

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, December 11, 2018
2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

N. Schürer, J. Pandya, ~~J. Jarvis~~, C. Brazier, E. Guzik, N. Hultgren, ~~N. Meyer-Adams~~, ~~K. Janousek~~, E. Klink, P. Soni, ~~G. Jara~~, E. Lopez, D. Domingo-Forasté, K. Bonetati, S. Olson, ~~J. Hamilton~~, ~~S. Apel~~, ~~B. Jersky~~, J. Cormack, A. Kinsey

1. Call to Order-2:10 pm
2. Approval of Agenda-
3. Approval of Minutes: Meeting of December 4, 2018-
4. Announcements and Information-shortages on two review committees, need NCA Faculty Rep, need Faculty Center director search. CCC survey to be given out soon. Faculty diversity retreat debrief. Kirsty Fleming interested in revising the position description for faculty going forward. Statement for hiring to include diversity statement. KB reports Cherishing the Children event tomorrow evening at the Pointe 7 pm, extra toys to be given to Fire Department “Spark of Love” event.
5. Reminder
 - 5.1. Academic Senate meeting Thursday, January 31, 2019, 2–4 pm, PSY 150
6. Special Orders
 - 6.1. Report: Provost Jersky-not present
7. New Business
 - 7.1. Technological changes at CSULB: FACT chair Bengt Allen—TIME CERTAIN 2:30 pm- reporting on technological changes recently enacted by the University. Structure on campus going forward to address technological change, when it is done, how it is done, whether or not it should be done, possible testing beforehand. Dr. Allen reports that FACT committee has some input over technology changes but not all. No structure in place at this time to address these changes. BA reports that an oversight committee would be a good plan going forward, current FACT charges contains this. Suggestion to oversee a calendar for yearly technology changes, authorizing if they are needed, checking back to see if they work. BA concerned that this may overwhelm the current committee, they are currently re-writing policy on online courses. JZP states that the problem will get worse so that oversight is necessary, and FACT will need a

stronger voice than they currently have. More than an advisory committee. BA states FACT has no way to communicate with the University, how will they disseminate the information? DDF asks whom FACT advises. BA states they advise “university bodies” including ATS, ITS, CCPE and Library. DDF states that technology changes are coming at us so fast that it is difficult to keep up to date. DDF states that it is not “user friendly” for faculty. NS states that new technology comes from all corners of the University, not just ATS, ITS. EK states that a committee needs to be formed with more power EK states that *Curriculum* is problematic. NS asks what is the structure that would enable us to do better in the future. Can FACT handle this or do we need a new committee? JZP states there is no policy to cover this. She states ATI steering committee is also about technology, accessibility. NH states that the CO perhaps is the problem, suggests coming up with a document that addresses questions regarding the new technology. Perhaps change/add to FACT charge. DDF states that FACT should teach faculty about new technology, perhaps reporting on whether new technology is “faculty friendly”. EG states policy is needed for shared governance needed for new technology to be reported to FACT. PS states that if the CIO does not know about new technology being introduced, then that is a problem. Procedural guidelines for adopting new platforms of technology form needs to be created so new technology will not be a surprise. CIO Min should know about all new technology and he does not. JC suggests a steering committee with equal representation to oversee new technological changes forthcoming. BA states that FACT should include staff, and students with restructuring.

7.2. Online change of grade form: Registrar Donna Green—TIME CERTAIN 3:00 pm—change of grade form to be going online, Jennifer Dizon showed us the online method for changing a grade. Went through the entire process, on a “dummy site” asked for feedback on any changes suggested. Incomplete contract now also online not paper, both forms were shown how to complete online. Student and instructor notified via email when grade change is updated. For denials, only instructor is notified.

8. Old Business

- 8.1. Future of Advisory Council on Enrollment Management
- 8.2. Status of GSSI (Graduate Student Success Initiative)
- 8.3. Retreat debrief
- 8.4. Call to Action for Beach 2030

9. Adjournment at 3:45 pm