

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, September 11, 2018
2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

N. Schürer, J. Pandya, J. Jarvis, C. Brazier, E. Guzik, N. Hultgren, N. Meyer-Adams, K. Janousek, E. Klink, P. Soni, G. Jara, E. Lopez, D. Domingo-Forasté, K. Bonetati, S. Olson, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey

1. Call to Order- at 2:03 pm
2. Approval of Agenda- approved by unanimous consent
3. Approval of Minutes: Meeting of September 4, 2018 - approved by unanimous consent
4. Announcements and Information-
 - NS and AK visited the CCPE conference space in anticipation of AS Retreat.
 - Emailed Associate Dean O'Connor of CLA to address making adjustments to their new Minor in Social Justice.
 - Email from Dhushy went out with figures spent for Beach 2030.
 - Questions from committees - FPPC, ETF is not a policy; presently in contract but not in RTP Policy. Should it be added? Non-traditional forms of scholarship not recognized in current process. Many procedures are not in policy. Who determines the standards? Matter deferred to a later date.
 - Transparency of documents - certain councils use Beach Board for their documents,. Should these documents be more readily available to the public? CEPC documents available on Curriculog, where any document can be accessed (read only). Council and committee chairs need to be trained to send the agendas and minutes to AS assistant. Committee's agendas now to be linked to the documents being edited.
 - Memorial celebration for Dr. Carolyn Bremer schedule for September 21 at 10:00 am in CPAC. COTA emailed announcement to COTA listserv. Provost Jersky recommends that Academic Senate send out the email to the All-faculty and AA-Staff listserv emails. *(JJ contacted Bethany Price about having Juliet Hidalgo forward announcement to entire campus community as per provost's suggestion.)*
5. Reminder
 - 5.1. Academic Senate meeting Thursday, September 20, 2018, 2:00 – 4:00 pm, PSY 150
 - 5.2. Academic Senate Retreat Thursday, October 25, 2018, 2:00 – 4:00 pm, CCPE conference area

6. Special Orders

- 6.1. Report: Provost Jersky- Harbor Cruise tomorrow (Sep 12) hosted by Mike Walter, Academic Council - meeting of Provosts in LA discussed international students, RSCA, official numbers by regarding graduation initiative. 4 yr. grad rate 28.4%, a significant improvement over prior years. Governor engaged in capacity of the CSU system, will emphasize the need for more funding, trustees brought up online education; will not help with revenue. ASCSU discussed a more comprehensive and coherent GE program, more tenure track density, and reported 90 successful MPP searches in system. Also discussed faculty goals, increasing TT density, and that faculty brought in \$592 M in research funding. Might need an AS committee to oversee faculty awards. Academic freedom/intellectual property in HR, little forward motion until bargaining happens. Dept. Chair workshop planned to hire diverse faculty to be held in Lake Arrowhead. ACEM committee to be re-invigorated per recommendation by AS Chair. CFA would like to convert lecturers with terminal degrees in their fields to TT without a search if their departments and the lecturers involved agree with the arrangement. \$2.5M approved for TT searches. Lecturer conversion is a process to be considered. How was decision to purchase Curriculog made? This system speeds up the process of curricular revision. Greater accuracy, efficiency, timeliness with Curriculog. Access this new program at the end of the year to measure effectiveness by means of assessment, direct and indirect. Next week requisite checking to be addressed.
- Jody Cormack reported on PARC procedural changes needed; every 6 years to align accreditation cycle. Change the UPRC report given. Change report to an analysis, pulled from the self-study, external review. Analysis vs. justification of data preferred by JC. Does EC want PARC to write up something to revise.?

7. New Business

- 7.1. Agenda for Academic Senate meeting Thursday, September 20. Remove 3 items in New Business. Emails will be send to CEPC before placed on AS agenda.
- 7.2. Technology infrastructure and needs at CSULB: Guests VP/CIO Min Yao and AVP for Academic Technology Shawna Dark—TIME CERTAIN 3:00 pm.
- 7.2.1. Addressed beginning of semester Beach Board outage and how to prevent future issues. Junk mail issue. Beach Board issue- Shawna Dark reported in her 3 years the team has worked hard to rectify the problem. BB problem was with new firewall system purchased last year; vendor provided misinformation. Server team checked server routing. Smart detecting worked fine during lighter usage in summer months, but heavier fall traffic caused automatic shutdown; feature was disabled when problem was detected. Why wasn't this anticipated to happen for semester beginning's increase in usage? Artificial Intelligence (AI) has capacity to learn – can the learning time be accelerated?

- 7.2.2. Junk mail issues: BB sending emails with CSU domain name to junk mail. BB email also uses IA component that is causing this issue; has been manually changed to accept these emails. BB was not created to be a mass email system, so mass emails sent by organizations are going to junk mail. IT working on creating class email lists for email communication using a "white list" to be used. EC requested another way for faculty to reach students by using a "crisis list" through advisor tools in PeopleSoft.
- 7.3. Continuation of GEGC moratorium- all new GE courses had moratorium with exceptions (B,C, and D courses). Should moratorium be continued for another year to facilitate GEGC alignment with chancellor's office. Memo is needed to clarify. The 2 EO's have put the curricular process into chaos. EC can make decision, anticipating a positive reaction or send to CEPC for feedback. Invite CEPC to sign along with AS chair. GEGC has asked NS to share this with entire faculty.
- 7.4. Rescission of Policy on National Teachers Examinations PS 78-06
 - 7.4.1. Moved to consent calendar
- 8. Old Business
 - 8.1. Call to Action for Beach 2030- EC agreed to follow NS's reorganized document; action plan to be sent to President if approved by EC. IEC interested in global competencies.
 - 8.2. Academic Senate Retreat organization
 - 8.3. Scheduling 'optimizer'
 - 8.4. Academic Senate data fellows' projects- 2 previous fellows to continue, Jalal T, Grace RF, Norbert would like to be added to project; approved.
 - 8.5. Dissolution of Educator Preparation Committee and Library Committee
- 9. Adjournment-4:09