**ACADEMIC SENATE**

**Minutes**

**MEETING 2**

**September 22, 2016, 2:00 - 4:00 pm**

**Towner Auditorium - PSY 150**

1. CALL TO ORDER: 2:04 pm
2. APPROVAL OF AGENDA

* Senator Fischer moved to remove item 7.1, MS in Global Hospitality Management, from the agenda via CHHS in consultation with CCPE. There are questions in regards to adequacy in resources and faculty workload concerns.
* Chair Schürer would like to add 6.3, an ASCSU Report to the Senate.

A vote ensued to approve the agenda as changed:

Approve: 40

Oppose: 1

The agenda was approved.

1. APPROVAL OF MINUTES AND ATTENDANCE SHEET
   1. Academic Senate Meeting of September 8, 2016: Approved.
2. REPORTS OF STANDING COMMITTEES AND COUNCILS
   1. Executive Committee: Announcements

* The Academic Senate Retreat will take place Thursday, October 27, 2-5:00 pm at the Pointe in the Pyramid.
* Congratulated ASI President, Flores for throwing the first pitch at the Angels game last Saturday.
* Documents are posted on the website slightly different with hopes it will be more clear.
  1. Nominating Committee:

Academic Appeals Committee (AAC):

* + Josh Schesler, CNSM (Replacement for Jason Schwanns for Fall 2016 only).
  + Ehsan Barjasteh, COE (Replacement for Roger Lo for Fall 2016 only).

International Education Committee (IEC)

* + Ehsan Barjasteh, COE (Replacement for Roger Lo for Fall 2016 only).

All nominations were unanimously approved.

* 1. Academic Senate Consent Calendar: None

1. REPORTS OF SPECIAL COMMITTEES: None
2. SPECIAL ORDERS
   1. Report from CSULB President Jane Conoley—TIME CERTAIN 2:15 pm

* Senator Banuett stated that students are congregating by the microbiology building to smoke and the smoke gets into the vents in the building. At some point there were about 25 students smoking at one time, mostly international students. We are working on making sure they are informed that it now is a smoke free campus.
* Senator Colburn asked about an article on the Press Telegram about the New Initiative. We may be given $2.4 million if we increase 4-year graduation rates from 16% to 39%. A short-term and long-term strategies are in place. It will be a struggle for most CSU campuses to reach their target goals.
* Early this morning there was a ceremony to re-bury Native American bones around the area. It is a combination of a 25-year effort made by faculty, staff and students. We are the first University in America to repatriate bones on campus.
* They are still working around issues regarding the performance at the Carpenter Center. On September 29, from 7-9:00 pm at the Carpenter Center they will have a panel discussion on censorship to talk about various perspectives on this topic.
* Proposition 55 was endorsed by the governor. Vote yes for this proposition. President Conoley will spend a lot of time in Sacramento this season to advocate for money for schools to assure we keep student fees low.
* A bronze statue that was located in the Anatol Patio was presumably stolen. [It was returned—Sec’y].
  1. Report from CFA President Douglas Domingo-Forasté
* Letter went out to members emphasizing the importance of Proposition 55.
* Two important Bargaining Roadshows: October 12, from 9-10:30 at USU 305, and another from 2-3:30 pm in the upstairs conference room at the 49er Foundation located in the Bookstore.
* November 1-2 they are having an all-Union Meetings 12-1:00 pm in USU Beach Auditorium on the first floor.
* They will be phone banking to encourage members to vote for Proposition 55. Email Alfredo Carlos in Political Science if interested in phone banking.
* Retirement workshop on October 6, from 1-4:00 pm in the USU, Huntington Beach Room, 205.
  1. Report from ASCSU

Senator Soni gave a PowerPoint Presentation on the ASCSU September Report. It may be found on the following link:

<http://web.csulb.edu/divisions/aa/grad_undergrad/senate/ASCSUReports.html>

Additional information on ASCSU:

<http://web.csulb.edu/divisions/aa/grad_undergrad/senate/ASCSU.html>

1. UNFINISHED BUSINESS
   1. MS in Global Hospitality Management (AS-985-15/CEPC/URC)—SECOND READING:

This item was removed from the agenda.

* 1. Revision: University Honors Policy (AS-1001-16/CEPC)—SECOND READING
* Senator Brazier spoke on behalf of his amendment in section 1. He suggested to remove the program part of the language (sections one and two) in order to keep these specifications separate from the policy and go through the normal curriculum process. The language should be replaced with: “Guidelines for admission to the University Honors Program and changes to the curriculum are proposed by the director of the University Honors Program and the Honors Advisory Council, and approved by the Curriculum and Educational Policies Council”.

