

**College of Business Administration
California State University, Long Beach
Policy Statement**

0809-01

This policy was approved by the Faculty Council on November 20, 2008

This policy was approved by the Dean on December 4, 2008.

**Faculty Development, Professional Leave, and Ethics Committee
Member Participation and Selection**

1. Members of the Faculty Development, Professional Leave, and Ethics Committee may apply for a SCAC award; however, such members shall note rate their own SCAC proposal and may not be physically present when their proposal is discussed.
2. The selection of each department's representative on the Faculty Development, Professional Leave, and Ethics Committee must be completed by that department by the beginning of the spring break for the academic year that precedes the start of that member's term.
3. The CBA confirmation vote for the new members of the Faculty Development, Professional Leave, and Ethics Committee must be completed by the end of the spring semester that precedes the start of that member's term.
4. In the case of any ethics inquiry that involves a member of the Faculty Development, Professional Leave, and Ethics Committee, that member's department may select an alternate member to participate in the inquiry. Such alternate must be approved by a vote of the CBA faculty. If time does not permit a full faculty vote, the Faculty Council may confirm that member in lieu of such of vote.
5. In the case of any vacancy on the Faculty Development, Professional Leave, and Ethics Committee, the department involved may select a new member to complete the unexpired term. The new member must be approved by a vote of the CBA faculty. If time does not permit a full faculty vote, the Faculty Council may confirm that member in lieu of such of vote.
6. A faculty unit employee applying for a sabbatical leave shall not be eligible for election to the Professional Leave Committee.