



BACHELOR OF ARTS IN SOCIAL WORK (BASW) ADMISSION APPLICATION

2019 APPLICATION DEADLINES:

UNIVERSITY APPLICATION (TRANSFER APPLICANTS ONLY): NOVEMBER 30, 2018

SCHOOL OF SOCIAL WORK APPLICATION (ALL APPLICANTS): MARCH 1, 2019

PLEASE READ CAREFULLY:

You must submit a complete application packet to the School of Social Work. **All application packets must be complete prior to submission.** The School of Social Work will not process any application that is missing documents. Please make a copy of your application for your records.

You may either mail your application packet to the address below or hand-deliver it to our office by the deadline. Your application materials must be submitted in an envelope with the following address (whether sent by mail or hand-delivered):

**California State University, Long Beach
School of Social Work – BASW Admissions
1250 Bellflower Blvd.
Long Beach, CA 90840-4602**

NOTE FOR TRANSFER APPLICANTS: Admission to the School of Social Work is contingent upon admission to the University by Enrollment Services. **The University application is a separate process,** and the University application deadline is November 30, 2018.

APPLICATION CHECKLIST: You must initial each of the following items to acknowledge that you have completed each required step for admission to the University and the School of Social Work:

- _____ I have enclosed the following documents/information in this application packet:
- _____ Completed 2019 BASW Admission Application (signed & dated)
 - _____ Autobiographical Statement enclosed
 - _____ Two 2019 Reference Forms (list references, initial each as enclosed). Letters do not replace Reference Forms (see page 6):
 1. _____
 2. _____

Prerequisite courses (or equivalent): initial that you have either completed or will complete each course:

- _____ Human Biology (BIOL 205) or Human Anatomy & Human Physiology (BIOL 207 & BIOL 208)
- _____ General Psychology (PSY 100)
- _____ Elementary Statistics (STAT 108, C/ST 210, CLA 150, HDEV 190, PSY 110, SOC 170)

_____ I will request official transcripts from all colleges and universities I have attended outside of CSULB after University Enrollment Services instructs me to do so.

Transfer Applicants Only:

_____ I have submitted a University Application online at Cal State Apply: <http://www.calstate.edu/apply>. (IMPORTANT: Apply first to the University, and then submit your School of Social Work application packet.) The University application deadline is Nov. 30, 2018.

PERSONAL INFORMATION:

CSULB 9-digit Campus ID# (**required**): _____ Date of birth (*mm/dd/year*): _____

Last Name: _____ First Name: _____ Middle Initial: _____ Maiden: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Cell Phone #: _____ Home Phone #: _____ Work Phone #: _____

Email Address: _____

Gender: Male Female Transgender Other (*specify*) _____ Decline to State

Ethnicity:

<input type="checkbox"/> African American / Other Black	<input type="checkbox"/> Chicano / Mexican-American	<input type="checkbox"/> Pacific Islander / Native Hawaiian	<input type="checkbox"/> Other (<i>specify below</i>): _____
<input type="checkbox"/> American Indian / Native American	<input type="checkbox"/> Puerto Rican	<input type="checkbox"/> White / Caucasian	_____
<input type="checkbox"/> Asian American / Other Asian	<input type="checkbox"/> Other Latino(a) / Hispanic	<input type="checkbox"/> Multiple Race / Ethnicity	<input type="checkbox"/> Decline to State

Are you a U.S. Citizen? Yes No If no, do you have Permanent Residence status? Yes ** No Other

***Note:** If you are applying as an international student and do not have Permanent Resident status, you must contact the **Center for International Education** at 562-985-5555 or cie-admission@csulb.edu for information on additional requirements. **This is a critical step in the admission process.**

Last name: _____ First name: _____ CSULB Campus ID: _____

ACADEMIC INFORMATION:

The School offers a full-time day program and a full-time evening program for BASW students.

Which program are you applying for? Full-time Day Full-time Evening No preference

Are you a Transfer Student? Yes No If yes, from where? _____

GPA: _____

How many total units of coursework will you have completed by the end of Spring 2019? _____

List all of your academic work beyond high school (including CSULB) in the table below. An official transcript from each institution outside of CSULB must be submitted directly to University Enrollment Services upon their request.

