**EXECUTIVE COMMITTEE MEETING**

**MINUTES**

Tuesday, November 29, 2016

1. Call to Order
	1. Present voting: N. Schürer, D. Stewart, C. Brazier, R. Fischer, D. Hamm, T. Yamada
	2. Present ex officio: D. Hood, E. Klink, P. Soni
	3. Present guests and staff: M. Flores, D. Domingo-Forasté, C. Lindsay, M. Stephens, A. Montes
	4. Absent: B. Jersky, J. Licausi, J. Pandya
2. Approved Agenda
3. Approved minutes: Meeting of November 8 and 15, 2016; amended minutes for 11-15-16 (did not approve 11-8-16 minutes until today).
4. Announcements and Information. NS presented at President’s cabinet on IE. Appts. made by Senate to ASI boards—any problem with 2 year terms? None vocalized.
	1. CL: Doctoral incentive fellowships and pre-doctoral incentives. Applns. due in Feb. Could be former students, current students, or students in a recruit-from program.
5. Reminder
	1. Academic Senate meeting on December 1, 2016, 2:00 – 4:00pm, PSY-150
6. Special Orders
	1. Report: Provost Jersky—not present. Away on business.
7. Old Business
	1. Call for nominations (President’s Commission and HVDI Task Forces)—will try to resend announcement [was resent]
	2. Ethnic Studies Report—sitting on at request of ethnic studies depts. CSULB is model for ES outreach to High Schools with college class.
	3. Committee list—not discussed
	4. Future of Library Committee—MOTION: (TY/dts) Library cmte. lie dormant and Dean of library give Senate a report in spring. Passed unan.
	5. Policy on Academic Freedom—not discussed
8. New Business
	1. MF: Discussion on trigger warnings in syllabi brought up in various CSU ASIs (e.g. Sonoma State).
	2. CSULB Research Foundation Principal Investigator (PI) position

Special Guest: Simon Kim, Associate Vice President for Research and Sponsored Programs—TIME CERTAIN 2:30 pm; brings list of nominees. Board oversees entire Research fdn. MS: want a PI’s voice at table—position restricted to a PI. Have five nominees. SK: helpful to pres. if give a ranked order, OR, indicate strengths and weaknesses of each cmte. MOTION: (Dts/ty) Mezyk, Laris, Ghafoori, Klig in ranked order. Unanimous consent. Klig served already.

* 1. Online Administration of SPOT

Special Guest: Mark Wiley, Associate Vice President for Faculty Affairs—TIME CERTAIN 3:00 pm. Would like to move SPOTs online. Would need change in AS policy. Carrot and stick? Start with smaller college in rollout? One week long enough to hold SPOT open? A reasonable return rate? Problems with return rates on current online evals. on online courses. Incentives? Ryan: consider how various processes are sped up! Dts: do it earlier at midterm or give students sense that their feedback might help change how teaching happens in the now and so students are making a contribution and feel good about making that contribution. PS: do online in classroom on smartphone all in one class period. Online SPOT could help with RTP process. Create an e-repository SPOTs. Pilot for technical reasons. MF: it has to mean something for the student. Students need to know that the evals. have an actual effect on teachers/teaching.

1. Adjournment 3:55 PM.