



# STUDENT CODE OF CONDUCT WHILE ON ACADEMIC FIELD TRIP

## CNSM SUPPLEMENTAL FIELD TRIP DOCUMENT

To Trip Leader:

Notify participants in writing of the codes of conduct addressing such issues as fraternizing, drugs, alcohol, etc. and advise participants of the consequences of non-compliance and take appropriate action when aware that participants are in violation of the codes of conduct. Below are relevant portions of CCR Title 5 section 41301.

### **(a) Campus Community Values**

The University is committed to maintaining a safe and healthy living and learning environment for students, faculty, and staff. Each member of the campus community must choose behaviors that contribute toward this end. Students are expected to be good citizens and to engage in responsible behaviors that reflect well upon their university, to be civil to one another and to others in the campus community, and contribute positively to student and university life.

### **(b) Grounds for Student Discipline**

Student behavior that is not consistent with the Student Conduct Code is addressed through an educational process that is designed to promote safety and good citizenship and, when necessary, impose appropriate consequences.

The following are the grounds upon which student discipline can be based:

- Unauthorized entry into, presence in, use of, or misuse of University property.
- Willful, material, and substantial disruption or obstruction of a University related activity, or any on-campus activity.
- Participating in an activity that substantially and materially disrupts the normal operations of the University, or infringes on the rights of members of the University community.
- Disorderly, lewd, indecent, or obscene behavior at a University related activity, or directed toward a member of the University community.
- Conduct that threatens or endangers the health or safety of any person within or related to the University community, including physical abuse, threats, intimidation, harassment, or sexual misconduct.
- Use, possession, manufacture, or distribution of illegal drugs or drug-related paraphernalia, (except as expressly permitted by law and University regulations) or the misuse of legal pharmaceutical drugs.
- Use, possession, manufacture, or distribution of alcoholic beverages (except as expressly permitted by law and University regulations), or public intoxication while on campus or at a University related activity.
- Theft of property or services from the University community, or misappropriation of University resources.
- Unauthorized destruction, or damage to University property or other property in the University community.
- Possession or misuse of firearms or guns, replicas, ammunition, explosives, fireworks, knives, other weapons, or dangerous chemicals (without the prior authorization of the campus president) on campus or at a University related activity.
- Violation of any published University policy, rule, regulation, or presidential order. Failure to comply with directions or, or interference with, any University official or any public safety officer while acting in the performance of his/her duties.

- Any act chargeable as a violation of a federal, state, or local law that poses a substantial threat to the safety or wellbeing of members of the University community, to property within the University community or poses a significant threat of disruption or interference with University operations.
- Unwanted and unwelcome conduct, based on the Student or Employee's Protected Status (i.e., race, religion, gender, disability, etc.), that is sufficiently severe, persistent, or pervasive that its effect, whether or not intended, could be considered by a reasonable person in the shoes of the Complainant, and is in fact considered by the Complainant, as limiting her/his ability to participate in or benefit from the services, activities or opportunities offered by the University (Article VI, EO1096/97).
- Adverse action based on the Student or Employee's Protected Status (i.e., race, religion, gender, disability, etc.) that has a substantial and material adverse effect on the Complainant's ability to participate in a University program or activity free from Discrimination, Harassment or Retaliation. Minor or trivial actions or conduct not reasonably likely to do more than anger or upset a Complainant does not constitute an Adverse Action (Article VI, EO 1096/97).

### **(c) Procedures for Enforcing This Code**

The Chancellor shall adopt procedures to ensure students are afforded appropriate notice and an opportunity to be heard before the University imposes any sanction for a violation of the Student Conduct Code.

### **(d) Application of This Code**

Sanctions for the conduct listed above can be imposed on applicants, enrolled students, students between academic terms, graduates awaiting degrees, and students who withdraw from school while a disciplinary matter is pending. Conduct that threatens the safety or security of the campus community, or substantially disrupts the functions or operation of the University is within the jurisdiction of this Article regardless of whether it occurs on or off campus. Nothing in this Code may conflict with Education Code Section 66301 that prohibits disciplinary action against students based on behavior protected by the First Amendment.

The University takes conduct violations that endangers the health or safety of any person very seriously even when they arise in off-campus programs. Any such incident between students should be reported to trip leader. Trip leader will take any immediate action to assist in stabilizing the situation. Trip leader will contact their Chair for additional advisement as necessary and complete an incident report. Trip leader must determine if similar risk exists for other students on the field trip and take corrective actions to reduce this risk. Trip attendees should also inform Trip leader of any potential situations they see that may lead to their discomfort, perceived endangerment, or reduced safety while in the field.

Incidents of sexual misconduct between students reported to trip leader must be directly reported to the University's Title IX Coordinator and/or University Police. Students also have the option to seek assistance directly by contacting the Title IX Coordinator, University Police or Student Health Services. Reporting may be done confidentially and reporters are protected from retaliation by University policy. In some cases it may be necessary to file a police report in the jurisdiction where the incident occurred and certain evidence may need to be collected or medical examinations promptly take place.

For more detailed information, see the Campus Sexual Harassment/Misconduct: Response, Procedure and Resources under Title IX document found at [www.csulb.edu/titleix](http://www.csulb.edu/titleix).

### **Important Contact Information**

- CSULB Title IX Coordinator: (562) 985-5587
- CSULB Police (non-emergency, 7 days a week): (562) 985-4101
- Student Health Services: (562) 985-4771