Name of College or University	Dates Attended	Major	Degree

PREREQUISITE COURSES:

You must complete the following prerequisite courses by the end of the spring semester/quarter prior to the fall semester for which you are applying. You must earn a grade of "C" or better in each prerequisite course, and you must have a minimum cumulative GPA of 2.5 for all three prerequisite courses. Fill in the information for each prerequisite course below and indicate whether you have completed the course or are currently taking the course:

- Human Biology OR Human Anatomy & Human Physiology:** Completed In Progress

Course Number and Title: _____ Grade: ____ Units: ____

College or University: _____ Semester & Year: _____
- General Psychology:** Completed In Progress

Course Number and Title: _____ Grade: ____ Units: ____

College or University: _____ Semester & Year: _____
- Elementary Statistics** (in any subject area): Completed In Progress

Course Number and Title: _____ Grade: ____ Units: ____

College or University: _____ Semester & Year: _____

COREQUISITES:

By the end of the first two semesters in the BASW program, the following must be completed successfully:

- Abnormal Psychology (PSY-370)**
- CSULB Graduation Writing Assessment Requirement (GWAR) / Writing Proficiency Examination (WPE) requirement**

Check here if you have already completed: Writing Proficiency Exam (WPE) Abnormal Psychology

EMPLOYMENT AND VOLUNTEER HISTORY:

List your most recent job/volunteer experience first. Provide a detailed description of your job duties. **Attach additional pages if necessary.** You may also attach a résumé in place of filling in the boxes below; however, please make sure your résumé reflects the information below. If you choose to attach your résumé, please write "See Résumé" in the space below. Please note that students are not given credit toward degree requirements for life experience.

Type of Position:	<input type="checkbox"/> Paid	<input type="checkbox"/> Volunteer	<input type="checkbox"/> Field Work (internship)		
Place of Employment/Location	Your Title	Supervisor/Title			
Street Address	City	State	Zip Code		
Your Duties: _____					

Start Date: _____	End Date: _____				
Was your supervisor a (circle one):	BASW	MSW	LCSW	Ph.D. in SW	None of these options

Type of Position:	<input type="checkbox"/> Paid	<input type="checkbox"/> Volunteer	<input type="checkbox"/> Field Work (internship)		
Place of Employment/Location	Your Title	Supervisor/Title			
Street Address	City	State	Zip Code		
Your Duties: _____					

Start Date: _____	End Date: _____				
Was your supervisor a (circle one):	BASW	MSW	LCSW	Ph.D. in SW	None of these options

Type of Position:	<input type="checkbox"/> Paid	<input type="checkbox"/> Volunteer	<input type="checkbox"/> Field Work (internship)		
Place of Employment/Location	Your Title	Supervisor/Title			
Street Address	City	State	Zip Code		
Your Duties: _____					

Start Date: _____	End Date: _____				
Was your supervisor a (circle one):	BASW	MSW	LCSW	Ph.D. in SW	None of these options

Are you currently working for one of the following agencies?

- L.A. County Department of Children and Family Services
- Orange County Social Services Agency

- Los Angeles County Department of Public Social Services
- Other public child welfare or social service agency

Check here if you are interested in applying for the CalSWEC Child Welfare Stipend*

* Information on the CalSWEC Stipend can be found on the School of Social Work website: <http://www.csulb.edu/socialwork>

REFERENCES:

You must include two (2) completed School of Social Work 2019 BASW Reference Forms in your application packet (see page 6). Letters on official letterhead can be attached to the form. One reference must be from an academic source and one reference must be from a professional source. A reference from your current supervisor is preferred, especially if social work-related (i.e. work, volunteer, or internship). **Personal references from friends, family, and neighbors are not acceptable.** The person completing the reference should place the Reference Form in a sealed envelope, sign his/her name across the sealed flap, and provide it to you for submission in your packet.

List the name and information for your two (2) references in the table below:

	Name & Title	Institution/Organization	Relationship	Academic/Professional
1.				
2.				

AUTOBIOGRAPHICAL STATEMENT:

You must include an Autobiographical Statement in your application packet. It should be typed, double-spaced, 12 pt. font, 2-4 pages in length and address the questions and areas of discussion on page 5 of this application. Carefully read and follow the instructions and guidelines provided on page 5.

