**EXECUTIVE COMMITTEE MEETING**

**MINUTES**

Tuesday, October 10, 2017, 2:00 – 4:00 pm

Academic Senate Conference Room (AS 125)

Present: N. Schürer, J. Pandya, D. Stewart, A. Colburn, R. Fischer, E. Guzik, K. Janousek, E. Klink, P. Soni, J. Doering, D. Domingo-Forasté, S. Olson (for J. Moran), C. Bowles, J. Cormack, M. Stephens //Special Guest: Simon Kim

Absent: R. Frear, B. Jersky, J. Moran, J. Nino

1. Called to Order
2. Approved Amended Agenda
3. Approved amended minutes: Meeting of October 3, 2017
4. Announcements and Information
   1. Mold issue on second floor of library –several books covered with black mold. Mold in special collections because humidity at 80%. Ideal is about 20%. Can’t let people in the stacks side of the 2nd floor of the library. Is facilities management understaffed (no response over 2-3 years on humidity issue)?
   2. JP: New BeachBoard in spring 2018.
   3. DDF: Bargaining Roadshow on 10/24 and 10/25 with food.
5. Reminder
   1. Academic Senate meeting on October 19, 2017, 2:00 – 4:00 pm, PSY 150
   2. Academic Senate Retreat on October 26, 2017, 2:00 – 4:00pm, The Pointe
6. Special Orders
   1. Report: Provost Jersky—out of town
7. New Business
   1. **Simon Kim on RSCA dates and numbers**: Numbers distributed over last 3 years (handout); handout of letter from Reiboldt chair of appointed Chairs’ Advisory Council (CAC). DS concern: deadline compression exasperated by moving RSCA deadline three months earlier. NS: Could there be a list of all the deadlines? AVP Kim + AVP Wiley tried to schedule at a time not in conflict with other fall personnel actions like RTP and Sabbatical processes. Colleges could consider extending it up to a month later. Colleges could split RSCA into two calls—one fall and one spring. Individual can only apply for one award at this time. Could change this policy in future. Kim would come back in spring for a renewed communication with AS and discuss policy. Could also consider in policy 6.0 units for two years. EK: many CSUs do not have RSCA.
      * 1. POSSIBLE ACTION by AVP Kim: Make Colleges aware they could extend deadline inside college?
   2. **Academic Senate agenda** for October 19, 2017
      1. AS agenda**:** Pull “nepotism” policy so CBA FC could discuss first? Give the policy to all the colleges and postpone to a date certain? Concern for communication with faculty councils as a second issue.
         1. MOTION: RF/DTS: Keep on Agenda. Tell all FCs about policy on agenda and give feedback through senators before the Senate meeting on 10/19/17.
      2. **GA/TA policy—problems**: language laboratories, and foreign TAs can only teach 7 units when languages are usually four units (counting lab) yet need eight for visa (?) status. –NO ACTION TAKEN: Defer discussion.
      3. **EO Resolution**. Do we want a resolution about non-participation, recision, or delay of the EOs for a protest with a formal request for delay? EK: Could copy one from another CSU. Key issue is lack of consultation. GEAC also argued about lack of consultation/shared governance. Other issues: workload issue, etc. SO: resolution about consultation or about GE changes. Have to have courses in the catalog for non-continuously enrolled transfers < = 2000 students/year. [This problem will occur at intended EO implementation dates.] NS: notes that EOs conflict with aspects of the timely graduation initiative.
         1. MOTION JP/EG: write resolution and put on the floor 10/19 to request formally for a delay for one year. Passed unanimously. RF: Use San Diego letter and GEAC letter for guidance.
   3. **Use of clickers in Academic Senate**—error rate? Had this discussion before. Could call for rollcall vote after clicker vote as per Roberts’ Rules. Or could call for division of the house. Roberts’ Rules exists to handle this matter.
      * 1. ACTION: Request to AS Sec’y: track down minutes for when we decided about minutes for Executive cmte. and what would be recorded in terms of who votes for what.
        2. [AS minutes 09-10-2015, item 8.2: “Motion to add Section 1.1.3 to the Rules and Regulations of the Academic Senate: As per Robert’s Rules of Order, official minutes of the Academic Senate Executive Committee meetings reflecting business conducted and actions taken will be recorded and posted on the Academic Senate website – FIRST READING

“Chair Soni went over the three options that were discussed the last spring semester regarding how to handle this topic: 1. No minutes, 2. Brief minutes - business conducted and actions taken, 3. Detailed minutes.”

* + - 1. [AS minutes of 9-24-2015, item 7.1: “Motion to add Section 1.1.3 to the Rules and Regulations of the Academic Senate:  As per Robert’s Rules of Order, official minutes of the Academic Senate Executive Committee meetings reflecting business conducted and actions taken, will be recorded and posted on the Academic Senate website – SECOND READING

“Senator Pickett quoted Section 4.5, which states that all committees must keep minutes.  Chair Soni clarified that this applies to other committees and councils, not the Executive Committee which is why we added this motion for consideration.

“A vote ensued: Approve: 45; Oppose: 7. The motion passed.”]

* 1. **Safety workshop**. Things brought up included dead spots for cellphone service in LA1 and LA2; mentally disturbed students and dangers to faculty; escort service not working well (long delays); falling ceiling tiles; social media safety issues; and earthquake preparedness.
     + 1. ACTION INTENDED: CFA will discuss with and take to Labor Management in Faculty Affairs.

1. Old Business
   1. **Resolution on EO 1100 and/or EO 1110**—see 7.2.3. above. Discussed how the two were intertwined and where there existed gaps of knowledge among implementers.
   2. **Executive Orders 1100 and 1110 from the Chancellor’s Office—“Composition”** lives primarily in CLA. CLA is asking for help from Admin. Almost exclusively lecturers teach in that concentration and there are concerns about job insecurity.
   3. **Structure of Academic Senate Retreat**: The $tudent Experience
      * 1. Consulted with planning subcmte.
        2. Recorded greeting already.
        3. Do a “thought exchange” thing during the event. Need someone get a pro-license.
   4. Strategic Planning—no discussion
2. Adjourned at 3:45 PM.