

FEES AND FINANCIAL AID

Schedule of Fees, 2016-2017

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

Students who wish to drop units AND to simultaneously or subsequently add the same number of units to accomplish this exchange may do so without financial penalty in Tuition Fees, provided this exchange in units meets all other signature requirements. This activity may not occur later than 14 days from the first day of instruction.

All Students

Application Fee (nonrefundable), payable by check or money order at time application is made: \$55.00. These fees are subject to change. Check the current *Schedule of Classes* for fees each semester.

Mandatory systemwide fees are waived for those individuals who qualify for such exemption under the provisions of the California Education Code (see section on fee waivers).

2016-17 Basic Tuition Fees

Undergraduate Tuition Fee (per semester)

| | |
|----------------------------|------------|
| 6.1 units or more..... | \$2,736.00 |
| 0 units to 6.0 units | \$1,587.00 |

Other Mandatory Registration Fees (per semester)

| | |
|--|----------|
| Facilities Fee | \$3.00 |
| Instructionally Related Activities Fee (IRA) | \$25.00 |
| Associated Students Inc. Fee | \$60.00 |
| University Student Union Fee | \$179.00 |
| Student ID Card | \$5.00 |
| Student Health Services Fee | \$45.00 |
| Student Excellence Fund Fee | \$173.00 |
| SIRF fee..... | \$2.00 |

Total Resident Fees Per Semester

| | |
|----------------------------------|------------|
| 0.1 to 6.0 units..... | \$2,079.00 |
| Total Resident Fees Per Semester | |
| 6.1 or more units | \$3,228.00 |

Credential Program Tuition Fee (per semester)

| | |
|----------------------------|------------|
| 6.1 units or more..... | \$3,174.00 |
| 0 units to 6.0 units | \$1,842.00 |

Graduate/Post Baccalaureate Tuition Fee (per semester)

| | |
|----------------------------|------------|
| 6.1 units or more..... | \$3,369.00 |
| 0 units to 6.0 units | \$1,953.00 |

Other Mandatory Registration Fees (per semester)

| | |
|--|------------|
| Facilities Fee | \$3.00 |
| Instructionally Related Activities Fee (IRA) | \$25.00 |
| Associated Students Inc. Fee | \$60.00 |
| University Student Union Fee | \$179.00 |
| Student ID Card | \$5.00 |
| Student Health Services Fee | \$45.00 |
| Student Excellence Fund Fee | \$173.00 |
| SIRF fee..... | \$2.00 |
| Total Resident Fees Per Semester | |
| 0.1 to 6.0 units..... | \$2,445.00 |
| Total Resident Fees Per Semester | |
| 6.1 or more units | \$3,861.00 |

2016-17 Doctoral Tuition Fee, effective Fall 2012*

| | |
|----------------------------------|------------|
| Education Doctorate | \$5,559.00 |
| Doctor of Physical Therapy | \$8,074.00 |

*Applicable term fees apply for campuses with special terms, as determined by the campus. Total College Year fees cannot exceed the Academic Year plus Summer Term fees. The Summer Term fee for the Education Doctor at quarter campuses is equal to the Per Semester fee listed in the table. Total fees for the Education Doctor over the College Year equals the Per Academic Year fee plus the Per Semester fee for the summer term at all CSU campuses.

2016-17 Graduate Business Professional Fee

| | |
|-----------------------|----------|
| Charge Per Unit | \$254.00 |
|-----------------------|----------|

The Graduate Business Professional Fee is paid on a per unit basis in addition to basic tuition fees and campus fees for the following graduate business programs: Master of Business Administration (M.B.A.), Master of Science (M.S.) in Accountancy.

Nonresident Students (U.S. and Foreign)

Nonresident Tuition (in addition to basic tuition fees and other systemwide fees charged all students) for all campuses:

| | |
|-----------------------|----------|
| Charge Per Unit | \$372.00 |
|-----------------------|----------|

The total nonresident tuition paid per term will be determined by the number of units taken.

Student Involvement and Representation Fee (SIRF)

On January 28, 2015 the CSU Board of Trustees established a new voluntary student fee, the Student Involvement and Representation Fee, which goes into effect in the fall 2015 term. This fee is charged to all students unless they choose to opt out of the fee, which can be done via your student portal. The fee amount is \$2 per fall and spring term, and is used to support the student leadership, involvement, governance, and advocacy programs managed by the California State Student Association (CSSA). For more information, visit www.csustudents.org/our-priorities/sirf/

Optional Fees (per semester)

The following represents rates for the Fall 2016 and Spring 2017 semesters and are subject to change.

| | |
|--|----------|
| Motorcycle and Moped Parking (per semester)..... | \$30.00 |
| Automobile Parking (per semester) | \$123.00 |
| Replacement Parking Permit | \$20.00 |

Other Fees and Charges (non-refundable)

| | |
|--|----------|
| Late Registration | \$25.00 |
| Application and Reapplication Fee | \$55.00 |
| Diploma/Commencement Fee | \$45.00 |
| Missed Deadline Fee | \$10.00 |
| Dishonored Check and Echeck Charge | \$20.00 |
| (If the Dishonored Check was for payment of registration fees, the Late Registration Fee may also apply) | |
| Disputed Credit Card Charge | \$20.00 |
| Complete transcript of record | \$4.00 |
| Expedited Transcript Fee..... | \$10.00 |
| Replacement of Student ID Card..... | \$5.00 |
| Late Payment Fee | \$10.00 |
| Enrollment Deposit | \$150.00 |
| Installment Plan Fee..... | \$33.00 |
| Refund Processing Fee..... | \$10.00 |
| Tuition Deferment Fee..... | \$15.00 |

Parking Fee

Parking at CSULB is limited. Parking permits are required 24 hours a day, Monday through Sunday, and the vehicle code is enforced at all times. For additional information please go to www.csulb.edu/parking or contact the Parking Office at (562) 985-4146.

To request a partial or full refund, attach all parking documents, permits stickers, decals and gate cards to the refund application and return to Student Account Services, Brotman Hall 148. Refer to the *Schedule of Classes* for deadline information. If parking documents are not available or have not been received, students MUST contact the Parking Administration Office located on Merriam Way adjacent to the parking structure. If any of these parking documents are affixed to the vehicle, their removal by a campus security officer or under the officer's direction, shall constitute appropriate return. Attach all parking documents, permits stickers, decals and gate cards to the refund application and return to Student Account Services, BH 148. There shall be no refund if such amount is less than \$10.

There shall be no refund for:

1. Coin operated parking meters.
2. Daily permits for coin operated parking gates.
3. Special events.
4. Fees paid by monthly payroll deductions.

Auditors

Students enrolled as auditors, not for credit, are exempt from payment of the application fee, but must pay fees appropriate to the number of units taken.

Payments

Total fees include the State University Fee, Non-Resident Tuition, other campus mandatory fees as well as course fees. Payment of fees is required 30 calendar days after registration, or approximately 12 days prior to the first day of instruction, whichever is earlier. For payment deadlines, refer to the *Schedule of Classes*. Payment must be received by the due date or the student's registration request may be cancelled; postmarks are not accepted. Students who have not completed their registration before 12 days prior to the first day of instruction, must make payment within 24 hours of

their registration.

Students are encouraged to make immediate payment to confirm their enrollment requests as classes fill quickly due to CSULB's high enrollment.

Payment can be satisfied by cash, check, Echeck, credit card, Financial Aid deferments, actual Financial Aid awards, approved payment plans, other approved fee deferments, approved private scholarships, approved tuition waivers, or confirmed third party sponsors. Payments can be made in the following ways:

- ECheck (self service over the web at <http://my.csulb.edu>)
- Credit Card

Payment of student fees can be made by credit card (Discover, American Express, VISA or MASTERCARD - only) at:

- Self-Service/Smart Pay -- over the web at <http://my.csulb.edu> (Smart Pay charges a 2.75% service charge)

Payment of fees CANNOT be made if disputed credit card charges exist on your account. Contact Student Account Services at (562) 985-8280 for further information.

- Check
 - In person at the Cashiers Windows, Brotman Hall 148
 - Mailed to the Cashiers, Brotman Hall 148, CSULB, 1250 Bellflower Blvd., Long Beach, CA 90840-0103
- Cash
 - In person only at the Cashiers Window, Brotman Hall 148

Installment Payment Plan

The Installment Payment Plan is available to all eligible students except financial aid recipients who have sufficient funds to cover the State University Fee. A \$33 non-refundable charge is assessed to defer the administrative costs of the program. A 9% service charge is assessed to the deferred balance for non-resident tuition and international Visa students. Payment Plans are available online at MyCSULB under the Student Center/Finances/Enroll in Payment Plan. Students must come in person to the Cashier's Office to enroll in the non-resident installment plan.

Refund of Mandatory Fees, Including Nonresident Tuition

Regulations governing the refund of mandatory fees, including nonresident tuition, for students enrolling at the California State University are included in Section 41802 of Title 5, California Code of Regulations. For purposes of the refund policy, mandatory fees are defined as those systemwide and campus fees that are required to be paid in order to enroll in state-supported academic programs at the California State University. Refunds of fees and tuition charges for self-support, special session, and extended education programs or courses at the California State University are governed by a separate policy established by the University, available from the College of Continuing and Professional Education.

In order to receive a full refund of mandatory fees, less an administrative charge established by the campus, including nonresident tuition, a student must cancel registration or drop

all courses prior to the first day of instruction for the term. Information on procedures and deadlines for canceling registration and dropping classes is available in the *Schedule of Classes*.

For state-supported semesters, quarters, and non-standard terms or courses of four (4) weeks or more, a student who withdraws during the term in accordance with the university's established procedures or drops all courses prior to the campus-designated drop period will receive a refund of mandatory fees, including nonresident tuition, based on the portion of the term during which the student was enrolled. No student withdrawing after the 60 percent point in the term will be entitled to a refund of any mandatory fees or nonresident tuition.

A student who, within the campus designated drop period and in accordance with the campus procedures, drops units resulting in a lower tuition and/or mandatory fee obligation shall be entitled to a refund of applicable tuition and mandatory fees less an administrative charge established by the campus.

For state-supported non-standard terms or courses of less than four (4) weeks, no refunds of mandatory fees and nonresident tuition will be made unless a student cancels registration or drops all classes, in accordance with the university's established procedures and deadlines, prior to the first day of instruction for state-supported non-standard terms or courses or prior to the first meeting for courses of less than four (4) weeks.

Students will also receive a refund of mandatory fees, including nonresident tuition, under the following circumstances:

- The fees were assessed or collected in error;
- The University canceled the course for which the fees were assessed or collected;
- The University makes a delayed decision that the student was not eligible to enroll in the term for which mandatory fees were assessed and collected and the delayed decision was not due to incomplete or inaccurate information provided by the student; or
- The student was activated for compulsory military service.

Students who are not entitled to a refund as described above may petition the university for a refund demonstrating exceptional circumstances and the chief financial officer of the university or designee may authorize a refund if he or she determines that the fees and tuition were not earned by the University.

Information concerning any aspect of the refund of fees may be obtained from the Student Account Services Office.

Refunds of Registration and Tuition Fees

Details regarding Registration and Tuition Fee Refunds may be found in the on-line *Schedule of Classes*. As this information may differ from one semester to another, students are advised to refer to the *Schedule of Classes* for that particular semester. Students must complete the class drop or withdrawal process prior to becoming eligible for any credit of fees. The amount to be refunded is determined by the effective withdrawal or drop date. In addition, any other outstanding financial obligations that the student may have incurred will be deducted from any credits due to the

student before a refund is processed. Refund deadlines are reflected in the *Schedule of Classes*. A \$10.00 processing fee will be withheld from the refunds.

Details regarding refunds due to Medical Withdrawals can be found in the *Schedule of Classes*.

Further details regarding fees that may be refunded and the circumstances under which they may be refunded may be obtained by consulting the California Code of Regulations, Title V, in the following sections:

Registration and Tuition Fees – Section 41802

Parking Fees – Section 42201

Housing Fees – Section 42019

The following fees are non-refundable: Late Fees, Application Fees, Disputed Credit Card Fees, Dishonored Check Fees, Student I.D. Card Replacement Fees, Late Payment Fees.

Special Circumstances Refunds

There are two levels of financial appeals. They are as follows:

1. Request for Refunds After Published Deadlines:

Students who withdraw or drop in units after the deadlines detailed in the *Schedule of Classes* have passed, may appeal for a Special Circumstances Refund (<http://daf.csulb.edu/forms/financial/bursar/sas/SpecialCircumstancesRefund.php>) based on the following:

- A. Campus Variation
- B. Compulsory Military Service
- C. Death of Student
- D. Fees Collected in Error

Further information regarding Special Circumstances Refunds by calling the Student Account Services Office at (562) 985-8280.

2. Financial Appeals Independent Review Committee (F.A.I.R.)

If a student wishes to petition the decision made at the first appeal level, a written request must be submitted to the F.A.I.R. Committee (BH 155) for review.

This Committee has been approved by the President as the final financial appeal level. It consists of representatives from various University Offices. F.A.I.R. will only review appeals for the current academic year.

Determination of Residency for Tuition Purposes

University requirements for establishing residency for tuition purposes are independent from those of other types of residency, such as for tax purposes, or other state or institutional residency. These regulations were promulgated not to determine whether a student is a resident or nonresident of California, but rather to determine whether a student should pay University fees on an in-state or out-of-state basis. A resident for tuition purposes is someone who meets the requirements set forth in the Uniform Student Residency Requirements. These laws governing residency for tuition purposes at the California State University are California Education Code sections 68000-68085, 68120-68133, and 89705-89707.5, and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41900- 41916. Residency material can be viewed on the internet by accessing the website at www.calstate.edu/sas/

residency.

Each campus's Admissions Office is responsible for determining the residency status of all new and returning students based on the Application for Admission, Residency Questionnaire, Reclassification Request Form, and, as necessary, other evidence furnished by the student. A student who fails to submit adequate information to establish eligibility for resident classification will be classified as a nonresident.

Generally, establishing California residency for tuition purposes requires a combination of physical presence and intent to remain indefinitely. An adult who, at least 366 days prior to the residency determination date for the term in which enrollment is contemplated, can demonstrate both physical presence in the state combined with evidence of intent to remain in California indefinitely may establish California residency for tuition purposes. A minor normally derives residency from the parent(s) they reside with or most recently resided with.

Evidence demonstrating intent may vary from case to case but will include, and is not limited to, the absence of residential ties to any other state, California voter registration and voting in California elections, maintaining California vehicle registration and driver's license, maintaining active California bank accounts, filing California income tax returns and listing a California address on federal tax returns, owning residential property or occupying or renting an apartment where permanent belongings are kept, maintaining active memberships in California professional or social organizations, and maintaining a permanent military address and home of record in California.

Nonresident students seeking reclassification are required to complete a supplemental questionnaire that includes questions concerning their financial independence. Financial independence is required, along with physical presence and intent, to be eligible for reclassification. Financial independence is established if in the calendar year the reclassification application is made and in any of the three calendar years preceding the reclassification application the student:

- has not and will not be claimed as an exemption for state and federal tax purposes by his/her parent;
- has not and will not receive more than seven hundred and fifty dollars (\$750) per year in financial assistance from his/her parent; and
- has not lived and will not live longer than six (6) weeks in the home of his/her parent.

A nonresident student who has been appointed as a graduate student teaching assistant, a graduate student research assistant, or a graduate student teaching associate on any CSU campus and is employed on a 0.49 or more time basis is exempt from the financial independence requirement.

Non-citizens establish residency in the same manner as citizens, unless precluded by the Immigration and Nationality Act from establishing domicile in the United States.

Exceptions to the general residency requirements are contained in California Education Code sections 68070-68085 and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41906- 41906.6, 41910

and include, but are not limited to, members of the military and their dependents, certain credentialed employees of school districts and most students who have attended three or more years of high school (grades 9-12) in California and graduated from a California high school or attained the equivalent of graduation. Whether an exception applies to a particular student cannot be determined before the submission of an application for admission and, as necessary, additional supporting documentation. Because neither campus nor Chancellor's Office staff may give advice on the application of these laws, applicants are strongly urged to review the material for themselves and consult with a legal advisor.

Residency determination dates are set each term. They are:

| QUARTER TERM CAMPUSES | SEMESTER TERM CAMPUSES |
|-----------------------|------------------------|
| Fall - September 20 | Fall - September 20 |
| Winter - January 5 | Winter* - January 5 |
| Spring - April 1 | Spring - January 25 |
| Summer - July 1 | Summer - June 1 |

*Applies only to winter term at CSU Stanislaus

CalState TEACH operates on a trimester system. The residency determination dates for CalState TEACH are as follows:

Fall - September 20
Spring - January 5
Summer - June 1

The campus Office of Enrollment Services is responsible for determining the residence status of all new and returning students for nonresident tuition purposes. Responses to the Application for Admission, Residency Questionnaire, and Reclassification Request Form, and, as necessary, other evidence furnished by the student are used in making this determination. A student who fails to submit adequate information to establish eligibility for resident classification will be classified as a nonresident.

