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**General Education Governing Committee**

**Minutes**

August 28, 2017

2:00pm – 4:00pm – Office of the President Conference Room, BH-302

Members Present: Edwin Achola, Beth Eldon, Gabriel Estrada, Duan Jackson, Asieh Jalali-Farahani, Kerry Johnson, Mary McPherson, Josh Palkki, Birgit Penzenstadler (Secretary), Ruth Piker (Chair), Hema Ramachandran, Grace Reynolds, Cheryl Rock, Michael Schramm, Danny Thompson, Tiffini Travis (Vice-Chair), Daniel Whisler, Cory Wright

1. The meeting was called to order at 2:00pm
2. Approval of Agenda -
   1. **(M)** Estrada, **(S)** Piker; agenda unanimously approved
3. Approval of Minutes: GEGC Minutes from 4-24-2017 posted on BeachBoard
   1. **(M)** Penzenstadler, **(S)** Piker; minutes are unanimously approved.
4. Introduction of committee members, review of GEGC
   1. Members reviewed GEGC charge, procedures, and information
      1. Reviewed LEAP outcomes
      2. Reviewed GEAR form
      3. Members discussed possibility of putting together essential skills breakdown masterlist, identifying which courses incorporate each essential skill
      4. Reviewed enforcement of Standard Learning Outcomes (SLO) and associated terminology
      5. Reviewed GE website and newly configured format
5. Election of New Executive Committee for AY 2017 – 2018  
   1. Nominations  
      1. Chair:
         1. Ruth Piker was nominated for Chair of the committee
         2. Piker accepted the nomination and was elected with unanimous vote by committee
      2. Vice-Chair:
         1. Tiffini Travis was nominated for Vice-Chair of the committee
         2. Travis accepted the nomination and was elected with unanimous vote by committee
      3. Secretary:
         1. Birgit Penzenstadler was nominated for Secretary of the committee
         2. Penzenstadler accepted the nomination and was elected with unanimous vote by committee
6. Current Business  
   1. Moving forward with recertification of courses
      1. Members discussed strategies of how to go about the recertification process, such as which courses should be recertified first, timeline of review process, etc.
      2. Members noted that review process should be taking place at the departmental level, possibility that the committee can reach out to departments to expedite review
      3. Members noted that this would be a multiple-year project
   2. Review of EO 1100 next meeting, **(M)** Piker **(S)** Wright, unanimously approved
      1. Chair Piker moved to place a discussion item on the next meeting’s agenda to review EO 1100
      2. Members discussed how EO 1100 may affect GEGC charge
      3. Discussion included how EO 1100 can affect the recertification process
      4. Members questioned how EO 1100 will change CSULB GE policy and procedure and how that will affect GEGC’s focus
   3. Future of the GEGC
      1. Members that attended Foresight Workshop at CSULB relayed to committee importance of soft skills that are demonstrated in GE courses (social skills, interpersonal communication, analytical thinking, problem solving, etc.)
      2. Further discussion centered around how changes to the CSU GE policy may alter GEGC’s work over the course of this year and beyond
7. Future Business  
   1. GEGC will review EO 1100 at the next meeting
   2. Review of GE Masterlist
   3. Discuss recertification process and how committee would like to proceed with recertification
8. Adjournment at 3:12pm, **(M)** Piker **(S)** Travis, unanimously approved