

**CALIFORNIA STATE UNIVERSITY, LONG BEACH**  
**International Business Program**  
**Part-Time Lecturer Pool**

**Recruitment:** 24/25 PTL- International Business  
**Position:** Part-Time Lecturer – International Business Program (IB)  
**Effective Date:** Fall Semester: August 19 to December 24, 2024  
Spring Semester: January 21 to May 23, 2025

*Salary placement is determined by the education, experience, and qualifications the candidate brings to the position, internal equity, and the hiring department's fiscal resources.*

**Target Hiring Range:** \$8,500-\$10,500 per three-unit course commensurate with candidate's education, experience, skills, and training.

**Minimum Qualifications:**

- MBA or discipline related Master's degree.
- Successful record of teaching International Business (IB) courses or demonstrated potential for teaching excellence.
- Current relevant professional experience holding an upper-level position at a national, regional, or local firm or major corporation.
- Demonstrated proficiency as a consultant or an international business professional or showing significant involvement in a state or national international business organization.
- Must meet the current AACSB accreditation related qualification requirements of the College of Business. Requirements can be found on the [COB website](#).
- Experience or demonstrated commitment to working successfully with a diverse student population.

**Preferred/Desired Qualifications:**

- Ph.D. or DBA in International Business or related discipline.
- Record of scholarly and creative activity.
- Experience in teaching large class face-to-face.

**Duties:**

- Teach one or more sections of CBA 300 International Business and CBA 492 Global Business Project.
- Hold appropriate office hours.

*CSULB is a Hispanic Serving Institution and an Asian American and Native-American/Pacific Islander Serving Institution located in a city with a large Cambodian/Cambodian American population in an aspirational context for increasing local Black, Indigenous and People of Color enrollment.*

*CSULB seeks to recruit faculty who enthusiastically support the University's strong commitment to the academic success of all of our students, including students of color, students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions. CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.*

Information on the excellent benefits package available to CSULB faculty is located here: [Calstate Benefits](#)

**Required Documentation:**

- Letter of application addressing the minimum and preferred/desired qualifications
- Resume or curriculum vitae, including a current email address
- List of three to five current references or letters of recommendation
- Copy of transcript from institution awarding the highest degree

- Applicants offered employment will be required to submit a signed SC-1 form, three current letters of recommendation (if not already submitted), and an official transcript (e-transcript preferred)

*A background check (including criminal records check and telephone reference check with most recent employer) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.*

*The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.*

**Applications, required documentation, and/or requests for information should be addressed to:**

Dr. Ming Chen, Director  
International Business Program  
California State University, Long Beach  
1250 Bellflower Boulevard  
Long Beach, CA 90840-8502  
[cob-ib-jobs@csulb.edu](mailto:cob-ib-jobs@csulb.edu)

**Position open until filled (or recruitment cancelled) - Application Deadline:**

July 3, 2024 for Fall 2024 and Spring consideration; December 4, 2024 for Spring 2025 consideration only.

Applications received will be placed in a temporary part-time pool until the end of the academic year. Review of applications, if necessary, will continue until the position(s) are filled for Fall Semester 2024 and for Spring Semester 2025. Applications received by the set deadlines will receive full consideration for work available. Applications received after set deadlines will be added to the pool and considered if a course or assignment becomes available.

*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identity, sexual orientation, marital status, disability, medical condition, age, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*

Name: \_\_\_\_\_ (Last) \_\_\_\_\_ (First) Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

1. Under "Qualified to Teach", put an "X" next to those courses you are qualified to teach.
2. Under "When Taught" indicate the last few terms during which you've taught the course or its equivalent. For example, to indicate that you taught a course during Fall 2012, Spring 2013, and Summer 2013, you could abbreviate: "F12, S13, Su13". If you feel qualified to teach a given course, but have not yet taught it, leave this cell empty.
3. Under "Where Taught", abbreviate the names of universities where you have taught this course.
4. Under "Prefer to Teach (Rank)", please identify the rank of the two courses you would prefer to teach (with 1 being your most preferred course); "ties" are OK, as needed.
5. On the lines at the bottom of this page, please indicate any additional information we should know which is not already reflected in this form or the other materials which you have sent to us.

Course Name (Courses in International Business)	Qualified to Teach ("X")	When Taught	Where Taught	Prefer to Teach (Rank)
CBA 300 – International Business				
CBA 492 – Global Business Project				

Please indicate below any additional information we should know that is not already reflected in this form or in the other materials that you have sent to us: