**EXECUTIVE COMMITTEE MEETING**

**MINUTES**

Tuesday, April 18, 2017

2:00 – 4:00 pm

Academic Senate Conference Room (AS-125)

Present: N. Schürer, J. Pandya, D. Stewart, C. Brazier, R. Fischer, D. Hamm, T. Yamada, M. Flores, S. Olson, C. Lindsay, M. Stephens, A. Montes

Absent: D. Hood, E. Klink, P. Soni, D. Domingo-Forasté, J. Moran B. Jersky,

Guest: Nele Hempel-Lamer

1. Call to Order
2. Approved Agenda
3. Approved minutes: Meeting of April 11, 2017
4. Announcements and Information
   1. Vice Provost for Academic Programs and Dean of Graduate Studies finalist interviews (all in AS 125):
      1. Finalist #1: Thursday, April 20, 11:00 am-12:00 noon
      2. Finalist #2: Wednesday, April 26, 9:00-10:00 am
      3. Finalist #3: Monday, May 1, 10:00-11:00 am
5. Reminder
   1. Academic Senate meeting on April 20, 2017, 2:00 – 4:00pm, PSY-150
   2. Alumni Awards banquet on Thursday, May 4, 5:00 pm, Hyatt Regency Downtown Long Beach
6. Special Orders
   1. Report: Provost Jersky
7. New Business
   1. Agenda for Academic Senate meeting on April 20, 2017—vigorous discussion. Agreed to post a document rec’d from the CLGBTQCC cmte. on Senate web site.
   2. **Academic Advising Plan**: Special Guest: Dr. Nele Hempel-Lamer, Interim Associate Vice President for Undergraduate Studies—TIME CERTAIN 3:00 pm—2011 U advising plan + first round of updates are in documents sent with agenda. U advising plan should be seen as an umbrella that governs college-advising plans. The plan was necessitated by the moving of advising from faculty to [professional] staff. Nevertheless, some colleges have mixed faculty staff advising. The “update” is now circulating. Ownership questions about advising. Not enough clarity for students undeclared or changes for majors or change of colleges. The problem of “students in transition” between programs raise question of who “owns their advising”—UCUA or? This plan is exclusively for undergraduate advising and does not take graduate students into account.
      1. CL: Graduate advising done mainly by faculty advisers. There is also the problem of “ghost-majors” who declare something to get into the U. NH-L hopes to have colleges update their advising plans too. Would want to have “major-changers” move to UCUA for advising so they could get reliable information about majors outside of their college. Duan Jackson quoted: “We are Switzerland” [and implicitly neutral about majors].
      2. JP: Advocated for 2x/year mandatory advising. Faculty and staff advisers should talk to each other. “Milestones”? NH-L: left those in place. In EAB called “success markers.” We hardly have any actionable advising milestones for transfer students.
      3. NS: Who owns this plan? Faculty are being asked to comment but not have a part in the creation of the documents. CL: This \*is\* an occasion for consultation. NS: Catch-22 to ask faculty to do things, but then have advising be taken away because there were no resources to learn or do the new requirements. Also, if student does not come to advising putting a hold their registration seems problematic. Who are the decision makers for “deeming things” a certain way? There is also a tension between “speedy(?) graduate advising” and mentoring graduate students.
      4. CB: How does this interplay with undergraduate advising \*policy\*? NH-L: Advising centers always navigate within policy parameters, so we are not proposing changes in policy. However, I will look to see if there are any policy updates needed.
      5. NH-L: Need faculty to know at least something about the advising systems. A training was done separately for Poli Sci. See handout for a schedule of training sessions.
      6. Communication needed about some of these things.
      7. JP suggested that leadership fellowships be repurposed for fellowships to teach faculty/chairs about EAB or Tableau [so they can become effective as advising backstops].
   3. Student Affairs request about relieving senate attendance of CAPS reps—Chair will send a response.
   4. Selection of members for CCPE Advisory Committee and Academic Council on International Programs—ask for statements for CCPE AC; ACIP person is cycling off generating a need to replace this person by AS.
   5. Discussed EC agendas for the rest of the AY.
   6. Calendar report—have 2 proposals which members of the EC were able to look at quickly
8. Old Business
   1. Resolution on undocumented students—no action
   2. Ethnic Studies survey results—no action
   3. IP Policy draft—no action
   4. EO 1100 General Education Breadth Requirement campus input—no action
   5. Clarification of student membership on Academic Senate and Executive Committee—waiting on student action.
   6. Committee list—no action
9. Adjourned at 4:05 PM