



CALIFORNIA STATE UNIVERSITY, LONG BEACH

COMMITTEE ON LESBIAN, GAY, BISEXUAL, TRANSGENDER, INTERSEX, QUEER +  
CAMPUS CLIMATE

**Minutes CLGBTIQ+CC**  
**AY 2018-19 Meeting #3 12:00-1:00PM, AS-125**  
**Friday, November 9, 2018**

**Present:** Anna Aazarian, Pedro Castro, Christian Lozano Cuellar, Anthony DiSanto, Keith Freeseemann, Becky Nash, Lilia Meltzer, Kyla Sazon, Andrew Vaca, Pitiporn Asvapathanagul

**Absent:** Diedrick Brackens, Christopher Brown, Parker Chalmers, Todd Henneman, Claire Langeveldt, Stacy Macias

**Excused:** n/a

**Guest:** Sean Aquino, Vivian Napoles

**Observers:** n/a

Lilia Meltzer, Chair, called the meeting to order at 12:07PM

- I. Approval of the agenda
  - a. Approval of the December agenda – **M/S/A**
- II. Review and approve the minutes from the October 12, 2018 meeting
  - a. Approval of the minutes – **M/S/A**
- III. Updates

**1. Gender-Neutral Housing**

The LGBTIQ Committee requested a revision to the Student Housing Application to list Gender Neutral housing as an “option” item, rather than available upon a separate request.

- We obtained a copy of the Student Housing Application for review based on students’ concerns about the differential process for requesting Gender-Neutral housing.
  - Roshan Jayasinghe, office manager for University Housing & Residential Life, facilitated a copy (attached). Refer to step 10 -p.17.
- a. The Chair of the LGBTIQ committee has a motion to approve the revisions to the Housing Application (as listed on page 17 of the Housing Application). Anna A. (move) and Andy V. (Second), and approved by all members.

**Discussion**

- a. The option for Gender Neutral Housing has been added to the application for the 2018-19 academic year; since this is the first year that the option for Gender Neutral Housing is available, the LGBTIQ+CC committee would like to obtain feedbacks from student residents such as the application related to LGBTIQ and the LGBTIQ housing situation (e.g. number of Gender Neutral Housing requests)
- b. The LGBTIQ+CC committee will reach the Housing representative and invite the representative to share the current report, if any, and discuss the best approach to gather feedbacks of Gender Neutral option from the students. The schedule to invite the Housing representative to join the LGBTIQ CC meeting is the next month meeting.
- c. Moreover, one of the challenges reported is that there is only one meeting scheduled on LGBTIQ+CC housing for Fall 2018. The next meeting will be held in

November. Our student housing representative will share the information with the LGBTIQ+CC committee during the December meeting.

- d. Also, the subcommittee on LGBTIQ themed Housing can take a lead to contact and to gather information from the Housing office (Anna A.). Then, the subcommittee will report back to the committee. Committee members agree to have the subcommittee on LGBTIQ Themed Housing contacts the Housing office.

After the discussion: Anna A. withdraws her motion to approve the revisions to the Housing Application, as listed on page **17, step 10** because this is only information and it is not necessary to approve the existing information.

A new motion is made to treat the revisions to the Housing Application as an information item. **M/S/A**

## **2. Student Preferred Campus Email Address**

To narrow gaps in campus communications particularly for students who wish to be addressed by their chosen first name instead of their legal name, which still appears on university records, the Committee assessed the options for creation of an email address available to students

- We obtained the link to request an email-address change <http://www.csulb.edu/enrollment-services/using-mycsulb-personal-information>, as provided by Jane Foster, Assoc. VP of Tech. Services.
- Additionally, Keith Freesemann shared the notification he received on Jan.4 2016 on this regard, quoted below as follows:

“From: CSULB Enrollment Services [mailto:es-records@csulb.edu] Sent: Monday, January 04, 2016 9:23 AM To: Keith Freesemann <Keith.Freesemann@csulb.edu> Subject: Preferred First Name and Student Photos (Email displayed below)

- a. The committee members present during the meeting test the link provided in the email but it does not seem to work. Students can change their preferred names automatically online. However, their email addresses are not updated as their preferred names. Anthony D. will contact Donna Green to ask more information regarding the email address changing/updating process.
- The Committee will discuss ways to disseminate the info associated with items 1 and 2 so it more efficiently reaches new and current students (e.g. listserve, flyers, formal presentations, word-to-mouth).
    - a. Committee members brainstorm the effective ways to disseminate this information, including websites (e.g. Safezone, Multicultural Center, LGBTIQ Resource Center, LGBTIQ student Listserve, monthly email from ASI Student President, OUTober event, etc.).
    - b. Some committee members point to the limitation of using Beachboard because only authorized students, but incoming/future students cannot access it.
    - c. The LGBTIQ+CC committee is working on establishing the LGBTIQ Listserve and disseminating this information through existing websites. We will also be inviting all members of the campus community who would like to be included in our Listserve.
    - d. Lilia and Anthony will meet with ATS staff on Nov. 15 to consult on the creation of a secure platform to deliver information of interest to the LGBTIQ campus community.
    - e. Based on the suggestions presented by the Chair on ways to disseminate information more effectively to LGBTIQ students; specifically, through formal presentations, Anna A. shares an information about an optional workshop for LGBTIQ admits during the Summer and Winter orientations.

Dear Keith

We are pleased to announce the implementation of long-requested items that can help facilitate connection between advisors and students.

**Preferred Name:** The University recognizes that within our community many students use names other than their legal names to identify themselves. Students can now request to establish a preferred first name which will be displayed in many campus systems used by instructors, advisors and support staff such as MyCSULB, BeachBoard and the ID Card System. Students can make the request directly in MyCSULB and requests will be reviewed within 3 business days. Once approved, the preferred first name will appear immediately in the Advisor Center, MyCSULB as well as in BeachBoard, EAB, Advisor Connect and CSLink reports the next day. This will allow you to refer to the student by the first name with which they identify!

The legal name will still be maintained in the student system and used where required by business or legal need such as transcripts. For details, please visit [Setting Your Preferred First Name](#). You can easily view both the legal (primary) and preferred name in the General Information tab in the Advisor Center.

**Student Photo:** You can now easily put a face with a name as the CSULB ID Card photo is now available via the Advising Center. Just click on the student photo link located in the personal information section.

**Single Sign-on Update:** Starting tomorrow, January 5, you will notice that you can now access *BeachBoard*, *MyCSULB* and *BeachSync* (student organizations) via [Single Sign-On](#). These systems will also be available via Single Sign-on for students and instructors!

If you have any questions, please contact [Jennifer.Dizon@csulb.edu](mailto:Jennifer.Dizon@csulb.edu).

Happy Advising!

Sincerely,



Donna Green, Director  
Registration, Records and Evaluations"

3. Adjournment at 1:08PM

Upcoming meetings: December 14, 2018

Submitted by Pitiporn Asvapathanagul  
CLGBTIQ+CC Recorder

Next meeting: December 14, 2018