted electronically via BeachBoard (note you need to enter as a **student**). Please bring your laptops or print material for meetings.
  - AY 2013-14 GEGC Meeting Schedule
  - Lynn Mahoney: Call will be going out sometime this week for a small professional development program by Mark Wiley and Linda Sarbo. A series of workshops. Faculty participants who complete 6 workshops will be given \$600.
- V. Course Reviews:
  - Old Business:
    - LING 329: Introduction to Language Acquisition – **Approved for Lifelong-Learning & Self Development (E)**
      - Posted on BeachBoard/GE Course Proposals Spring 2013, AY 2012-2013
      - Request for Explorations: Lifelong Learning and Self Development (E)

- Tabled until fall to clarify course designation
      - The committee was questioning whether a 300 level course could now have the Explorations designation
    - Motion to un-table: Unanimously approved
    - Discussion:
      - The question is whether the committee wants to approve a 300 level course as an explorations course.
      - Lynn Mahoney: most students want to complete this category in a large lecture or an easier course than a 300 level course.
    - Motion to approve LING 329 for Life-long Learning & Self- Development: unanimously approved
  - H SC 440: Applied Concepts in Health Science – **Tabled until revisions have been made**
    - Posted on BeachBoard/GE Course Proposals Spring 2013, AY 2012-2013
    - Request for Capstone: Writing Intensive
    - Sent back to college to make recommendations by committee
      - Department should work with Linda and Mary to clarify writing process, SLOs and redo form
    - Motion to un-table: unanimously approved
    - Motion to approve this course as submitted
    - Discussion:
      - Peter Kreysa: The department is using the wrong form. The committee member understands that the department still has the form and is making revision. The committee member will contact the department to make sure the correct form is being used.
      - Lynn Mahoney: The disconnect is between the SCO and the syllabus. Needs to be more explicit in the Syllabus.
      - Peter Kreysa: Does the committee want to approve with recommended changes, or send back to faculty member and then review the course again?
      - Mary McPherson: The committee member would like to look at the document again. Does not want to approve with recommendations until the committee sees a revised version.
    - Motion to table until revisions have been made: unanimously approved
    - **Recommendations:** Include only one sample syllabus, make sure that the learning outcomes are demonstrated in the syllabus, and include the new form (can attach old signatures page)
- New Business
  - A/ST 100: Asian Eats – **Approved for Humanities and Global Issues**
    - Posted on BeachBoard/GE Course Proposals Fall 2013, AY 2013-2014
    - New to General Education
    - Request for Explorations: Humanities (C3) and Global Issues
    - Motion to discuss: unanimously approved
    - Discussion:
      - Mary McPherson: The department needs to add another secondary essential skill.

- Wendy Nomura: The department has oral communication in their paperwork, they may want to consider checking the essential skills box on the GEAR form.
- Colleen Dunagan: Question about Global Designation
  - Mary McPherson: If the course is Human Diversity: the department must select Intercultural Knowledge and one to two additional skills. If the course is a Global designation the department can choose any two to three essential skills but we recommend checking Intercultural Knowledge.
- Motion to approve for Humanities and Global Issues: unanimously approved
- A/ST 309: Asia & Globalization – **Tabled until Department makes revisions**
  - Posted on BeachBoard/GE Course Proposals Fall 2013, AY 2013-2014
  - New to General Education
  - Request for Capstone: Integrative Learning and Humanities (C3)
  - Motion to discuss: unanimously approve
  - Discussion:
    - Mary McPherson: The department needs to add the Written Communication and Critical Thinking essential skills, but can move Intercultural and Integrative (Interdisciplinary) skills to the secondary position.
    - Lynn Mahoney: Integrative learning courses were developed for the synthesis of major specific learning and majors only. The course has pre-requisites that can be added by any student.
    - Keith Freesemann: The course indicates, “AST 310 will be one of the three core courses for all options within the Department. For this reason it has been changed to Integrative Learning”.
    - Lynn Mahoney: The committee member believes that the department has confused integrative learning with and interdisciplinary capstone.
  - Motion to table until the department makes the following revisions: unanimously approved
  - **Recommendations:** Submit most up to date form, move one primary skill to the secondary position, clarification 309 vs. 310, must also stress why they need it to be an Integrative Learning course (or change to a different capstone designation).
- CWL 205: Digital Literature: New Media Narrative and Poetics – **Tabled to invite the department to the next meeting**
  - Posted on BeachBoard/GE Course Proposals Fall 2013, AY 2013-2014
  - New to General Education
  - Request for Explorations: The Arts (C1) and Humanities: Literature (C.2a)
  - Motion to discuss: unanimously approved
  - Discussion:
    - Lynn Mahoney: The committee member is struggling with the department asking for the arts designation. The committee member does not see how the course is an art course.
    - Keith Freesemann: The literature component is clear, but the committee member could not find any rationale for the course to be an Arts designation.