HOW DID YOU LEARN ABOUT THE CSULB SCHOOL OF SOCIAL WORK? (CHECK ALL THAT APPLY)

- CSULB Information Meeting
- School of Social Work Website
- Personal Reference
- Student Fair – Location: _____
- Presentation at Place of Employment – Location: _____
- Other: _____

PLEASE READ THE FOLLOWING IMPORTANT INFORMATION:

The applicant is responsible for assembling the application packet prior to submitting it to the School of Social Work Admissions Office. **The application packet must include the following:** pages 1 through 4 of this 2019 application, an autobiographical statement, and two (2) School of Social Work 2019 BASW Reference Forms in separate, sealed & signed envelopes. All materials submitted to the School of Social Work become official University property. Official Transcripts must be submitted to University Enrollment Services once the applicant has been instructed to do so. Incomplete and late applications will not be evaluated.

The School of Social Work determines the field work agencies to which students will be assigned, and the majority of field work agencies are located in low income, urban areas. If admitted to the BASW program, the student agrees to accept the field work placement assigned by the field faculty of the School. Once admitted, students are not allowed to switch from daytime to evening courses or vice versa, except with the permission of the Undergraduate Program Director.

Admitted students must complete the corequisite requirements (i.e. completion of Writing Proficiency Examination-WPE and Abnormal Psychology course) by the end of the junior year. In addition, all Social Work courses must be completed with a grade of “C” or better, and all practicum and field experience courses must be completed with a “CR” (credit grade), as well.

Please be aware that as Social Workers, we are mandated by law to report incidents of child or older adult abuse.

Your signature below certifies that you have read and understood the above statements and that all materials you have submitted for consideration are complete and accurate.

Applicant Signature (original signature required)

Date

California State University, Long Beach provides equal opportunity in education without regard to race, color, national origin, sex, gender, sexual orientation or disability in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 604 of the Vocational Rehabilitation Act of 1973.

AUTOBIOGRAPHICAL STATEMENT GUIDELINES

The Autobiographical Statement allows the applicant an opportunity to fully express his/her interest in professional social work education. The Autobiographical Statement should be typed, double-spaced, 12 pt. font, 2-4 pages in length and address the questions and areas of discussion below. Be sure to proofread your final draft.

1. Please give your reasons for selecting social work as your major.
2. How and when did your interest in social work develop?
3. What is your understanding of the social work profession?
4. What do you expect to gain from the social work major?
5. What personal qualities do you have that will assist you to:
 - work with individuals, families, groups and/or communities
 - reach your career goals in social work
6. Social work often involves assisting individuals, families, groups and communities in problem solving. Give a brief discussion of a problem you have encountered in an employment or volunteer situation and how you resolved it. If you have neither employment nor volunteer experience, you may discuss a personal challenge that you faced.



2019 BACHELOR OF ARTS IN SOCIAL WORK (BASW) REFERENCE FORM

To be completed by the Applicant.

Type of Reference: Academic Professional

Name of Applicant _____

Date of Request _____

Reference's Name _____

Reference's Occupation _____

Reference's Street Address _____

City _____

State _____

Zip _____

Reference's Phone Number _____

Reference's Email Address _____

NOTE: THE FOLLOWING MUST BE COMPLETED AND SIGNED (WITH ORIGINAL SIGNATURE) BY THE APPLICANT BEFORE FORWARDING THIS FORM TO THE REFERENCE.

Under the provisions of the Family Educational Rights and Privacy Act of 1974, as amended, the applicant, if admitted and enrolled, will be entitled to access the information provided on this form unless the applicant waives his/her right to review this reference.

Important (*check one*): I do do not wish to waive my right to review this reference.

In accordance with the Family Educational Rights and Privacy Act of 1974, I give permission to release confidential information for the purpose of application to the CSULB Master of Social Work Program.

Applicant's Signature (*original signature required*) _____

Date _____

To be completed by the Reference.

How long and in what connection have you known the applicant? _____

List skills that demonstrate the applicant's potential in the social work profession: _____

List areas that need development and/or characteristics that may hinder the applicant's effectiveness as a social worker: _____

OVERALL RECOMMENDATION (CHECK ONE):

I recommend the applicant without reservation as an excellent prospect.

I recommend the applicant as a good prospect.

I have some reservations, but think the applicant should be given a chance to prove him/herself;

Please call me: () _____

I think that the applicant is not suited for the program; please call me: () _____

Reference's Signature (*original signature required*) _____

Date _____

Please give this Reference Form to the applicant in a sealed envelope with your signature on the seal. Feel free to make further comments on additional sheets and attach to this form.

California State University, Long Beach
School of Social Work – BASW Admissions
1250 Bellflower Blvd.
Long Beach, CA 90840-4602