



# CALIFORNIA STATE UNIVERSITY, LONG BEACH

## General Education Governing Committee

### Minutes

November 13, 2017

2:00pm – 4:00pm – Office of the President Conference Room, BH-302

Members Present: Beth Eldon, Gabriel Estrada, Kerry Johnson, Asieh Jalali-Farahani, Mary McPherson, Josh Palkki, Birgit Penzenstadler (Secretary), Ruth Piker (Chair), Hema Ramachandran, Cheryl Rock, Michael Schramm, Cory Wright, Danielle Carancho (ASI President's designee), Rebecca Sittler-Schrock, Paula Hao, Mark Williams

Guests Present: Jody Cormack, Interim Vice Provost and Dean of Graduate Studies; Kari Gage, CHHS Advising; Donna Green, Assistant Vice President, Enrollment Services; Marshall Thomas, CEPC Liaison

- I. Call to Order at 2:06pm
- II. Approval of Agenda –
  - A. (M) Penzenstadler; (S) Williams; agenda unanimously approved
- III. Approval of Minutes: GEGC Minutes from 10-9-17 posted on BeachBoard
  - A. (M) Penzenstadler; (S) Sittler-Schrock; minutes unanimously approved
- IV. Announcements and Discussions
  - A. Memos from CEPC and Executive Senate
    - i. Committee reviewed memos from CEPC and Executive Committee of the Academic Senate; Academic Senate will not open GE policy at this time, GEGC is charged with interpreting current GE policy to meet EO 1100 requirements; GEGC website and GEAR form will be updated to reflect EO 1100 needs
    - ii. The GE policy revisions that GEGC approved in last meeting were forwarded to CEPC, but CEPC is not ready to open GE policy, GEGC is charged with interpreting current GE policy to meet EO 1100 requirements
    - iii. Reclassification vs Recertification
      1. Reclassification vs. Recertification
        - a. *Reclassification: Changing/altering GE classification of course*
        - b. *Recertification: Determining, through thorough analysis of SLOs and outline of course, if current GE courses are still meeting GE standards (LEAP, CSULB standards, etc.)*
      2. GEGC must focus on reclassification to meet EO 1100 mandate (100+ current courses open to reclassification)
      3. Recertification is being put on hold while GEGC works to reclassify courses to meet EO 1100

- iv. Committee discussed status of Writing Intensive (WI) Capstone
  - 1. GEAR committee is working on updated GEAR policy with various possibilities that will then be passed on to GEGC for discussion and input
- v. Committee discussed non-GE prerequisites for upper-division GE courses and/or major specific GE requirements
  - 1. Jody Cormack clarified that it is the current CSULB GE Policy, not the C.O., that states GE courses must have prerequisites that are GE courses

B. General Education Conference, February 15-17 in Philadelphia

- i. National conference will be held next year to review best practices for GE implementation and assessment; Academic Affairs is willing to sponsor a few GEGC committee members to attend conference to bring information back to the campus
- ii. Ideal attendees would be faculty members who are planning to continue on GEGC committee for years to come
- iii. Committee members should contact Ruth Piker or Kerry Johnson if interested in attending conference

C. Review of updated GEAR form

- i. Committee reviewed different updated versions of GEAR form reflecting changes needed to implement EO 1100

D. Update regarding Recertification Process Review Guidelines

- i. Tiffini Travis, Beth Eldon, and Cheryl Rock have been working on the Recertification Process for GEGC. They suggest collecting updated GEAR form and SCO, sample syllabus, any program review documents, and sample of student work of GE related SLOs.
- ii. Committee members discussed GEGC's role in recertification process; discussed how involved GEGC should be in campus GE assessment
- iii. Committee members discussed what body would be responsible for assessment procedures if GEGC is not
- iv. Despite need for GEGC to work on EO 1100 implementation, GEGC needs to determine how to go about GE recertification and assessment as outlined in EO 1100

V. Current Business:

A. To be Untabled: None

B. New Submissions:

- i. MATH 112A: Essential Algebra A - **Tabled**
  - 1. Posted on BeachBoard/GE Course Proposals 2017-2018 Courses
  - 2. New to General Education

3. Request for Mathematics/Quantitative Reasoning (B.2)
4. Discussion:
  - a. Committee members discussed that examples of *specific* real-world problems were absent from the proposal
  - b. Discussion included how course meets Category B requirements as well as EO 1110 requirements
5. Recommendations:
  - a. Committee would like to see specific examples of real-world problems embedded in the Outline of Subject Matter
  - b. Committee would like examples of assignments related to the course outline
  - c. Committee would prefer to see specific SLO's matched to specific topics discussed within the Outline of Subject Matter
  - d. Explicit examples of how essential skills will be met and assessed
  - e. Committee recommends a more thorough bibliography and textbooks list to broaden opportunities for faculty teaching the course in the future
  - f. Committee recommends the proposal layout include the following in order: the GE Essential Skill & SLO, student performance benchmarks, example assignments, and which instructional strategies are used for skill development; faculty should refer to the GEGC SCO template <http://web.csulb.edu/divisions/aa/ge/faculty/documents/ApprovedSCO03-15.pdf>

**6. Motion to table – unanimously approve**

- ii. MATH 104: The Power of Mathematics - **Tabled**
  1. Posted on BeachBoard/GE Course Proposals 2017-2018 Courses
  2. New to General Education
  3. Request for Mathematics/Quantitative Reasoning (B.2)
  4. Discussion:
    - a. Committee discussed the curriculum justification; committee members noted that MATH 103 and the proposed course are very similar
      - i. Committee discussed that MATH 103 is possibly being phased out of curriculum and MATH 104 would take its place; members not sure that MATH 104 is needed if MATH 103 is continuing
    - b. Committee member noted that various “Content-Based Outcomes” listed in “IV. Measurable Student Learning Outcomes...” are non-mathematics based (statistics based) and inappropriate for a Power of Mathematics course
      - i. Committee further discussed that if this course is meant to act as survey course, then it should be more explicit as a survey course and less specific in content-based outcomes regarding probability/statistics
  5. Recommendations:
    - a. Committee recommends their proposal layout include the following in order: the GE Essential Skill & SLO, student performance benchmarks, example assignments, and instructional strategies used for skill development; faculty should refer to the GEGC SCO template <http://web.csulb.edu/divisions/aa/ge/faculty/documents/ApprovedSCO03-15.pdf>
    - b. Committee would like more description of the assignments

- c. Committee would like further explanation regarding future of MATH 103 and further purpose of MATH 104, which would avoid an overlap of content

**6. Motion to table – unanimously approve**

- VI. Future Business: None
- VII. Meeting was adjourned at 3:49PM without objection
- VIII. Future Agenda/Discussion Items
  - A. Updated GVAR policy review/discussion
  - B. Reclassification procedure and faculty support moving forward
    - i. Possible ideas include instructional video/in-person workshops
  - C. Review templates and create framework for recertification processes