The following statement of the rules regarding residency determination for nonresident tuition purposes is not a complete discussion of the law, but a summary of the principal rules and their exceptions. The law governing residency for tuition purposes at the California State University is found in California Education Code, sections 68000-68090, 68120-68134, and 89705-89707.5, and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41900-41916. This material can be viewed on the Internet by accessing the California State University's website at www.calstate.edu/GC/resources.shtml.

Legal residency may be established by an adult who is physically present in the state and who, at the same time, intends to make California his or her permanent home. Steps must be taken at least one year prior to the residence determination date to show an intent to make California the permanent home with concurrent relinquishment of the prior legal residency. The steps necessary to show California residency intent will vary from case to case. Included among the steps may be registering to vote and voting in elections in California; filing resident California state income tax forms on total income; ownership of residential property or continuous

occupancy or renting of an apartment on a lease basis where one's permanent belongings are kept; maintaining active resident memberships in California professional or social organizations; maintaining California vehicle plates and operator's license; maintaining active savings and checking accounts in California banks; maintaining permanent military address and home of record in California if one is in the military service.

The student who is within the state for educational purposes only does not gain the status of resident regardless of the length of the student's stay in California.

In general, an unmarried minor (a person under 18 years of age) derives legal residence from the parent with whom the minor maintains or last maintained his or her place of abode. The residence of an unmarried minor who has a parent living cannot be changed by the minor's own act, by the appointment of a legal guardian or by the relinquishment of a parent's right of control.

A married person may establish his or her residence independent of his or her spouse.

An alien may establish his or her residence, unless precluded by the Immigration and Nationality Act from establishing domicile in the United States. An unmarried minor alien derives his or her residence from the parent with whom the minor maintains or last maintained his or her place of abode.

Nonresident students seeking reclassification are required to complete a supplemental questionnaire including questions concerning their financial dependence on parents who cannot satisfy University requirements for classification as residents for tuition purposes, which will be considered along with physical presence and intent in determining reclassification.

The general rule is that a student must have been a California resident for at least one year immediately preceding the residence determination date in order to qualify as a "resident student" for tuition purposes. A residence determination date is set for each academic term and is the date from which residence is determined for that term. Residence determination dates are: Fall – September 20; Spring – January 25; Summer – June 1.

There are exceptions from nonresident tuition including:

1. Persons below the age of 19 whose parents were residents of California but who left the state while the student, who remained, was still a minor. When the minor reaches age 18, the exception continues until the student has resided in the state the minimum time necessary to become a resident;
2. Minors who have been present in California with the intent of acquiring residence for more than a year before the residence determination date, and entirely self-supporting for that period of time. The exception continues until the student has resided in the state the minimum time necessary to become a resident;
3. Persons below the age of 19 who have lived with and been under the continuous direct care and control of an adult or adults, not a parent, for the two years immediately preceding the residence determination date. Such adult must have been a California resident for the most recent year. The exception continues until the student has resided in the state the minimum time necessary to become a resident;
4. Dependent children and spouse of persons in active

military service stationed in California on the residence determination date. Graduate students are eligible for this exception for one academic year of continuous enrollment, the length of time necessary to establish California residency. There is no time limitation on this exception unless the military person transfers out of California or retires from military service. If either of those events happen, the student's eligibility for this exception continues until he or she resides in the state the minimum time necessary to become a resident;

5. Military personnel in active service stationed in California on the residence determination date for purposes other than education at state-supported institutions of higher education. This exception is available to the graduate student military member for no more than one academic year of continuous enrollment, the length of time necessary to establish California residency. The undergraduate student military member is eligible for this exception for as long as he or she is stationed in California as an active member of the military.
6. Military personnel in active service in California for more than one year immediately prior to being discharged from the military. Eligibility for this exception runs from the date the student is discharged from the military until the student has resided in state the minimum time necessary to become a resident.
7. Dependent children of a parent who has been a California resident for the most recent year. This exception continues until the student has resided in the state the minimum time necessary to become a resident, so long as continuous residence is maintained at an institution.
8. Graduates of any school located in California that is operated by the United States Bureau of Indian Affairs, including, but not limited to, the Sherman Indian High School. The exception continues so long as continuous attendance is maintained by the student at an institution.
9. Certain credentialed, full-time employees of California school districts;
10. Full-time State University employees and their children and spouses; State employees assigned to work outside the State and their children and spouses. This exception continues until the student has resided in the state the minimum time necessary to become a California resident;
11. Children of deceased public law enforcement or fire suppression employees who were California residents and who were killed in the course of law enforcement or fire suppression duties;
12. Certain amateur student athletes in training at the United States Olympic Training Center in Chula Vista, California. This exception continues until the student has resided in the state the minimum time necessary to become a resident;
13. Federal civil service employees and their natural or adopted dependent children if the employee has moved to California as a result of a military mission realignment action that involves the relocation of least 100 employees. This exception continues until the student has resided in the state the minimum time necessary to become a resident;
14. State government legislative or executive fellowship program enrollees. The student ceases to be eligible for

this exception when he or she is no longer enrolled in the qualifying fellowship.

15. Persons who have attended a California high school for at least three years and have graduated from a California high school or equivalent. Please Note: Those who hold non-immigrant visas (i.e. F, J, B, H, etc.) are not eligible for this exception. Those seeking this exception must fill out the Student Affidavit for Exemption of Nonresident Tuition form, which is available at www.csulb.edu/enrollment. Once this exception is approved, it is not necessary to reapply each semester. This is the only exception for which this is true.

Students classified as non-residents may appeal a final campus decision within 120 days of notification by the campus. A campus residency classification appeal must be in writing and submitted to:

The California State University Office of General Counsel
401 Golden Shore, 4th Floor Long Beach, CA 90802-4210

The Office of General Counsel can either decide the appeal or send the matter back to the campus for further review. Students incorrectly classified as residents or incorrectly granted an exception from nonresident tuition are subject to reclassification as nonresidents and payment of nonresident tuition in arrears. If incorrect classification results from false or concealed facts, the student is also subject to discipline pursuant to Section 41301 of Title 5 of the California Code of Regulations.

