

## **CSULB INTERNATIONAL EDUCATION COMMITTEE (IEC)**

Agenda # 6: Tuesday, March 10, 2015

12:15 – 2:00 PM (FO2 101A)

Tim Keirn, Jeet Joshee, Dana Sumpter, Karl Squitier, Em Williams, Sharon Olson, Flora Banuett, Hema Ramachandran, Tom Kelty, Khue Duong, Francine Vasil, Richard Marcus, Terrence Graham, Lesley Farmer, David Anglin, Meriam Osman

Guest: Ali Assistant Director of AFI

### 1. Introductions

#### a. Approval of Agenda

- i. Approved with amendment of adding ALI

#### b. Approval of February Minutes

Universally approved

### 2. Reports

#### a. AVP Joshee Report

- i. Change in procurement office and this is where agreements are handled. In particular our Study Abroad agreements such as the use of Travel Agencies. The University process requires an insurance when we use an agency that provides transport and etc and this is steep. \$2 million per student. We know these companies are often mom and pop operations. Established organizations cannot get our requirements sometimes. Many countries don't even have that system. Jeet looking for a solution. If they won't bend we would have to cancel. Jeet talked with president and provost. Trying to double study abroad numbers and if we don't work out our own kinks we can't send our students. In cases we can pay directly we should rather than have faculty lay out the funds. Tim: What are the consequences of violating? Jeet: We do require Trip Insurance of students. They have something. ...but it is a system requirement for procurement. Concern of lawsuit. Sharon: students waive right to sue. Jeet: they will sue anyway. It is not just a developing world issue. Anywhere. Even Germany where there isn't that system. Government covers everything. Sharon: Senate president said to

bring up roadblocks. Jeet: Look for solution *with* procurement. Jeet proposing: every trip we will try but we need an alternative solution when it doesn't work; best practice thing for other institutions – front an advance to the faculty who then pays. Then it is not a payment to the agency and it is not a reimbursement. Jeet: no issue in collecting money; everything has to go through procurement to pay out. Sharon: AIFS. Students pay them directly on their website so it does not go through procurement.

b. CIE (Terrence Graham)

- i. International Student Services search called off. The pool was not robust enough. Still without a director.
- ii. Hired an assistant director of International Student Services. Xochi has been promoted to that and essentially lead advisor.
- iii. Updating International Student Services website.
- iv. CPT. Training if approved by dept and CIE. What we are doing starting in the fall is making sure curricular practical training is curricular – required or credit bearing. Linked to academic program of the student. It was looser in the past. Internship courses and do a credit bearing internship but they weren't doing that. Jeet- meeting tomorrow on that. There will be some publicity in 49er on that. Jeet: 49er thought the federal policy changed but it hasn't; we are just coming in compliance. Need to pay units to do the internship and must remain full time as an international student. It can be a paid internship. Jeet: CPT is a little vague in the federal regulations, OPT is clear. Jeet: CPT is not a channel for gaining employment and making money. OPT can be. Lesley: opportunity for faculty training. Terrence: we hold regular workshops on it.
- v. April 17. We will be hosting the Southern California Consortium on International Studies. SOCCIS . Venue FND 210 (but looking for something better). It is free and free food. RSVP to Terrence. Jeet: it is a loosely organized organization and membership is SoCal

public and private institutions that address issues around study abroad in particular but also invites a speaker. Karen Bass to the last one. Her perspective from Federal side. Funding issues. Discuss what is going on on their campuses. But, doesn't meet regularly. We hosted it in 2010. Gary Rhodes is the host. Thinking about a speaker. Looking towards agenda next meeting.

c. Education Abroad (Sharon Olson)

