

EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday, April 10, 2018
2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

N. Schürer, J. Pandya, D. Stewart, A. Colburn, R. Fischer, R. Frear, E. Guzik, K. Janousek, E. Klink, J. Doering, D. Domingo-Forasté, S. Olson, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey
Absent: J. Nino, J. Moran, C. Bowles, P. Soni,
Guest: Duan Jackson

1. Called to Order 2:04 PM
2. Approved amended Agenda—added 7.4-7.7
3. Approved Minutes: Meeting of April 3, 2018
4. Announcements and Information
 - 4.1. Praveen Soni re-elected as statewide senator.
 - 4.2. Who's going to alumni awards? Sharon, Elizabeth, Ryan, Jessica, Norbert
 - 4.3. Where is CCPE in the process of their name change? Sees 6.1.1.
 - 4.4. Faculty Small Grants are not in the policy for RSCA—revisit in 7.1.
5. Reminder
 - 5.1. Academic Senate meeting on April 19, 2018, 2:00 – 4:00 pm, PSY 150
6. Special Orders
 - 6.1.1. Report: Provost Jersky: Just came from the URC meeting and giving the budget road show. Went to a provost installation in MN—very cold!
 - 6.1.2. **Name changes:** Two colleges have gone through procedures at the college level to rename: CBA → “College of Business” [CoB]; CCPE → “College of Professional and International Education” [CPIE]. The first name change avoids confusion with the Collective Bargaining Agreement [CBA].
 - 6.1.3. Long Beach Community Hospital eager to preserve our nursing program in numbers we're used to having.
 - 6.1.4. Have seen two candidates for the VPADOGS position [at this date]; at the semifinalist stage for AVP Faculty Affairs; not too many applicants for the FCPD yet.
 - 6.2. Q: When Loren Blanchard cites 1400 hires for CSU—to what is he referring? Searches last year who will start this year. How many new faculty next fall? If all successful, 40. Next year's searches: Max = # of people who retire; min=0.
7. New Business

- 7.1. Agenda for Academic Senate meeting on April 19, 2018—Add GE Forum for Senate?
- 7.2. Request for **Guidance for Advising**: Director of the University Center for Undergraduate Advising, Duan Jackson—TIME CERTAIN 3:30 pm— delivered handout of the **draft “advising worksheet” for 2018-19** and the “fall 2012 pattern form.” New overlay requirements not clear to us yet [=Global; Human diversity in the U.S.; GWAR/WI]. Discussed draft and made suggestions. **ACTION OFFERED**: D. Jackson will send us a revised draft before our next meeting.
- 7.3. **Calendar Committee**—needs a rep. from exec. cmte. —ask Praveen, then Ryan, then another. Thanksgiving holiday will no longer be not one week in fall 2021.
- 7.4. **Email privacy**—DDF: CSU had obtained emails without consent or notification in a grievance arbitration. Who approved? How define “compelling circumstances.”
 - 7.4.1. Apel: All our email is public.
 - 7.4.2. DDF: Not talking about public records requests. Privacy is a function of academic freedom?
 - 7.4.3. Apel: All emails are public because we use public money. Unlike private industry we don’t look automatically through the emails. Threats, missing person, person left employment, or suspected conducting of business from university email accounts are noted as possible “compelling circumstances.”
 - 7.4.4. JCor: Min told us that our emails are subject to public info requests [PRAs].
 - 7.4.5. Apel: Don’t draw conclusions based on grievance—because we don’t have all the information on any particular grievance available to us.
 - 7.4.6. BJ: there is an ongoing university legal investigation. I don’t want to pre-empt the Univ. Need to wait until it’s decided.
 - 7.4.7. Apel: Every email we send is a public document. We follow the public records act law. There should be no expectation of privacy.
 - 7.4.8. KJ: Do we know whether our deleted emails are deleted at the server?
 - 7.4.9. Apel: They stay on the server 30-90 days unless archived for legal purposes.
 - 7.4.10. EG: Can we be notified if there is a PRA for our information? Does the law prohibit notification?
 - 7.4.11. Apel: You yourself could make a Public Records Act request about who has asked for your own information.
- 7.5. **AS 18-03: GS 700 policy**: see notes on policy on policy handout. Some colleges have asked to arrange blanket approval for GS700 for the first four semesters to be handled by an associate dean. The consensus of the discussion was that the revised policy showed that this approval should be kept within Depts. The chair might direct the ASC to issue permits following a departmental protocol. The sense of the Senate when the policy was approved was to maintain graduate advisor or chair oversight throughout the process.
- 7.6. **Advancement to candidacy for advanced degrees on line**. The issue/obstacle to doing this is that candidacy must be signed off by an Associate Dean. But this additional signature is not set-up in the new ARS system. **ACTION OFFERED**: J. Cormack will work on a candidacy letter form.
- 7.7. Docusign follow-up.—deferred.

8. Old Business
 - 8.1. Plagiarism: Follow-up from Ryan Fischer, John Hamilton, and Brian Jersky—deferred.
 - 8.2. Follow-up on ASI Resolution SR #2018-17 “Retirement of Prospector Pete and Dissociation from the Gold Rush Era”—deferred.
 - 8.3. **Follow-up on the Department of Comparative Literature and Classics** [CWL/CLSC] —Dept. voted in favor of De-departmentalization. The CLA Faculty Council chair asks that the Exec. Cmte. now react. See AS 95.19 sec. 6.7 where it says that the decision will be forwarded to the AS Chair for recommendation.
MOTION: Stewart/Colburn: “Refer the CWLC proposal, approved by the faculty of CWLC, the CLA Faculty Council, and the CLA Dean to the Provost” Friendly amendment accepted: “with the recommendation of the AS Chair.” **Superseding motion:** Stewart/Jersky: “Table [actually, a motion to postpone to a certain day] the motion until next week’s Exec. Cmte. meeting to allow the Exec. to receive and read the final proposal.” Approved by unanimous consent.
 - 8.4. GE survey and forums—deferred.
9. Adjourned at 3:58 pm