Resident students who become nonresidents or who no longer meet the criteria for an exception must immediately notify the Admissions Office. Changes may have been made in the rate of nonresident tuition and in the statutes and regulations governing residency for tuition purposes in California between the time this information is published and the relevant residency determination date. Students are urged to review the statutes and regulations stated above.

The student is cautioned that this summation of rules regarding residency determination is by no means a complete explanation of their meaning. The student should also note that changes may have been made in the rate of nonresident tuition, in the statutes, and in the regulations between the time this catalog is published and the relevant residence determination date.

Changes in residency for tuition purposes are not automatic. Students wishing to apply for residence reclassification must submit a Residence Reclassification Request Form and supporting documentation. The filing period for a spring term is from October 1 through November 1; the filing period for a fall or summer term is from March 1 through April 1. A ten-dollar late filing fee must accompany requests filed after the last date of the filing period. Under no circumstances will a reclassification request be accepted for a term that has ended.

Exceptions from nonresident tuition are valid for one semester only. Students must reapply for an exemption each semester. Forms are located at the Office of Enrollment Services, BH 101.

Financial Obligations and Holds

University offices, including but not limited to the Library, may request that a student reimburse the University for an item that was not returned, returned late or damaged; or they may impose other charges. The requesting office may ask the Student Account Services Office to post this charge to the student's account. Once posted it becomes an obligation to the

student. Student Account Services will be able to provide general information concerning obligations. The student will be directed to the appropriate department in which to inquire about the obligation. Until all obligations are paid, or a written release from the originating office is received by the Student Account Services Office, a financial hold will be placed on academic records and the student is restricted from receiving University services, including but not limited to registration, grades, and transcripts. If the obligation continues to appear on the University reports, the student's name will be submitted to the Franchise Tax Board. In this case, the student or former student, permanently loses the privilege of submitting checks as payment for fees or services. (Acceptable methods of payment are cash, cashiers' check or money order). The State then has the authority to withhold amounts owed to the University from any tax refund to which the student may be entitled. To pay your balance due – Cashier's Office, BH 148. For information regarding the amount due call Student Account Services at (562) 985-8280.

Dishonored Checks / EChecks

Students paying fees by personal check or Echeck are hereby given notice that if the unpaid check is returned dishonored to the University FOR ANY REASON, a \$20.00 fee is charged to the student's account. The University has no control whether the bank sends checks through a second time for clearing. The check should be honored upon first presentation to the bank.

In compliance with California Code of Regulations, Title V, Section 42381, students with dishonored checks may be disenrolled from classes and may be required to reapply for admission to the University. Also, future services including, but not limited to, transcripts, grades, and future registration may be withheld.

Dishonored checks are monitored in the student's record. Any student with a record of two (2) dishonored checks or Echecks will lose check writing privileges with the University and future payments by personal check will not be accepted.

Disputed Credit Card Charge

Students are strongly encouraged to contact Student Account Services at (562) 985-8280, before disputing a credit card charge through the bank. Upon receipt of a disputed credit card charge, the amount of the credit card charge plus a \$20.00 fee becomes the STUDENT'S financial obligation to the University. Payment of Registration fees with a credit card charge which has later been disputed may result in disenrollment and in withholding of future University services including, but not limited to, transcripts, grades, and future registration (California Code of Regulations, Title V, Section 42381). Students who are disenrolled may be required to reapply for admission to the University.

Fees and Debts Owed to the Institution

Should a student or former student fail to pay a fee or a debt owed to the institution, the institution may "withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food or merchandise or any combination of the above from any person owing a debt" until the debt is paid (see Title 5,

California Code of Regulations, Sections 42380 and 42381).

Prospective students who register for courses offered by the university are obligated for the payment of fees associated with registration for those courses. Failure to cancel registration in any course for an academic term prior to the first day of the academic term gives rise to an obligation to pay student fees including any tuition for the reservation of space in the course.

The institution may withhold permission to register or to receive official transcripts of grades or other services offered by the institution from anyone owing fees or another debt to the institution. The institution may also report the debt to a credit bureau, offset the amount due against any future state tax refunds due the student, refer the debt to an outside collection agency and/or charge the student actual and reasonable collection costs, including reasonable attorney fees if litigation is necessary, in collecting any amount not paid when due.

If a person believes he or she does not owe all or part of an asserted unpaid obligation, that person may contact Enrollment Services, (562) 985-5471, on campus at BH-101 or online at <http://www.csulb.edu/depts/enrollment/>. Enrollment Services, or another office on campus to which the business office may refer the person, will review all pertinent information provided by the person and available to the campus and will advise the person of its conclusions.

Financial Assistance Information

There are a variety of financial aid programs to assist students and families with meeting expenses. The following information concerning student financial assistance may be obtained from Financial Aid, BH 101, (562) 985-8403 or by visiting the website at www.csulb.edu/enrollment/:

1. A description of the federal, state, institutional, local, and private student financial assistance programs available to students who enroll at CSULB;
2. For each aid program, a description of procedures and forms by which students apply for assistance, student eligibility requirements, criteria for selecting recipients from the group of eligible applicants, and criteria for determining the amount of a student's award;
3. A description of the rights and responsibilities of students receiving financial assistance, including federal Title IV student assistance programs, and the criteria for continued student eligibility under each program;
4. The satisfactory academic progress standards that students must maintain for the purpose of receiving financial assistance and criteria by which a student who has failed to maintain satisfactory progress may reestablish eligibility for financial assistance;
5. The method by which financial assistance disbursements will be made to students and the frequency of those disbursements;
6. The way the school provides for Pell-eligible students to obtain or purchase required books and supplies by the seventh day of a payment period and how the student may opt out;
7. The terms of any loan received as part of the student's financial aid package, a sample loan repayment schedule, and the necessity for repaying loans;
8. The general conditions and terms applicable to any employment provided as part of the student's financial aid

package;

9. The terms and conditions of the loans students receive under the Direct Loan and Perkins Loan Programs;
10. The exit counseling information the school provides and collects for student borrowers; and
11. Contact information for ombuds offices available for disputes concerning federal, institutional and private loans.

