

**EXECUTIVE COMMITTEE MEETING**  
**Minutes**

Tuesday, November 13, 2018  
2:00 – 4:00 pm  
Academic Senate Conference Room (AS 125)

N. Schürer, J. Pandya, J. Jarvis, C. Brazier, E. Guzik, N. Hultgren, N. Meyer-Adams, K. Janousek, E. Klink, P. Soni, E. Lopez, S. Olson, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey

1. Call to Order : called to order at 2:06 pm
2. Approval of Agenda- approved by unanimous consent
3. Approval of Minutes: Meeting of November 6, 2018 = approved by unanimous consent
4. Announcements and Information- J. Muller author “Theory of Metrics” interested in coming to campus in spring 2019. Next AS agenda to be approved via email due to fall break. SA seeks a faculty member to serve on search committee for AVP for Human resources. No responses yet. Ideas to fill committee? Will call for open nomination at next AS meeting. Wednesday at 2 pm is EC time for “leader to follow” participation. Fundraising is underway for CSU Chico, and other CSU’s due to fires. SO stated this is International Education week; report came out we are #4 for students who studied abroad in 16-17. The only CSU ahead of us, SLO. Also, there is a 6.1% drop in international students attending CSULB.
5. Reminder
  - 5.1. Academic Senate meeting Thursday, November 15, 2018, 2–4 pm, PSY 150
6. Special Orders
  - 6.1. Report: Provost Jersky- Honors magazine won 2<sup>nd</sup> place in National collegiate honors competition. BOT meeting taking place will be asking the legislature for \$600M additional funding for the CSU’s. Over 3000 people have registered for Beach 2030 event. BJ attended EAB meeting at Terranea in PV, reported on cutting funding and no more cuts should happen, need more fundraising and legislative help. Title IX will be moving back to the Office of Equity and Diversity from Student Affairs, announcement forthcoming.
7. New Business
  - 7.1. Discussion of *summa cum laude* distinction- should our criteria be changed from 3.95 to 3.9? Most CSU. This question comes from a student complaint. JC states she supports the change to 3.9. The question of (+) and (-) grades came up. Motion and seconded to send to CEPC.

- 7.2. Future of Advisory Council on Enrollment Management- NS reports that enrollment management at CSULB has 2 groups that work on it, ACEM (a senate committee) and E-tech not an 'official' committee (a sub-group of ACEM) with no charge and roster in existence. ACEM does very little, if any advising – presently information exchange only. Should ACEM be disbanded and have some other type of consultative process? SO reports it was extremely consultative in its inception with shared governance, initially looked at % of ethnicities that constitute our student population. Does the committee need a different structure? JS reports that much of the work of ACEM is disseminated through other various entities. JH states that now ACEM is, in essence, the subcommittee of E-tech. NS states that decisions have been made before they reach the committees. PS states ACEM is a long-term policy making body meeting periodically when change is necessary, whereas E-tech is an operational committee. NS states that ACEM agenda items are informational only. Should committee be “resuscitated” or disbanded? BJ states that there are many EO’s that dictate “tiers” of acceptance of students. BJ states that faculty is needed for consultation so perhaps committee needs to be re-structured. BJ suggests that the AS should decide what they want to do with enrollment and structure the committee around that. JH states committee should be restructured. EK states the CO is involved in enrollment management to a large extent. Invite Dhushy to EC for him to report on value of ACEM committee and then move forward.
- 7.3. Title IX committee- voting on committee by EC- motion and seconded to elect Shira Tarrant and Kevin Valenzuela for committee, voted in unanimously.
- 7.4. Enrollment in first two weeks of the semester- The first 2 weeks of semester, open spots were available to anyone on “MyCSULB”. Is this a university-wide policy? JC asks if a department is using “reserved seats” who decides who gets to fill them? CHHS/CLA had issues with students enrolling. Professor permission vs. students self-adding within first 2 weeks without a professor being informed. SO states that the policy needs to be the same for all colleges so students know what the actual policy is. JC states Donna Green should come to address our concerns. Late registration management form is handled differently in various colleges. NS asks if EC is agreeable with the document being interpreted differently in different colleges. CB states it is discretionary via the AD of each college.
- 7.5. Range elevation policy- KJ reports that the policy is out of date, needs to go to FPPC for an overhaul. KJ states the next contract needs to keep up with the SSI (step increase) and FTA (Faculty Time accrued) 6 years of SPOT to be submitted for range elevations, this needs to be updated in the policy. Moved, seconded for policy to be sent to FPPC.

8. Old Business

- 8.1. Beach 2030 'Leaders to Follow'
- 8.2. Status of GSSI (Graduate Student Success Initiative)

- 8.3. Technological changes at CSULB- NS to meet with Min Yao regarding the numerous changes that occurred recently. Question: How long are student emails retained after graduation. NS concerned about how to stay in touch with graduated students. Currently, email goes inactive after 13 months. Emails cost \$2 per student to keep current, so it is cost prohibitive to keep them activated for longer. CB states that reports can be generated with student lists and ask that they student's personal email be added to the lists that can be generated via CS link. Students could retain email by joining the alumni association for \$38. Report if LBSR0299 on CS link "Active students by Academic Plan" report ask that they add a column with personal/home email. Email vs. cell phone # which is preferred BJ asks. NS asks if we need a Technology Coordination Committee to oversee an implementation calendar to ensure proper training occurs before technology is rolled out. EG states no current lecturer faculty included in charge. Send to FACT? Have FACT chair come to EC to report
  - 8.4. Retreat debrief
  - 8.5. Tenets of shared governance document- ASCSU had first reading at last meeting. Put on AS agenda for 11-29-18. ASCSU has 2<sup>nd</sup> reading in January, so needs to be resolved by then.
  - 8.6. Call to Action for Beach 2030
  - 8.7. Academic Senate speaker for Beach 2030
9. Adjournment – adjourned at 4:01 pm