- Lynn Mahoney: In order to be an Arts designation the department must establish the Creativity and Discovery essential skill. The SLOs for this skill are acquiring competencies, taking risks, solving problems, and embracing contradictions. The committee member does not feel that they fit the category of Art.
- Colleen Dunagan: The committee member, feels like the course is a visual cultural course.
- Mary McPherson: The committee member feels that the department needs to choose the two or three essential skills that they feel most fits the course and then identify if the course still fits the Arts designation.
- Gayle Fenton: On the course outline they have the following: The course further meets the C1 GE requirements in that students will work to “cultivate and refine their affective as well as cognitive and physical faculties through studying great works of the human imagination”.
- Keith Freeseemann: Does the committee want to table the course and ask the department to come to the next meeting and explain their reasoning for the Arts designation?
- Lynn Mahoney: The course objectives look more like Literature objectives rather than Arts objectives.
  - Table and invite the department to come to the next meeting to discuss the course: Unanimously approved
  - Recommendation: New form
- JOUR 311: Reporting and Information Gathering – **Tabled so the department can speak with Linda Sarbo**
  - Posted on BeachBoard/GE Course Proposals Fall 2013, AY 2013-2014
  - New to General Education
  - Request for Capstone: Writing Intensive
  - Motion to discuss: Unanimously approved
  - Discussion:
    - Lynn Mahoney: If they are not doing intensive writing in a Journalism course, then no other department
    - Keith Freeseemann: From reading the outline, the course should also be Integrative Learning. From the reading the writing learning outcomes are not clear in the committee members opinion.
    - Lynn Mahoney: The big question for them is the course for majors only.
    - Beth Eldon: On the form it clearly says the course is open to all students across the campus and not only to Journalism majors.
    - Mary McPherson: For writing intensive, do they have early writing assignments and is there feedback?
    - Peter Kreysa: Emailed Linda Sarbo and she suggested the GVAR statement be added to the Coversheet, the standard course outline and the sample syllabus.
    - Wendy Nomura: The committee member thought she saw a statement that the feedback was optional in the syllabus.
  - Motion to table and have the department discuss with Linda Sarbo to make GVAR components explicit: unanimously approved

- **Recommendation:** New form, additional primary essential skill added, add GVAR statement
  - A/ST 320: East Asian Fiction and Film – **Approved for Writing Intensive and Global Issues with an addition of one to two primary GE essential skills**
    - Posted on BeachBoard/GE Course Proposals Fall 2013, AY 2013-2014
    - New to General Education
    - Request for Capstone Writing Intensive and Global Issues
    - Motion to discuss: unanimously approved
    - Discussion:
      - Mary McPherson: The department did not choose enough primary skills. Not sure how to make the form more clear to choose two to three primary GE essential skills.
      - Peter Kreysa: Emailed with Linda Sarbo and she had no recommendations for this course.
      - Robin Richesson: So then the only thing the department needs to do is add another essential skill.
    - Motion to approve with an addition of one to two primary GE essential skills, as Writing Intensive and Global Issues
    - **Recommendations:** Add one to two additional GE primary skills.
  - EDLD 3XX – **Tabled so department can review with Linda Sarbo**
    - Beth Eldon: Question about one more course that was added EDLD 3XX.
    - Lynn Mahoney: **Recommendations:** Find out if there is a course number, has it been approved by the curriculum committee, is it in the curriculum festival and have Linda Sarbo review the course.
    - Motion to table and follow-up with the department: unanimously approved

#### VI. GEGC Question and Answer

- Lynn Mahoney: Must look to add another agenda item to discuss the reform items. The committee member will speak with Dan O'Connor to make sure the reforms are public information.
- Robin Richesson: The committee member has a question about what happens when a course is approved with revisions, what does the department have to do?
  - Keith Freesemann: The course gets added to a supplement and is sent to CEP at the end of the semester and is then approved. The department must send the revised documents back to the GEGC in order to have the most up to date information on file.

#### VII. Adjournment: 3:35pm

#### VIII. Future Agenda / Discussion Items

1. Writing Intensive Capstone Fast-track
2. Department GE Assessment