

**CSULB International Education Committee (IEC)
Standing Committee of the Academic Senate**

**Friday, September 2, 2011
11:30 am - 1:30 pm, Anatol Center**

Minutes #1 2011-12

Present: David Anglin (At-Large Music), Flora Banuett (CNSM), Anne D’Zmura (COTA), Teresa Hagen-Crowder (Univ. Rel.), Elaine Haglund (Res. Dev.), Nathan Jensen (CIE), Jeet Joshee (CCPE), Chris Karadjov (CLA), Tom Kelty (CNSM), Leslie Kennedy (ITSS), Tim Keirn (CLA), Ying Liu (CBA), Richard Marcus (CLA), Sharon Olson (CIE), Brooke Pierson (ASI), Laura Portnoi (CED), Shadi Saadeh (COE), Antonella Sciortino (COE), Nhorra Serrano (CLA), Charles Slater (CED), Armando Vazquez-Ramos (Chicano & Latin Studies), Mark Washburn (CBA), Alex Washington (CHHS)

Absent Voting Members: Michael Blazey (CHHS), Eileen Bosch (LIB), Chris Druzgalski (COE), Simon George (PA), Heloisa Herscovitz (CLA), Michael Hostetler (Std. Serv.), Robin Lee (CDC), Aparna Nayak-Guercio (CLA), Jose Rivera-Chang (COTA)

Guests: Elaine Haglund, Sharon Olson

I. Introduction

A. Introductions and Welcome New Members –

- a. Ying Liu (CBA), Tim Keirn (CLA/CED), Charles Slater (CED), Anne D’Zmura (COTA), Chris Karadjov (CLA), Thomas Kelty (CNSM), Brooke Pearson (ASI)

B. Proposed Division of Labor

(Richard & Laura- co-chair, Leslie - vice chair, Mark - secretary)

- a. Laura & Richard will focus on senate communication & meeting organization
- b. Leslie will focus on the “actionable” part of working groups, including work plans and implementation.

II. General Reports

A. Summary of Last Year (Richard and Laura)

- a. Last year the committee revised the mission and charge to align as a committee within the Academic Senate. The mission and charge are pending approval by the senate. This year the goal is to focus on actionable items and work plans stemming from the progress made last year.
- b. Richard, Laura, Jeet, Nathan, and Sharon served on both the IEC and the Provost task force on international education. A summary of the findings and recommendations of the task force are available on the IEC Beachboard page (note: faculty may need to access through the “student account” to view this page)

B. AVP (Jeet Joshee)

- a. International Education Task Force Report and Implementation Plan
Based on a mutli-method approach to collecting data (including interviews, surveys, open calls), the Task Force made several recommendations for expanding the role of international education at CSULB to the Provost. The full report is available to the IEC on the Beachboard page. This report was also presented during the Dean’s retreat last June, and will be discussed in the Dean’s Council on Sept. 28th. The Provost is preparing an official response.
- b. Comprehensive Strategic Plan for International Education at CSULB
In conjunction with the Task Force, Jeet has begun to develop and implement a larger strategic plan for international education. This plan includes efforts to further integrate international students with campus life, curricular incentive grants, study abroad scholarships,

recognition of internationally focused campus activities, and resources for faculty to internationalize curriculum. Additionally, the plan calls for further integration of the American Language Institute and streamlining the transfer process for international students attending local community colleges that have high percentages of international students (e.g. Santa Monica college has 2x CSULB's level of int'l students).

Jeet plans to complete a CSULB wide strategic plan for I.E.(resources, structure, staffing) this semester, by bringing in outside help (individual or consultant) to meet the timeline. The goal is to fund these initiatives by utilizing a percentage of Int'l Student fees as a stable source of funding. Previously we had zero recruitment dollars from that source and believes we can double our international student enrollments in 6-7 years, with proper investment.

C. CIE (Nathan Jensen and Sharon Olson)

a. Update on CIE Activities and Mission (Nathan)

1. International Admissions (receive, evaluate applications – have as much access to CMS as enrollment services). I.A. has more customer “services “ for students. Inclusive of domestic students who study abroad as well.
2. Int'l Student Services: primary function is to maintain international student's status in the U.S., but also manages housing assistance, orientation, graduation, and other social events (with the international students association). Handles the visas for visiting scholars and tenure track faculty (H1B and permanent residence status), as well as paperwork for various consulates, help with tax issues, etc.
3. Education Abroad – an advising and recruiting office for domestic students. Provides Study Abroad fairs twice a year. CSULB is ranked 4th nationally among masters institutions in sending students abroad.
4. CCPE/CIE international training programs – inviting delegations from corporations and higher education in other nations (e.g. China & Vietnam) for training sessions that can last from one day to several weeks.

b. Announcements

1. Studio Abroad – a database that facilitates study abroad where students can search for programs by time, availability, destination, etc. should come on line this year. In part of the effort, all faculty are encouraged to post their international expertise on the new system.
2. CIE wants to re-establish the international national honors society Phi Beta Delta. Those interested in participating as members or on the board should contact Sharon Olson.

c. Education Abroad Update (Sharon)

1. 273 students abroad in short term study abroad programs this summer.
2. Cecilia Fedora is targeting freshman level courses with a 10 minute presentation on how to apply for study abroad programs before the February 1st deadline. All faculty are asked to include her in our courses, with emphasis on freshman level sections.
3. The Study Abroad fair is on Oct. 12th, and International Education Week is Nov. 14th.

D. ACIP Report (Richard)

- a. CSU system wide international programs committee
- b. International Studies is a potential resource for faculty questions on study abroad programs

IV. New Business

- A. Shadi Saadeh was elected to serve as the at large member of the IEC steering group. MSP unanimous.
- B. The Way Forward (Discussion)
- C. Summary of Working Groups and Their Missions
- D. Reconstitution of Working Groups

V. Working Group (ad-hoc) Breakout Sessions – Work Plans – brief organizational meeting to ensure the groups reconstitute, establish chairs, and arrange additional time for the group meetings.

- A. Mission Statement (this groups activity is complete)
- B. Curriculum
- C. International Students
- D. Grants
- E. Development (fundraising from outside sources)

VI. Announcements (please send to Mark to add to the listserv)