**EXECUTIVE COMMITTEE MEETING**

**MINUTES**

Tuesday, November 7, 2017

2:00 – 4:00 pm

Academic Senate Conference Room (AS-125)

In attendance:

* Jessica Pandya, David Stewart, Alan Colburn, Ryan Fischer, Rob Frear, Elizabeth Guzik, Kelly Janousek, Eileen Klink, Doug Domingo-Forasté, Sharon Olson, Brian Jersky, Jody Cormack, Mary Stephens, Charity Bowles, Jordan Doering
* GUESTS: Jeff Klaus

1. Call to Order

* 2:02pm

1. Approval of Agenda

* Approved

1. Approval of minutes: Meeting of October 31, 2017

* Approved with minor changes

1. Announcements and Information

* The Research & Evaluation Task Force will send out a survey at the end of November to see how data are being used across campus.
* Ann Kinsey has been hired to fill Aracely Montes’ vacant position starting next Monday (9/13).

1. Reminder
   1. Academic Senate Meeting November 9, 2:00-4:00, PSY-150
2. Special Orders
   1. Report: Provost Jersky

* Provost Jersky reported that the earlier deadline for RSCA / Mini-grants has created an increase in the number of mini-grant applications from last year to this year (2016: 35 to 2017: 52).
* There has been a discussion about the best way to have vendors of various software, books, etc. come to campus in an organized and efficient fashion. The campus is considering having set days for vendors to come to campus and show their wares rather than having them come to faculty offices sporadically. The first “vendor event” will be in December.
* Provost Jersky asked Mary Stephens to share the update about drinking fountains and the results from the Chemistry 100 experiment.
  + Mary Stephens’ Update: The campus got the test results back from the MHP building, using EPA standards for elementary schools. All drinking fountains across campus have been turned off in order to be proactive. All outdoor fountains will be tested. Those that fail will go through the proper review and replacement.
  + We will replace/update indoor fountains installed prior to 1990. Buildings built 1990 or later will have selected fountains tested and if they do not meet the EPA standard all fountains in that building will be replaced.
  + In order to meet all the necessary codes, we will fix and/or put in temporary water stations. We will be sure to place the primary focus on areas with children and the 49er Shops kitchens.
  + An informational announcement will be sent to students, faculty, and staff.
* An ad hoc committee focused on examining the best ways to use the Faculty Development Center has discussed:
  + The need for space for faculty
  + Identity Issues for the Faculty Development Center
* No extension of timeline will be sought for EO 1100 or 1110 by the Provost or the President
  + Provost Jersky provided a few reasons for the decision, including: 1) there is a need for GE reform, and our campus is already moving to address this issue by having a well-developed plan in place; 2) we believe the university will meet the deadlines raised by the EOs; and 3) if the university is unable to meet the deadlines after serious effort, we can “ask for forgiveness.”

1. New Business
   1. Time Place and Manner Policy, Jeff Klaus, TIME CERTAIN 2:30. See also the following website: <http://www2.csulb.edu/divisions/students/freespeech/>

* Time 2:32
* J. Klaus discussed the importance of communicating to the university the updated regulations for TPM (Time, Place, Manner)
* J. Klaus reported that our campus legal counsel (Steve Raskovitch) helped review the regulations.
* A goal of the regulations was to affirm our desire to have free speech on campus. Our old policy was too general, and in the current era it is important to clarify things with more specificity (including what can / cannot be brought onto campus).
* The new TPM website was created to help provide clear and up to date information for the campus:
  + Dr. Kevin Johnson (Center for 1st Amendment Studies – on our campus) helped to serve as an expert (e.g. clarifying the difference between free speech and hate speech)
  + Information is provided for students to help them stay out of trouble, learn how/when to avoid certain areas, and engage thoughtfully with speakers.
    - The information includes a “green, yellow, and red” set of guidelines / options to help inform students. This helps them to engage in a productive manner without simply asking them to avoid the situation.
    - The campus wants students to have proactive information in order have them prepared.
* Roll-out: An email was sent out by VP Carmen Taylor today to all students with a brief introduction to the new website
* END: 2:48pm
  1. Senate retreat debrief
* This was briefly discussed and feedback data from the retreat and ThoughtExchange will be discussed in more detail at the next Senate Exec meeting.

1. Old Business
2. Adjournment

* 3:03pm