Presenter(s): ________________________________  Total Points: ________

**30 points are devoted to the quality of the content, 6 points for each of the following categories.**

1. ________ Organization. Does the presentation have all the important sections: introduction, methods, results, summary, conclusions, and references?

2. ________ Flow. Do sections flow nicely and presented in a logical fashion?

3. ________ Visual appeal. Are images and equations big enough to see and legible? Is there a nice balance between the amount of words and images? Does content engage audience?

4. ________ Relevance. Is the content relevant to the audience? Did the main message come out clearly? Does it take some hacking to decipher the main message? That is, did you actually learn something from it?

5. ________ Others. Are the fonts big enough to see? Do the presenters cite the source of the information? Are there typos or misspelled words? Was the talk too long or too short?

**20 points are devoted to the quality of the presentation, 5 points for each of the following categories.**

1. ________ Enthusiasm. Do the presenters think what they earned is really that worthwhile?

2. ________ Professionalism. Do the presenters stay with their entire team members? How do the presenters react to a question that they don’t know the answer of? Do the presenters dress for the occasion? Is there any inappropriate body language such as crossing arms or leaning against something?

3. ________ Planned and Rehearsed. How do the presenters respond to questions? How long do the presenters take to answer a question? Are the presenters able to explain in relatively simple terms the main idea of the presentation?

4. ________ Others. Is there any visual aid? Do the presenters get the point across? Do the presenters face the audience the whole time? Are the presenters loud and clear?

Strengths & Suggestions for Improvement:

__________________________________________________________________________________

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__________________________________________________________________________________