

**California State University, Long Beach
Campus Climate Committee Meeting Minutes
February 14, 2018**

2:00 – 3:15 p.m./AS-125 Conference Room

Attendance: Jo Brocato, Nielan Barnes, Steve Boyer, Kathleen Engberg, Keith Freeseaman, Larissa Hamada, Mia Nobles, Alejandra Priede, Misty Sawatzky, Anthony Di Santo

1. Call to Order at 2:05pm

2. Approval of Agenda

- Approved unanimously

3. Introductions

4. Approval of Minutes from 11-8-17

- Approved unanimously

5. Review of Campus Climate Survey Development

- We discussed the Survey Development Proposal from BeachBoard
- We are at step 1 (Development and Adaptation)
- Misty reviewed that Constructs and Samples are going through Equity and Diversity and the IRB for approval. CCC would then receive the documents back for final pruning.
- IRB application has begun. It may be just an Administrative Review.
- The timeline plans a pilot survey in Spring 2018 and the survey to roll out in Fall 2018
- Format will be a digital internet survey questionnaire (Qualtrics) with email links for participating

6. Discussion of CCC role in promoting the survey and possible incentives that could be offered to participants

- Jo will speak with Provost in a meeting on Friday regarding incentives
 - Ideas for incentives included offering a paid/dedicated parking spot for a year (or semester, as resources permit) and/or books for courses paid for the year/semester.
- Members are requested to communicate with as many constituents, organizations, and departments as possible to market the Climate Survey and ensure high response rate
- Enlistment of Senior Administration to promote campus wide
- Appoint a marketing sub-committee was suggested

7. Announcements

- Nielan announced that a colleague has taken the initiative to provide a 2-day workshop, (8 hours of training), on mental health issues to invited faculty
- The new selling of alcohol on campus at sports events may be a future CCC topic of discussion

8. Reminders

- **Committee business is conducted electronically via BeachBoard.** Please bring your electronic device or print material to the meeting. All Committee Members are enrolled as instructors in the CCC BeachBoard organization.
- Next Committee meeting is March 14th, 2018
- Please notify the Committee Convening Chair if you are unable to attend:
Jo.brocato@csulb.edu

9. Adjournment @ 3:15 p.m.