Information concerning the cost of attending California State University, Long Beach is available from the Office of Financial Aid, BH 101, (562) 985-8403, and includes tuition and fees; the estimated costs of books and supplies; estimates of typical student room, board, and transportation costs; and, if requested, additional costs for specific programs.

Information concerning the refund policies of California State University, Long Beach for the return of unearned tuition and fees or other refundable portions of institutional charges is available from the Controller, BH 365.

Information concerning policies regarding the return of federal Title IV student assistance funds as required by regulations is available from the Office of Financial Aid, BH 101, (562) 985-8403.

Information concerning athletic opportunities available to male and female students and the financial resources and personnel that CSULB dedicates to its men's and women's teams may be obtained from Cindy Masner, Sports Athletics and Recreation, 562-985-8527.

Information concerning teacher preparation programs at CSULB, including the pass rate on teacher certification examinations, may be obtained from either Elementary/Special Education Admission Advising, Bob and Barbara Ellis Education Building - Room 53, (562) 985-9259, Elementary Education: <http://www.ced.csulb.edu>, Special Education: <http://www.ced.csulb.edu/special-education>, or Single Subject Office, Bob and Barbara Ellis Education Building - Room 53, (562) 985-7623, <http://www.ced.csulb.edu/single-subject>.

The Office of Financial Aid at CSULB provides both financial and advisory assistance to enable students to pursue a quality education despite increasing costs. It administers funds made available by the federal and state governments, CSU and by private sources that are awarded to students who demonstrate a need to cover educational expenses.

Due to limited funding, meeting deadlines is critical. Students must file a financial aid application (FAFSA or CA Dream Act Application) between January 1 and March 2 for priority status. Financial aid files must be complete before financial need can be determined.

Financial Aid Application

The appropriate financial aid application must be completed in order for a student to be considered for financial aid at CSULB:

- Federal aid eligible students (citizens & eligible non-citizens) should complete the Free Application for Federal Student Aid (FAFSA) - at www.fafsa.ed.gov.
- Students with an AB540 status, who are not eligible for federal aid, should complete the California Dream Act Application at www.dream.csac.ca.gov.

To ensure CSULB receives the application information, be sure to list CSULB and the School Code 001139 on the college release section. The application must be completed *each year*; students are encouraged to submit the application online; however, alternate submission instructions are

provided on the above websites for those students who are unable to submit the application electronically.

In addition to the FAFSA / Dream Act Application, new applicants for Cal Grants (including entering freshmen) must submit a Cal Grant GPA Verification Form by the March 2nd Priority Filing deadline. Forms are available for download from the California Student Aid Commission website at www.csac.ca.gov.

Detailed information about CSULB financial aid programs is available from the Office of Financial Aid website (www.csulb.edu/financialaid). The submission of various supporting documents may be required, including (but not limited to): (1) verification of all taxable and nontaxable income; (2) household information; (3) other clarifying information requested by the Office of Financial Aid. Upon receipt of all documentation, the applicant's file is evaluated to determine eligibility for financial aid. A student who submits a financial aid application (and all requested supporting documents) is automatically considered for all aid programs for which he/she qualifies. Students expecting to receive a financial aid refund are required to be enrolled in eRefund - CSULB's electronic refund process (bank account information will be required).

Financial Aid Eligibility

To determine financial aid eligibility, a standard needs analysis system is used. This system allows the Office of Financial Aid to analyze family financial strength and ability to contribute toward the cost of attending CSULB. Subtracted from the student's educational expenses to arrive at financial need are: the parental contribution, the applicant's (and spouse's) contribution from employment, savings, a portion of assets and other resources. As long as program funds permit, a "package" consisting of various types of funds (grants, loans, work-study) is awarded to meet full need.

Award offers are made based on an assumption of full-time enrollment. Students enrolled at least half-time are eligible to receive financial aid, however, some awards may be prorated based on actual enrollment (half-time enrollment is considered to be 6 units for Undergraduate students; 4 units for Master's Degree Students; 3 units for Doctoral students).

Notification of Awards

Upon determination of eligibility, new students are sent notice of a financial aid offer. Students are also notified if determined to be ineligible.

It is the goal of CSULB to package aid that fully meets the need of all qualified aid applicants. However, in the event that funds are insufficient, priority will be given to students whose financial aid files meet the first priority deadlines and who demonstrate the highest need.

Academic Responsibilities

Aid recipients must meet the following Satisfactory Academic Progress (SAP) requirements:

1. The GPA Standard
2. The Pace Standard
3. The Maximum Time Frame Standard

Aid eligibility is governed by the number of units attempted and successfully completed with a passing

grade ("D" or better). Students who do not satisfactorily complete enough of their attempted units, or who fail to meet the GPA standard, may be placed on financial aid warning or disqualified from receiving aid.

Most aid recipients enroll in a full-time program of study carrying 12 undergraduate units or 8 units for Master's Degree Students; 6 units for Doctoral students (500-level courses or higher) per semester. To be considered an eligible financial aid applicant, students cannot have attempted more academic units than an established "unit limit." At CSULB, the established unit limit is 150% of the published length of an academic program measured in units.

For complete information on CSULB's Satisfactory Academic Progress Policy, please visit <http://www.csulb.edu/sappolicy>.

Financial Responsibilities

If you are determined ineligible for financial aid, you are responsible for the payment of any University obligations you may have, including fees.

