California State University, Long Beach

Curriculum and Educational Policies Council

Minutes for:

Meeting 2, 2017-18

BH-302

Wednesday, 27 September, 2017, 2-4 PM

Attendance: Jennifer Asenas, Abby Bradeich, Chris Brazier, Jody Cormack, Catherine Cummins, Jordan Doering, Malcolm Finney, Neil Hultgren, I-Hung Khoo, Craig Macaulay, Panadda Marayong, Lilie Meltzer, Henry O’Lawrence, Jessica Pandya, Danny Paskin, Chole Pasqual, Jessica Robinson, Diane Roe (for Dave Whitney), Marshall Thomas, Raymond Torres-Santos.

1. Approval of the agenda: **M/S/A**
2. Approval of the minutes from the September 13 meeting: **M/S/A**
3. Announcements
   1. International Affairs MA: Program needs to be approved by CLA. Unless there are significant changes, we may not need to review it again.
   2. Business Analytics Certificate: Document needs to include the units for prerequisite courses. Hopefully it will be available for review at the next meeting.
   3. Webinar from Chancellors office concerning executive orders 1110 (remediation) and 1000 (GE) webinar on Friday 29 October at 2pm. Portals are limited, so if you are interested, you can participate at the BAAC or BH 302. It may be archived for future viewing.
   4. Attendance policy passed the Senate near to its original form.
4. Election of liaisons to standing committees reporting to CEPC (second ask)
   1. University Grade Appeals Committee liaison: Lilia Meltzer or Catherine Cummins may volunteer pending the UGAC attendance requirements.
   2. GWAR Committee liaison: Henry O’Lawrence **M/S/A**
5. Conversation about GEGC / GE changes during the 2017-18 academic year
   1. Jody Cormack, Neil Hultgren, and Marshall Thomas have agreed to be liaisons between CEPC and GEGC.
   2. GEGC’s goal is to write a series of executive order implementation memos that will be sent to CEPC, and then to the Academic Senate to be discussed. The purpose of these memos is to provide interpretation and guidance. They are not policy. They are a way to meet the Fall 2018 deadline and allow us to think through the issues before opening up the GE policy. The implementation memos cannot violate current policy, but can interpret, implement, and expand.
   3. Timeline may be difficult because GEGC meets the Mondays on the same weeks CEPC meets.
6. Discussion of Possible Changes to AS Policy Statement 05-08 on Graduate Studies 700 (Professor Norbert Schürer, Chair, CSULB Academic Senate; Professor Jody Cormack, Interim Vice Provost for Academic Affairs and Dean of Graduate Studies; Professor Elaine Frey, Director of Graduate Studies; Donna Green, University Registrar; Dr. Babette Benken, PI for CSULB Graduate Studies Resource Center)
   1. Areas of Agreement:
      1. GS 700 is now paperless
      2. students who are not near campus can enroll online
      3. Multiple sections of GS 700 make it easier to track student progress.
   2. Areas of concern:
      1. The GSSI was unaware of AS policy and the new practice may violate AS policy
      2. **Two semesters of consent-free GS 700** may work better for students who are simply finishing up a thesis, have Visa issues, or the Graduate Advisor is unavailable to sign-off on paperwork. The concern is it may compromise a student’s ability to pass comprehensive exams because they are further removed from their coursework. Also, some students do not understand the purpose of GS 700 and may sign up mistakenly.
      3. **Associate Dean approval after two semesters**. The GSSI’s goal with this practice was to identify and assist lingering graduate students finish their degree or choose to leave the program. This would (1) prevent these students from paying for GS 700 for years, (2) to free up space for incoming students in some programs, and (3) allow Assoc. Deans to see trends within departments and advise accordingly. The concerns are: (1) Consent is better handled within the department because graduate advisors are more familiar with the challenges and needs of particular students. (2) Assoc. Dean consent would significantly increase the workload of some Assoc. Deans. (3) The practice is in response to a relatively small number of students who are primarily from a few departments who are already addressing the situation.
   3. CEPC decided to handle the issue on the floor.
      1. Issues: GS 700 online, who is overseeing, limitation of the number of times you can take it.
         1. Discussion: (1) Everyone seems to be ok with online. (2) Possibly remove references to application forms. Allow colleges to determine can grant consent, which may include Assoc. Dean approval. (3) Include that higher level of scrutiny will be applied after a certain number of semesters.
         2. Neil Hultgren agreed to make some changes and bring it back next meeting for discussion.
         3. Members requested an advanced copy of the changes to get graduate advisors feedback in their respective colleges.
7. Review of the draft of the Educator Preparation Committee Annual Report for 2016-2017 **M/S/A**
   1. Although the report was accepted, committee members would like to request that the Educator Preparation Committee offer specific advice to the university with respect to their committee’s charge.
   2. Neil Hultgren will contact the committee.
8. Adjournment: 3:25pm.

*Next meeting: 11 October 2017*

Respectfully submitted by: Jennifer Asenas