

CC Minutes
Wednesday, September 13, 2017
AS-125 Conference Room
2:00-3:15pm

Members Present: Barnes, N.; Boyer, S.; Brocato, J.; Cail, K.; Di Santo, A.; Engberg, K.; Freeseemann, K.; Gonzalez, A.; Miles, E. (for Hamada, L); Yamagiwa, C.

Guests: Shelley Eriksen, Misty Sawatzky, Melissa Norrbom.

- I. Call to Order: 2:05pm**
- II. Approval of Agenda**
- III. Introductions**
- IV. Minutes from May 2017**
- V. Review of CCC Charge and Officer Duties** – there was some discussion of the historical and current need to fill ongoing vacancies on the Committee (with regard to staff and member on sabbatical)
- VI. Elections – Motion approved to move the election of officers until the October meeting in order to elect from the full membership and that Jo Brocato be the convening Chair of the 10/17 meeting.**
- VII. Announcements – the next meeting will be October 11, 2017.**
 - a. Safe zone committee training will take place on Fri 9/22 for students and 10/27 for faculty/staff– please RSVP.
 - b. ASI holding DACA workshop on Sat 9/16 at USU from 10-2. College of Education is also holding a DACA event on Thurs 9/14 from 1-2 in EED 17.
- VIII. New Business – Update on Campus Climate from CEEE**

In Fall 2018 will conduct a series of focus groups to help guide the development of survey/assessment tool to be administered in Spring 2018.

Please review the assessment tool/survey for Cesar Chavez Center at SF State Campus Climate survey (uploaded to Beachboard). The CEEE Team was involved in developing the tool for SF State, however, the instrument will need to be modified for CSULB. Misty presented information regarding the campus climate model for students in regard to student characteristics, environmental characteristics, CSULB/educational environments, emotional reactions of students and outcomes (in terms of GPA, retention). In particular, measuring

'new' outcomes such as 'intercultural effort' is an important variable that requires assessment. The models for faculty and staff will also be included (and uploaded to Beachboard).

The need to expand model to faculty and staff 'levels'; it is anticipated that there will be three separate instruments, one for each population, and that the questions will be comprehensive and yet specific in terms of comparability to national models. Pilot surveys will also be offered to 'test' the instrument(s). Assurances of confidentiality will be essential to obtain higher response rates and should be included in solicitation material. The instrument would be administered via Qualtrics, which has confidentiality mechanisms built in. Information regarding incentives and marketing for the Climate Committee survey is forthcoming. A key component of the marketing is to articulate that the data will be used to generate change... not just data for data's sake.

CCC members are requested to help CEEE provide access to key constituencies for conducting focus groups and/or pilot surveys.

- The student members (Kyari Cail) offered to help connect CEEE to student groups.
- Nielan Barnes will put CEEE in touch with CLA faculty council
- Jo Brocato will put CEEE in touch with CHHS faculty council
- Kathleen Enberg will help connect with staff council
- A. DiSanto offered to help connect to LGBTQ students and groups and will look at the instrument re: questions appropriate for this constituency.
- Shelley Eriksen stated in process of conducting focus groups with faculty re: sexual violence it was effective to send letters to Provost, Deans of Colleges to trace down to Dept. Chairs. Also suggested that major offices (Title 9 office, Ombudsman office, Office of Equity, etc.) already working on the issues be involved in a meta focus group.

Focus groups will inform the survey instruments; once the instrument is developed, the Committee will receive a copy to review. Climate members are requested to contact Misty with feedback and suggestions re: questions for the instrument.

IX. Adjournment at 3:15