



AACSB 2019-2023 AoL “Closing-the-Loop” Assessment Report Guideline

Approved by Faculty Council May 10, 2019

1. Align AoL “Closing-the-Loop” Assessment Report with AACSB PRT’s Comments

Prior AACSB PRT (2009-2013) has raised issues about AoL processes which should translate assessment results into curriculum revisions then improve educational outcomes. Accordingly, COB has implemented embedded core course assessments along with “Closing-the-Loop” assessment report to address issues identified by Prior PRT.

During 2014-2018 AACSB visit, PRT recommends additional continuous meetings among AoL participating faculty members. Further, AoL assessment reports should follow a standardized template and compare assessment results with those in previous reports. In particular, the report should follow up “Closing-the-Loop” actionable items recommended in previous reports.

2. Important Highlights Included in 2019-2023 AoL “Closing-the-Loop” Assessment Report Guideline

- 1) Two weeks after final exam week, the AoL “Closing-the-Loop” Assessment Report should be submitted to the Office of Accreditation.
- 2) All AoL “Closing-the-Loop” assessment report should FOLLOW the template provided.
- 3) Learning Goals should be specified.
- 4) Course level learning goals should be elaborated.
- 5) Measurement Method should be specified and elaborated.
- 6) Number of students should be specified.
- 7) Participating faculty can determine standard to which students exceed, meet or not meet expectations.
- 8) Closing the Loop – (PRT’s comments)**
 - I. Must compare assessment results with those in prior reports.**
 - II. Discuss the outcomes of “Closing-the-Loop” actionable items recommended in prior reports.**
 - III. Offer unique suggestions based on current assessment results. Please Don’t COPY EXACT wordings from prior results. At least, you should tweak the sentences to convey the same ideas.**
- 9) Assessment Rubric**



- I. Participating faculty can emulate the assessment rubric matrix adopted in prior reports.



10) Disseminating assessment report results – (PRT’s comments)

- I. All participating faculty should share the assessment results at Department Meeting.
- II. What are feedbacks from Department? For examples:
 - 1. Revamp SCO to meet industrial needs /Solicit comments from UPC or GPC
 - ✓ Curricular Changes/ approval from UPC or GPC
 - ✓ Changing pedagogical approach
 - ✓ Offering Supplementary Instruction Classes
 - ✓ Referred to Center for Student Success

11) Regular Meetings among AoL Participating faculty and MS Directors- (PRT’s comments)

- I. Office of Accreditation will hold an annual meeting
- II. Sharing feedbacks after disseminating assessment results at department meetings