

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, November 27, 2018
2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

N. Schürer, J. Pandya, J. Jarvis, C. Brazier, E. Guzik, N. Hultgren, N. Meyer-Adams, K. Janousek, E. Klink, P. Soni, E. Lopez, D. Domingo-Forasté, K. Bonetati, S. Olson, J. Hamilton, B. Jersky, J. Cormack, A. Kinsey

1. Call to Order – called to order at 2:05 pm
2. Approval of Agenda – approved by unanimous consent
3. Approval of Minutes: Meeting of November 13, 2018 - approved by unanimous consent
4. Announcements and Information – Sad news of Misty Jaffe’s passing has generated a huge outpouring of support. Plans are underway for a scholarship in her name. First meeting of the SEF Advisory Committee is December 7th at 9:00 am. NH volunteered to go in place of Norbert since the meeting conflicts with a Data Fellows meeting. NS needs help with information gathered at the AS Retreat. JJ and KJ volunteered.
5. Reminder
 - 5.1. Academic Senate meeting Thursday, November 29, 2018, 2–4 pm, PSY 150
6. Special Orders
 - 6.1. Report: Provost Jersky – More discussion about Misty’s memorial service being planned for the spring. BJ asked about protocol to be followed when a faculty member passes away. Feedback solicited from EC. External reviewers reported on our Honors program with positive reviews of faculty, students and program. Possibility of looking for an Honors Director in the future. Scholarships for underrepresented minorities are being investigated by our scholarship department. BJ visited Native American Museum in DC. Tony Malagrino PPFM director selected. Spring enrollment numbers increasing. Three Presidential commissions may be combined to increase visibility and efficacy. Matters of primary focus according to President Conoley are faculty diversity and campus climate. CCC committee last year developed a survey that was not entirely effective; questions were not acceptable for some. Compromise was to use UCLA survey. Campus Climate committee needs to be activated to initiate a survey. They have been meeting despite lack of quorum and a chair; they presently have a convening chair only. There is a need for more collaboration between administration and the Campus Climate committee.

7. New Business

- 7.1. Disabled Student Services: Director Carmen Varela and Associate Director Mary Nguyen: TIME CERTAIN 2:30 pm- new leadership after Dave Sanfilippo retired after many years of leadership. Restructuring the department, making changes to the way accommodation is happening in order to comply with EO 111, existing laws and CSULB policies. More interactive process with students, meeting one on one with new DSS students. CV reports that DSS is moving toward being all digital by winter 2020 hopefully. Accommodation letters are now available for students with functional limitations. MN reports that DSS is here to support students and work with faculty, DSS does not provide an “advantage” to students. Accommodations are individualized per student. Talking to students about available resources to use first before accommodations letter. Student has accommodation letter as well as faculty and is addressed by semester. Looking closely at the needs of the student and making sure that the student qualifies for the accommodation. CV states that any student who needs accommodation needs to work through DSS; faculty should not attempt to accommodate on their own. There are “contracts” as well as accommodation letters. A contract is regarding testing and note takers. The letter is regarding the classroom. NS asked about timeline and the law states “reasonable” timeline. CV reports that self-advocacy is encouraged by DSS but does not necessarily happen. ADA requires that the University provide access to students, DSS works with the student and their functional limitation to provide the best service possible. CB states concerns with accommodations for lab classes in CNSM for example. DDF states concern about student behavior in class. CV answers by stating a code of conduct in syllabus and that students have to follow this conduct. DDF reports a couple complaints from faculty about disruptive behavior by students that DSS did not address. MN reports that limitations of a certain disability present in their behavior, DSS will intervene with the student. Identify and manage triggers for the student. SO asks about accommodation for study abroad students in foreign countries, and says staff and faculty need to reach out to DSS for help.
- 7.2. Separation of GE/GR policy – NS discussed this in the CEPC meeting and reported to the EC about the committee’s wish to separate the two policies. NS reports that CEPC was sent a memo to ask them to have their recommendations by the late January AS meeting. To date, they have offered to recommend the GE policy by the end of December, but not the GR policy, which is now likely to get on the AS agenda by March. EK reports difficulty in separating may cause a problem with upper division WI courses. JC reports that there is a sense of urgency and hopes to give CEPC a clearer vision of what is desired. EK asks if Dean’s recommendations which have financial consideration will be problematic. NH worries that separating them will create a slowdown, due to lack of urgency if separated. NH asked about the “grid” that was going to be presented and asked about working in “good faith” and JC reported on barriers specifically by Engineering. JC reports grid not very helpful. Deans were charged with proposing

what financial resources will be needed for curricular change in their respective colleges.

- 7.3. Search committee for new Faculty Center director- Kirsty Fleming asked if a committee should be formed for this position. This position does not fall under faculty or administrative searches. Will be a 12-unit, 12-month position, KF will evaluate the chosen person after doing job with retreat rights to original department. Will be a national search for tenured professor. How shall faculty be represented on search committee? DDF states faculty should be majority of committee, faculty in all 3 levels should be represented also NMA states. CB states following the policy for academic administrators. Go through NC as per usual?
8.
 - 8.1. Search committees for academic administrators- will take place in spring. NC did not meet in Nov. due to not enough members available to reach quorum, will meet in December to pick members for review/search committees, will provide slate to Academic Senate on first meeting in spring 19 which is January 31, AS will approve at that time and forward members to Kirsty Fleming.
9. Old Business
 - 9.1. Future of Advisory Council on Enrollment Management
 - 9.2. Status of GSSI (Graduate Student Success Initiative)
 - 9.3. Technological changes at CSULB
 - 9.4. Retreat debrief
 - 9.5. Tenets of shared governance document
 - 9.6. Call to Action for Beach 2030
 - 9.7. Academic Senate speaker for Beach 2030
10. Adjournment – adjourned at 3:53 pm