**EXECUTIVE COMMITTEE MEETING**

MINUTES & Notes

Tuesday, November 1, 2016

1. Call to Order
	1. Voting present: N. Schürer, J. Pandya, D. Stewart, C. Brazier, R. Fischer, D. Hamm, T. Yamada
	2. Non-voting present: D. Hood, E. Klink, S. Olsen (for J. Licausi)
	3. Invitees and staff present: D. Domingo-Forasté, B. Jersky, C. Lindsay, M. Stephens, A. Montes
	4. Absent: J. Conoley, M. Flores, J. Licausi, P. Soni
2. Agenda approved
3. Approved minutes: Meeting of October 25, 2016
4. Announcements and Information
	1. Share dox from retreat by 12/1 with AS.
	2. ACTION Required: Nominate three faculty members to Commission on IE including chair of CCC, and two others with relevant expertise by 11/12.
	3. Ethnic studies questionnaire will be sent out next week.
5. Reminder
	1. Academic Senate meeting on November 10, 2016, 2:00 – 4:00pm, PSY-150
6. Special Orders
	1. Report: Provost Jersky: HVDI 2025 process, cmtes./priorities/taskforces doc distributed. Not any faculty yet on these cmtes except NS. Faculty members will be involved in leading and participating in these cmtes. They are to be recruited by fac. governance process. Wants a robost connection to faculty governance. We really need faculty expertise, suggestions, to make this process better. Some faculty are *ex officio* already?
	2. Add research concerning our own students to what is known from national research.
	3. These task forces/cmtes will write their own charges.
	4. What is the size of these task forces? Not a big deal.
	5. Present to Senate and recruit faculty from across the University. “Accordion” membership on cmtes. That is, membership can expand and contract as needed.
	6. Re-AT for fac. task force chairs is on the table. Rolling deadline to recruit, but desirable that some task force members recruited by 12/2.
7. Old Business
	1. Language for categories in 02/04—**ACTION**: see amendments made by EC added to doc.
	2. Ethnic Studies Report--no discussion
	3. Committee list—no discussion
	4. Charge of International Education committee (IEC)—no discussion
	5. Future of Library Committee—no discussion
	6. Policy on Academic Freedom—no discussion
	7. Extra credit—no substantive discussion
8. New Business
	1. Agenda for Academic Senate meeting on November 10, 2016—amended.
	2. Budget Presentation—other opportunities to hear will happen
	3. Position Description for Vice Provost of Academic Programs and Dean of Graduate Studies—**ACTION**: Approved with corrections made by Provost.
	4. Medical Excuses. Special Guest: AVP for Health and Wellness Mary Ann Takemoto—TIME CERTAIN 3:15 pm: campus clinic doesn’t provide notes. Some conditions are appropriately self-treated. Drs. vary in note-giving. More student agency could be exercised. Staff, can be sick five days before sick 6th day need note? Train students for future where would have to explain to boss. Ask to change the attendance policy, grade policy, syllabus policy. DSS issue when proctoring exam—they require sick note from doctor. Existence of note also affects grade appeals. No Exec order on this. **ACTION**: Refer to CEPC for policy change.
	5. Future of Legacy Lecture—tend to be modestly attended. Morale issue? Continue to combine with retirees. Had in 80s-90s. **ACTION**: Keep on thinking about for next meeting.