After discussion of the amendment, a vote ensued:

Approve: 46

Oppose: 4

This amendment passed.

* Senator Moreno proposed adding language indicating direction on the ability to get into the program: “Admission to the University Honors Program is normally based upon high school grade-point-average, community college or CSULB grades, and faculty recommendations, and an accompanying essay with prompts that illicit creative and critical thinking and solid writing skills. Special consideration will be made for students who grew up bilingually or whose first language is not English.”

After discussion of the amendment, a vote ensued:

Approve: 13

Oppose: 27

This amendment did not pass.

* 1. Revision: Certificate Policy (AS-976-15/CEPC)—SECOND READING

This policy was not reviewed in the meeting.

* 1. Revision: Policies and Procedures for the Selection, Appointment and Review of Academic Administrators (AS-1000-16/FPPC)—SECOND READING

This policy was not reviewed in this meeting.

1. NEW BUSINESS
   1. Directed Discussion on draft of Highly Valued Degree Initiative 2025—TIME CERTAIN 2:30 pm (discussion limited to 30 minutes at most).

The discussion was unanimously approved to extend another 10 minutes.

* Chair Schurer summarized the Highly Valued Degree Initiative. The document posted on the web is a summary of our campus plan for achieving these goals. We were given many goals to accomplish by 2025, one of being that 39% of our students graduate in 4 years. Our campus was recently given $2.4 million to spend by June 30, 2017. Setting things in motion must be immediate. We are hoping to brainstorm ideas for the Steering Committee.
* Goals: 1. Identify the number of students who will complete their respective majors in 4.5 years, 2. Organize advising campaigns to assure that students on a 4-year plan remain on their plan, 3. Develop strategies to confer that at least 50% of students move from a 4.5-year plan to a 4-year plan. This must be done by June 30, 2017.
* What initiatives can be solicited, organized, implemented, and completed by June 30, 2017 that will help us reach our goals?
  + Funding fellowships for tuitions during the winter term so students take classes during that term to help them speed up their graduation rate. Assure there are enough classes available and advising students to take these classes.
  + Intrusive advising so students are connected to their advisors and do what is needed to increase retention rates and graduate in 4 years.
  + Look at data, see what colleges have higher graduation rate percentages and see what tools they use to achieve these higher rates.
  + Advising students who are close to graduating and investing in helping them graduate.
  + Changing student incentives by providing money for students as they go to school. This will help them focus on schoolwork and less time on working to pay for their tuition.
  + Opening a center for students (a one-stop shop) with resources. We should focus on that rather than short term ideas. Director Jackson from University Center for Undergraduate Advising (UCUA) expressed that most students want to graduate in 4 years. This center is continuously working to help them reach this goal. Many of the things discussed are already happening in this center. We are welcome to attend the Advising Institute so we may see some of the tools in action.
  + BeachBoard does not function well. Perhaps we should invest in a structural backbone.
  + Spending money to have people from out campus in community college campuses (with advisors, students, etc.) to help prepare incoming students.
* Senator Yamada clarified that this was the Governor’s initiative that started 3 years ago and it was the threat of time funding and graduation rates. The Chancellor was then instructed to follow the initiative and was thus was tricked down to the campuses.
* How may we spend this money? VP Sathianathan explained that the Chancellor’s Office is submitting their plan to the Governor’s Office this week. Once the proposal is reviewed and the money is released, allocations will be given to the campuses and will hopefully develop a strategy to stretch the dollar and timeline. This is an opportunity to gain more resources for the CSU campuses. We may not spend the money on hiring new people because it is a one-time funding. We may be able to spend this money on things like supporting winter session, research for goals, etc.
* We should ask students what they need from us to graduate in 4 years.
* A 4-year graduation plan does not assure success of students.
* Evaluate data showing work among colleges when students change a major from one college/department to another.
* We should begin with sharing reports with information to analyze data and figure out what is needed most.
* We may look into bringing summer school to state-side for the short-term.
* Lecturer representation is needed in the program, “Reimagining the First Year”.
* Research shows that these three things help students graduate in 4 years: 1. Find ways to select a major sooner than later, 2. Getting them into advising – perhaps making it mandatory earlier than later, 3. Having successful junior and senior students serve as in a form of internship or pseudo paid mentoring role and allow them to guide students.

1. ADJOURNMENT: 4:00 pm