Students who are receiving financial aid funds and completely withdraw from all of their classes, may have to repay all or part of the award they received. Students should check with the financial aid office to find out if they will owe a repayment, before withdrawing from all of their classes.

Campus Financial Aid Programs

Federal Perkins Loans

The Federal Perkins Loan is a federal program providing long-term, low interest loans to both graduate and undergraduate students. Repayment of loan principal and interest begins nine months after you cease to be enrolled at last half-time.

Federal Supplemental Educational Opportunity Grant (SEOG)

The SEOG is a federally funded grant program for undergraduate students with exceptional financial need.

Federal Work-Study (FWS)

The work-study program is a federally funded employment program to expand part-time job opportunities for students with financial need. Students apply for jobs according to their skills, career and academic goals. Positions are available on campus or with organizations off campus.

Educational Opportunity Program Grants (EOP)

EOP grants are provided by the State of California for undergraduate students who are admitted to a CSU campus through the Educational Opportunity Program and demonstrate the same need criteria as federal financial aid. For further information, contact the EOP Admissions Office at (562) 985-4288 or <http://www.csulb.edu/eop>, or at the EOP Office at LA1-103.

State University Grant (FAFSA & Dream Act Applicants)

The State University Grant is funded by the State of California to assist students whose ability to attend postsecondary institutions is jeopardized due to financial constraints. The award covers up to the amount of the State Tuition Fee. Students must be residents of California,

demonstrate financial need, and be assessed state tuition fees to be eligible for this award.

Please review the complete CSULB State University Grant Policy (including lifetime eligibility limitations) at www.csulb.edu/sugpolicy.

Graduate Research Fellowships

The Graduate Research Fellowship is funded by the California State University to graduate students who have experienced educational or economic disadvantages or hardships. Applicants must be California residents, demonstrate financial need and be accepted into or continuing in a full-time graduate program. Limited awards are made through a competitive process.

Scholarship Information

Scholarships at CSULB are administered by several offices, including the Office of Financial Aid, the Center for Scholarship Information, and some academic departments. Scholarships may be awarded to qualified students based upon academic achievement, leadership, financial need or a specific area of study and/or ability. Students may access a database of on- and off-campus scholarships and receive guidance on the entire scholarship process, including how to search and/or apply for scholarships, at the Center for Scholarship Information. For more information, call (562) 985-2549, go to www.csulb.edu/scholarships or visit the Center at the University Student Union, Room 238.

President's Scholars' Program

The President's Scholars Program continues to be the premier scholarship of its kind in the state. Recognized by the California Legislature, the program provides California high school seniors who are qualifying valedictorians from accredited high schools or national scholars (National Merit Semifinalists/Finalists, National Achievement Program Semifinalists/Finalists, and National Hispanic Recognition Scholars) an opportunity to compete for an exceptional package that includes:

- Full payment of in-state tuition and general student fees
- Highest priority registration
- Paid housing in campus residence halls
- Sponsored meal plan (for National Merit Scholars only)
- Automatic acceptance to the University Honors Program
- Personalized academic advising
- Exclusive access to the President's Scholars Center, including computer lab and study lounge
- Opportunity for international study abroad programs
- Special recognition at commencement with the President's Scholar medallion
- Four-year degree completion option
- Campus student parking privileges
- Annual book allowance

For more information, call (562) 985-5358, go to www.csulb.edu/presidents-scholars or visit University Outreach and School Relations at Brotman Hall, Room 289.

Outside Student Aid Programs

The following programs are administered by other

agencies and coordinated by the Office of Financial Aid:

Cal Grant A (FAFSA & Dream Act Applicants)

Cal Grant A is awarded by the California Student Aid Commission to entering and continuing undergraduate students who are California residents. Cal Grant A awards are based on academic achievement financial need, and the enrollment status (full-time, three-quarter time, or half-time). Grants are used to offset state tuition fees.

Cal Grant B (FAFSA & Dream Act Applicants)

Cal Grant B is awarded by the California Student Aid Commission to entering undergraduate students who have not completed more than one semester of college. Applicants must be California residents, and must demonstrate substantial financial need. Grants vary depending on educational costs. Fees, in addition to the basic award, are normally provided in the second, third, and fourth years. The grant may be renewable for up to four years.

California Middle Class Scholarship (MCS)

The Middle Class Scholarship (MCS) is awarded by the California Student Aid Commission to new and continuing undergraduate and credential students with family incomes and assets up to \$150,000 attending a CSU or UC. The MCS helps to offset a portion of a student's state tuition fee.

To be eligible for the MCS, a student must:

- Be a California resident or eligible AB 540 student
- File a FAFSA or California Dream Application by the March 2 deadline
- Be enrolled at least half-time
- Meet Satisfactory Academic Progress standards

Any federal, state, or institutionally administered student financial aid grants or fee sponsorships/waivers received by an eligible student may impact the amount of award received.

Federal Pell Grant Program

The Pell Grant Program is a federal aid program designed to provide financial assistance to eligible undergraduate students who demonstrate financial need. Teacher credential students in an eligible program may also qualify. Once a student is determined eligible for the Pell Grant, the amount of the award is based on the student's cost of attendance, and enrollment on either a half-time, three-quarter time, or full-time basis. Eligibility is limited to U.S. citizens and eligible non-citizens. Students are limited to a total of six full-time years (600%) of Pell Grant eligibility.

Federal Direct Loan

The Federal Direct Loan Program enables eligible students to obtain loans from the federal government. During the time the student is enrolled at least half-time, the federal government pays the interest on the cumulative amount borrowed if the loan is based on financial need (subsidized). An unsubsidized Federal Direct Loan is not based on financial need. Once funds are disbursed, the student is responsible for interest due on the loan while in school. Federal regulations allow any student to apply

for the Federal Direct Loan provided the student: 1) is enrolled and in good standing or has been accepted for enrollment at an eligible school; 2) is enrolled as at least a half-time student; 3) is a citizen of the United States or an eligible non-citizen; 4) is registered with Selective Service (if required); 5) is working toward a degree or certificate; 6) is making satisfactory academic progress; and 7) does not owe a refund on a federal grant and is not in default on a federal education loan.

