

EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday, May 15, 2018
2:30 – 4:00 pm
Academic Senate Conference Room (AS 125)

N. Schürer, J. Pandya, D. Stewart, R. Fischer, , E. Guzik, K. Janousek, E. Klink, J. Doering, D. Domingo-Forasté, S. Olson, J. Hamilton, B. Jersky, A. Kinsey
Absent: A. Colburn, R. Frear, S. Apel, C. Bowles, J. Cormack, J. Moran, J. Nino, P. Soni
Guest: Simon Kim

1. Called to Order at 2:30 PM. Note the planned late beginning of the meeting.
2. Approved Agenda with addition of 7.4. Amended by unanimous consent
3. Approved Minutes: Meeting of May 8, 2018—by unanimous consent
4. Announcements and Information
 - 4.1. Long Beach Fire report of chemical incident is now online. Other aspects still under investigation
 - 4.2. Safety locks for classrooms. Six of the large lecture halls have special locks now.
5. Reminders—none.
6. Special Orders
 - 6.1. Report: Provost Jersky—
 - 6.1.1. **Budget.** Did budget road show with legislature; 2nd meeting of RPP to discuss strategies for a worst case situation. Hope that our legislative allies will act on our behalf. Thanks to our community and union for helping us move forward.
 - 6.1.2. Last week was in Boston speaking on consensus and shared governance. We seem to be advanced on this.
 - 6.1.3. **Faculty Merit Awards** would've been announced today—but delayed as president is at Board of Trustees. A pleasure to read the submissions and see how talented faculty members are. Likes the four award categories that reflect the diversity of talents. About 60 faculty members applied and about 50 will receive an award.
 - 6.1.4. Graduation registration deadline—SO: what if someone shows up (such as a student attending a friend's graduation in a different ceremony)? Hard deadline?
BJ: Can't accommodate anyone who wants to march for any reason. JD: There are not two registrations (for academic and ceremonial graduations) like in the past.

7. New Business
 - 7.1. Discussion of finalists for **AVP for Faculty Affairs**—TIME CERTAIN 2:30 pm. The EC met *in camera* for a personnel matter.
 - 7.2. **2020/2021 Academic Calendar**—TIME CERTAIN 3:00 pm—Plans 1a, 1b, 2a, and 2b were presented (also attached to agenda email).
 - 7.2.1.1. EK: Better to have a longer winter term. The Chairs' Advisory Board should send someone to the calendar cmte. from the start.
 - 7.2.1.2. JP: Do 3 year calendar.
 - 7.2.1.3. RyF: The cmte started its work way too late in the AY. Cmte. should start work earlier.
 - 7.2.1.4. **Plan 2b: Arguments in favor**—(1) Chairs need time to plan for emergency faculty replacements during winter term; (2) better having a three week term for winter classes; (3) "vacation creep" into prior week if given a full week off at Thanksgiving; (4) if student misses a day or two of classes in winter term for illness during a two week session, they miss a lot; (5) disruption of teaching for a whole week in the fall affects pedagogy; (6) if 3 day break, then less impact the library the Sunday before classes start before Thanksgiving.
 - 7.2.1.5. **Plan 2b: Arguments against**—the calendar cmte. unanimously chose another option, plan 1a.
 - 7.2.1.6. **MOTION JP/DDF: "Recommend plan 2b": 9 aye; 1 no.** NS will write 3-part memo to the president explaining this decision.
 - 7.3. IRB Recommendations: AVP for Research and Sponsored Programs Simon Kim—**TIME CERTAIN 3:30 pm**—
 - 7.3.1.1. **Terms of IRB cmte. members are ending.** Nominating two folks as "recommended" (one from Psych; one from Health Science). Both nominees have served in the past. Three people applied; two are recommended to start on 9/1/18. The third would serve as alternate member without compensation (one from Comm. Studies). This person would sit in on meetings. One community member will be an alternate too. A cmte. reviews position applications (This cmte. includes Simon Kim, AVP Research), then the Provost reviews, then the Senate, then the President (see the original call email). If the recommendations are approved we would still have one vacancy to fill later
 - 7.3.1.2. **Brief report of work:** Psychology faculty members and students submit more IRB requests than any other department. CHHS and CEEd submit the most for colleges. 558 proposals submitted this last year. 299 went through administrative review, 252 through expedited review, and seven went through full review.
 - 7.3.1.3. **MOTION DS/RyF: "Concur with recommendations to fill IRB vacancies."** Motion passed by unanimous consent.
 - 7.4. Philosophy Dept.: A possible issue with personnel process. BJ: Written documentation should be forwarded if there is evidence to support claims.

8. Old Business

- 8.1. Constitution of Nominating Committee—deferred
 - 8.2. Possible Graduate Studies Appeals Committee—deferred.
 - 8.3. Timing of CMS system upgrade—deferred [but is happening in week after this meeting.]
 - 8.4. Access to student records for advisors—deferred.
 - 8.5. GE survey and forums—deferred.
9. Adjourned at 3:53 PM