- i. I Declare Campaign. Sharon on that committee. Payroll deduction so it would be in front of people's faces. On website click on GIVE – ways is payroll deduction. Center for International Education scholarships. Tim: knowing how that will work would influence my decision. Sharon: it will not be outside of CIE. Tim: does it go directly to students or go to a big fund? Sharon: some guidelines on expenditure needs to be set up. Terrence: will meet with Andrea Taylor's office. Perhaps advisory committee to the fund. Jeet: there are rules because it is part of development campaign. Terrence to report back next meeting on where the funds are and how to be used/rules. IEC would have representation on such an advisory committee.
- ii. Final deadline for Fall direct exchange March 16. Also the deadline for ASI-CSULB scholarships. Jeet: how are we marketing? Sharon: all students got a direct email. Those in process get reminders. Richard: independent students? Sharon is point person.

d. ACIP (Richard Marcus)

- i. Meeting in April. SFSU. Exec meeting tomorrow. Various committees have met already.
- ii. Israel, Ghana, Mexico a go
- iii. Concerns about new website – public vs firewall
- iv. Student Affairs Committee – several underutilized sites – Italy, France, etc. Others suffering – China
- v. PRC: Paris, Aix, Sweden
- vi. Faculty Affairs – RDs. China...use of funds?
- vii. Future – CSULB host?

- e. London Program 2015-2016 (Em Williams)
  - i. Provost message in January. Two applicants interviewed by Ed Abroad panel. Esra LeBank from Theater was selected for next year. She will teach Theater Today in London as well as the World Stage. And English Comedy. Last year there were 12 applicants, but it was an easier job to decide than between these two. Esra's attributes: worked internationally, background working with students as faculty advisor, a finalist for last year. Need to speak with CSUF. Lesley: moved, David second. All in favor of the selection of Esra LeBank.
- f. ALI. Courtney Stamler
  - i. We will be hosting from UNAM. 50-60 students, 50-60 professors for 8 weeks. Info session on Tuesday April 2<sup>nd</sup>. Mentoring. Guest lecturing. Armando has worked with this group and has done guest lectures. We would like to send out information – Christy can send it out.

### 3. Old Business

- a. ASI-CSULB Study Abroad Scholarships
  - i. Plea (from Sharon). We have 265 students who have started summer applications. With current committee that is 33 per person. This is just short term. We have another 100 in the longer term. Lesley, Francine, Flora to add to existing list. Food?
  - ii. Tim: none of the faculty in HIST seemed to know. Where is the tuition waiver advertised? Sharon: all has been combined. Pool hasn't shrunk; it was combined. Terrence: it has been worked out behind the scenes; without the money changing hands just a credit for \$500 tuition
- b. Confucius Institute Approval
  - i. Approved by Senate. Then approved by Council of Deans. Provost has recommended to the president. She will approve it. China partner needs to sign it.
  - ii. Campus director needs to be worked out (under ASI policy). China will appoint deputy director. Advisory

committee including faculty staff, IEC AAAS and maybe a couple of deans.

iii. Jeet: Responsible Dean. Housed in CIE. Direct academic link with AAAS that will oversee curricular aspects. It is not credit providing, but it must have academic oversight.

c. Internationalizing Teaching and Learning Update

i. Added one sentence about workshops providing data for assessment.

ii. Jeet has sent it. It will be out any day. One month to deadline. It is up on the website.

d. Phi Beta Delta Honorary Society Update

i. New flyer. Information meeting to come.

ii. Jeet underwrote reactivation fee.

iii. Jeet: in the meantime should we go ahead and become a member?

iv. Tim: Society for students, faculty, and staff.

v. Lesley: historically it is self-selective. People tend to apply because they feel that they are eligible and meet the (international interest) criteria. Primary criteria is that you have to have experience.

vi. Karl: international students? Lesley: yes. Jeet: At CSUSB I was in it. That is now the headquarters.

vii. <http://www.phibetadelta.org/>

4. New Business

a. Modification of Exchange Agreement Form

i. Sharon to send template before next meeting. Sharon and Em working on someone with one that is coming through. This is the PROPOSAL form, not AGREEMENT form. The kinds of questions asked for have been added. Sharon to show next time where that has been added. Articulation of courses, etc.