Federal PLUS Loan

The Federal PLUS loan program provides government-insured loans to graduate/doctoral level students and parents of dependent undergraduate students. The PLUS loan is a non-need based unsubsidized loan meaning interest begins accruing on the amount disbursed from the date of disbursement. Eligibility for the PLUS loan is based upon the credit history of the borrower.

The Teacher Education Assistance for College and Higher Education (TEACH) Grant

The TEACH Grant is designed for students who intend to teach full time in a high-need field at a public or private elementary or secondary school that the U.S. Department of Education has designated as having a high concentration of students from low-income families. In exchange for the TEACH grant, recipients agree to teach for at least four years within eight years of finishing their teacher preparation program. Grant recipients who are unable to complete any of the service requirements of the TEACH Grant Program will have their grants converted to a Federal Unsubsidized Stafford Loan.

Information, brochures, advising, and application forms are available from the Office of Financial Aid at BH 101, or phone (562) 985-8403, and from the College of Education at Bob and Barbara Ellis Education Building - Room 54, (562) 985-9259.

Fee Waivers and Exemptions

The California Education Code provides for the waiver of mandatory systemwide tuition fees as follows:

Section 66025.3 – Dependent eligible to receive assistance under Article 2 of Chapter 4 of Division 4 of the Military and Veterans Code; child of veteran of the United States military who has a service-connected disability, has been killed in service, or has died of a service-connected disability, and meets specified income provisions; dependent, or surviving spouse (who has not remarried) of a member of the California National Guard who, in the line of duty, and while in the active service of the state, was killed, died of a disability resulting from an event that occurred while in the active service of the state, or is permanently disabled as a result of an event that occurred while in the active service of the state; and undergraduate student who is a recipient of or child of a recipient of a Medal of Honor, under 27 years old, meets the income restriction and California residency requirement;

Section 68120 – Qualifying children and surviving spouses/registered domestic partners of deceased public law enforcement or fire suppression employees who were California residents and who were killed in the course

of active law enforcement or fire suppression duties (referred to as Alan Pattee Scholarships); and
Section 68121 – Qualifying students enrolled in an undergraduate program who are the surviving dependent of any individual killed in the September 11, 2001 terrorist attacks on the World Trade Center in New York City, the Pentagon building in Washington, D.C., or the crash of United Airlines Flight 93 in southwestern Pennsylvania, if the student meets the financial need requirements set forth in Section 69432.7 for the Cal Grant A Program and either the surviving dependent or the individual killed in the attacks was a resident of California on September 11, 2001. Students who may qualify for these benefits should contact the Admissions/Registrar's Office for further information and/or an eligibility determination.

The California Education Code provides for the following nonresident tuition exemptions:

Section 68075.7 -- Nonresident students are exempt from paying nonresident tuition or any other fee that is exclusively applicable to nonresident students if they (1) reside in California, (2) meet the definition of "covered individual" as defined in subsection (c) of Section 3679 of Title 38 of the United States Code, as that provision read on July 1, 2015; and (3) are eligible for education benefits under either the federal Montgomery GI Bill-Active Duty program or the Post-9/11 GI Bill program.

Section 68122 – Students who are victims of trafficking, domestic violence, and other serious crimes who have been granted T or U visa status are exempt from paying nonresident tuition if they (1) attended high school in California for three or more years; (2) graduated from a California high school or attained the equivalent; and (3) registered as an entering student or are currently enrolled at a CSU campus.

Section 68130.5 – Students who are not residents of California are exempt from paying nonresident tuition if they (1) attended high school in California for three or more years; (2) graduated from a California high school or attained the equivalent; and (3) registered as an entering student or are currently enrolled at a CSU campus. In addition, students without lawful immigration status will be required to file an affidavit stating that they have filed an application to legalize their immigration status, or will file an application as soon as they are eligible to do so. This exemption from paying nonresident tuition does not apply to students who are nonimmigrant aliens within the meaning of 8 U.S.C. 1101(a)(15), except as provided by Section 68122 above.

Students who may qualify for these benefits should contact the Admissions/Registrar's Office for further information and/or an eligibility determination.

Bureau of Indian Affairs (BIA) Grants

Students who are at least one-fourth American Indian, Eskimo, or Aleut may apply for a BIA grant. The amount of the grant depends upon financial need and availability of funds. Students must complete an application for financial aid and then contact their tribe or tribal agency for an application.

Federal/State Regulations

The information contained in this publication accurately reflects regulations and policies at the time of printing. Be aware that Federal and State regulations governing financial aid processing and eligibility are subject to change at any time.

Other Types of Financial Assistance

Student Part-Time Employment & Internship Opportunities

The Carrer

The Career Development Center assists students with locating part-time employment, internship opportunities, on-campus federal work-study, and off-campus positions. Students can access listings on BeachLINK, CSULB's online job search site <http://careers.csulb.edu/>. For more information, contact the Career Development Center (562) 985-4151 or visit Brotman Hall, Room 250.

Teaching Associateships and Graduate Assistantships

Many CSULB departments have Teaching Associate (TA) and/or Graduate Assistant (GA) positions available for qualified graduate students. Students should check in department offices or on the campus web site for more information. The Career Development Center assists students with location part-time employment, internship opportunities, on-campus federal work-study, and off-campus positions. Students can access listings on CareerLINK, CSULB's online job search site at http://careers.csulb.edu/students/jobs_connect.htm. For more information, contact the Career Development Center at (562) 985-4151 or visit Brotman Hall, Room 250.

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