

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, December 4, 2018
2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

N. Schürer, J. Pandya, J. Jarvis, C. Brazier, E. Guzik, N. Hultgren, N. Meyer-Adams, K. Janousek, E. Klink, P. Soni, E. Lopez, D. Domingo-Forasté, K. Bonetati, S. Olson, B. Jersky, J. Cormack, A. Kinsey

1. Call to Order – called to order at 2:03 pm
2. Approval of Agenda – NS changed 7.4 Faculty Athletics Director search to Faculty Athletics Representative search. approved as amended
3. Approval of Minutes: Meeting of November 27, 2018- approved as amended
4. Announcements and Information – Five copies of the books to be used for spring lectures, have been ordered, some received, and are available for borrowing. NS received an email from Beach 2030 with results. Has anyone in EC looked at results? NS states that the initial results are non-intuitive. Senate website migrating to new format in January 19. Donato Center has requested a minor which has just been sent forward to URC and CEPC, have requested expedited processing. Calendar Committee CACC needs a representative from EC. BJ states that there are ways around problems regarding Veteran’s Day holiday Monday/Tuesday situation such as starting on a different date or not having Thanksgiving break being one week. EK nominated Praveen Soni to CACC. NS will inquire if PC agrees if not NC will be on committee. SO asks about contact information for Margie Merryfield, CB states CO email address to be used. Cards to go to college office. KB reminder of Cherishing the Children toy drive has begun will commence on December 12. Event 3-6 pm 12-12-18 at the Pointe. BJ to send personal cards to family of deceased faculty members, BJ to speak at Jaffe memorial service to be in spring.
5. Reminder
 - 5.1. Academic Senate meeting Thursday, January 31, 2019, 2–4 pm, PSY 150
6. Special Orders
 - 6.1. Report: Provost Jersky –BJ worked on Beach 2030 file and suggests importing file for easier navigation. Top participants were two staff, two CLA students, and a graduate student. Top hashtags were student success, inclusive excellence, graduate studies. 3665 participants, still working on results. Invitation to EC by BJ to summarize key topics in a one page document to present to President Conoley. Faculty diversity retreat almost summarized to present results. 4 action

groups; pipeline for students and faculty; recruitment; retention of faculty; leadership/support; underlined campus climate. BJ asks for help in publicizing this is a long-term effort vs. short term. May see results 4-5 years down the road. Continuous effort to be required. 2nd "Turning Point" event on campus today with speakers. In a small venue only 48 seats, 2 speakers. JC to write a column about the impact of CSULB on the community, looking for examples from faculty. Column in Grunion Gazette soliciting examples for publication.

7. New Business

- 7.1. Large gift and naming rights for University Art Museum: Dean Cyrus Parker-Jeanette and Vice President for University Relations and Development Michele Cesca: TIME CERTAIN 2:30 pm- Dean unable to attend due to pneumonia. MC reports on the largest cash gift that the University has ever received; Carolyn Mary Kleefeld pledges a total of \$10,000,000 to the 49er Foundation. (\$6M for capital improvements to support the expansion of the space, \$3,525,000 for endowment for various aspects of the operation, \$225K endowment for a scholarship for a student of the School of Art, and \$250K current use program fund.) Naming rights – proposal for museum to be renamed *Carolyn Mary Kleefeld Contemporary Art Museum at California State University, Long Beach*. (The Kleefeld Contemporary, for short.) She will donate pieces of her art and 60 pieces of art from her personal collection. Michele Cesca confirmed that these works will be treated like any others in the museum, i.e., they will not be on permanent display, but rather when displayed by the curator. There was considerable discussion about the name, especially pertaining to the word "contemporary". As per CO, names are for the useful life of a building, which is 50-75 years. JP moved to approve the proposition, seconded by EK. Discussion ensued, same location, larger space for the museum. Projected shutdown for one year to 18 months approximately. NS asked about the name "contemporary" being added to the title of the museum. MC states the word contemporary was approved by Dean Parker-Jeanette and others. MC states the word contemporary is a changing concept. A previous announcement stated the art museum might be moved downtown and the present venue would become a satellite. BJ said there are no plans to do this. **Name change approved unanimously by EC.** DDF asked about the number of students to receive the Kleefeld scholarship, MC states it is not a static number and can change, but funding level is presently good. NS is encouraged about the funding but expressed concern that the new scholarship system may increase the work for faculty evaluators even if the number of applicants remains the same.
- 7.2. Service learning policy: Director of the Center for Community Engagement Juan Benitez: TIME CERTAIN 3:00 pm- Since CCE policies and procedures mandated by CO. Juan co-chaired an AS Service Learning Task Force a while back. Currently CSULB has not had a Service Learning definition or policy and it affects many of the courses, especially capstone courses. NS will turn this over to CEPC. JB reports on revised proposal with a definition and policy for service learning, he

has resubmitted proposal to CEPC, it is not a GE issue with many courses not GE specific. Should EC sent to CEPC to write policy or does EC need to be involved. SO asks about internships and what is the definition of them, there will be an internship task force to work on that. They are not part of the service learning policy, NS asks about defining/documenting the course on a transcript. Once policy is adopted then it can appear on a transcript. Need a policy for them to be “flagged” in the schedule. Subcommittee of CEPC will draft document for approval, refer to CSUF policy for example. Enrollment services already has procedures in place to flag courses as “capstones/service learning” courses. Campus specific requirement/writing intensive/ are separate committees needed for these questions. No advisory board for CCE JB states. NS will send to CEPC for approval now. JB reports there are 70 courses currently with no “policy”.

- 7.3. GWAR policy - NS states two main points need to be considered: 1) To what extent is this part of the GE/GR purview, and 2) Do we work on this at the same time as the GE/GR matter. EK feels we need to carefully consider whether we are graduating students with no assessment for writing skills. CEPC members on EC feel AS guidance is needed while establishing a policy, but there isn't enough time to go through it ad seriatim. CEPC is focusing on small issues when large issues need to be addressed in order to finish this policy in their last meeting of the semester. EC supports focus on large issues and to extend the meeting to three hours in order to finish before the end of the semester. what do we as EC do with this policy, send forward or edit? Do we work on it at the same time as the GR requirements? EK states that GWAR committee is waiting for guidance before moving forward. NS states perhaps wait until GE policy is finalized. JC states put it in the queue for the AS. CB states perhaps the AS needs a straw poll to determine which course is preferred. Guidance to Danny Paskin is big issues to be focused on to move to Senate floor. Ad seriatim not recommended. JP suggests adding one hour to the meeting time. JC will send email to Danny with suggestions.
 - 7.4. Faculty Athletics representative search – Charlie Mahoney (COA president) contacted NS since they have only one candidate; the minimum is two. CM asked if they can move forward but now the lone candidate his withdrawn. Send out a new call in spring or now? EC says send a call now with a spring deadline.
8. Old Business
 - 8.1. Future of Advisory Council on Enrollment Management
 - 8.2. Status of GSSI (Graduate Student Success Initiative)
 - 8.3. Technological changes at CSULB
 - 8.4. Retreat debrief
 - 8.5. Tenets of shared governance document
 - 8.6. Call to Action for Beach 2030
9. Adjournment at 3:48