Academic Senate of the California State University

Faculty Affairs Committee

Minutes

Meeting 3

October 31-November 1, 2001

1. The agenda was approved.

2. The minutes of Meeting Number 1, September 6, 2001 and Meeting number 2 of October 5, 2001 were approved.

3. Announcements:

4. Liaison Reports

4.1 Academic Affairs liaison Lorie Roth:

Lorie Roth reported that Chancellor Reed and President Atkinson will soon issue a joint announcement on strengthening Joint Ed.D. programs, rather than the CSU pursuing the independent Ed.D.

She noted that President Maxson was reviving the Presidents Commission on Teacher Education, which, a few years ago, focused on recruitment and preparation of future K-6 teachers. The new commission will focus on secondary teachers and will include three subcommittees dealing with these topics: (1) preparation of teachers for standards-based instruction; (2) the structure of CSU teacher preparation programs; and (3) areas in which teacher shortages exist.

Roth said that David Spence had addressed the State Board of Education about CSU’s interest in helping to develop the 11th grade California Standards Test in English/Language Arts. The hope is that students who score at a sufficiently high level on this test would be exempt from taking the EPT.

She stated that the CSU’s California Academic Partnership Initiative (CAPI), in which CSU faculty work with high school teachers of English and mathematics, will turn its attention to developing better reading skills among high schools students. A partner in this effort will be UC’s Professional Development Institutes.

4.2 CFA President Meisenhelder’s report covered four main issues:

A. The Teach-Ins were a great success. CFA is collecting newspaper clippings, and is particularly pleased that the Los Angeles Times took note of this activity, as did an Editorial in the San Francisco Chronicle, both complimentary. There will be a report of the Teach-Ins at the November meeting of the Board of Trustees.

B. SB 1212 was passed and signed. This bill embeds due process protection for faculty and staff in law and ensures that it cannot be bargained away.

C. CFA has established an Alternative Budget Committee. The BoT was praised for requesting a full Partnership budget even when pressured to ask for less.

D. Bargaining is moving slowly and the current discussions in mediation are confidential.

President Meisenhelder responded to questions from the committee.

4.3 Vice Chancellor McClain
Because Vice Chancellor Jackie McClain was not able to attend, Cordelia Ontiveros presented the report from Human Resources.

The 2000 Report on Faculty Recruitment Survey has been printed, and copies were provided for Faculty Affairs Committee members. It will also be available on the web at http://www.calstate.edu/hr/apindex.shtml

Several CSU campuses and the Chancellor's Office recently held the fifth annual CSU South workshop for new department chairs, on October 19 at CSU Long Beach.

Negotiations between the CSU and the CFA continue in the mediation process.

4.4 Department Chair Task Force: Montanari discussed the October 5th meeting of the Task Force and distributed its Minutes.

4.5 Faculty Flow Committee: D. Hood briefly reported on the teleconference of 10/4. Bill Meyer distributed the Minutes of the teleconference.

4.6 Workload Committee: Myron Hood reported on the meeting held at the Crowne Plaza at LAX October 27th. Data from tenured/tenure-track surveys, which at present have not been fully analyzed and are confidential, were distributed; the next meeting in December will focus on the surveys from temporary faculty.

4.7 Bills on Faculty Housing.

Bethany Shifflett reported that one bill had been passed but that it had not been signed.

4.8 Off-Campus Centers: Meyer informed the Chair that there was no report.

4.9 The Committee adjourned to the Auditorium to hear Chancellor Reed discuss California’s Economic Environment.

5. Old Business

5.1 Evaluation of Temporary Faculty.

The Committee proposed revisions to the draft that had been previously circulated by Jan Gregory.

6. New Business

6.1 Orientation of Campus Senate Chairs

At 3:00 p.m. the Committee adjourned to the Munitz Room to hear Paul Persons, Chair of the Chico Academic Senate, make a power point presentation about the governance process that he had developed for new members of his campus senate.

When the Committee reconvened at 9:00 a.m. on Thursday morning, the committee instructed the Chair to convert the proposed resolution on orientation for new campus senate chairs into a letter to the Chair of the Senate and to circulate that letter to the Committee prior to sending it.
6.2 Faculty Offices: Shifflett

Pat Drohan, Assistant Vice Chancellor for Capital Planning, Design and Construction made a presentation in which he told the committee that the system had been moving toward single station faculty offices since 1986 when the Trustees passed a resolution recognizing the need for them. Indeed, he reported, all new construction and well as all remodeling has included single-station offices.

Mr. Drohan explained that his area has developed an Assignable Square Footage (ASF) per FTE policy to allow campuses greater flexibility in their allocation of space. He explained that this formula, 175 square feet per FTEF of assignable space, was used when planning new construction. However, how this space was allocated was a campus decision. Further, departments and colleges could decide how they wanted to subdivide this space for such purposes as faculty offices, department offices, and conference rooms.

Taking Mr. Drohan’s presentation into account, the Committee developed a resolution about the new policy on Wednesday afternoon. This resolution was taken to Mr. Drohan by liaison Lorie Roth and, on Thursday morning, the committee made some minor adjustments to the resolution pursuant to Mr. Drohan’s comments.

6.3 YRO: Senate Principles and Campus Implementation.

Jeanne King made a presentation to the Committee about how she would propose collecting data from the campuses, and the Committee made numerous suggestions about the collection methodology.

Jeanne King said that she should be able to send a questionnaire to the Senate Office for circulation to campus senates by Thanksgiving.

6.4 Search, Selection and Review of Statewide Academic Administrators

The Executive Committee had assigned this topic to the Committee and had asked campuses for their policies about the search, selection and review of campus academic administrators; these policies had earlier been mailed to all members of the Committee. In addition, Lorie Roth had collected the relevant system policies pertaining to systemwide academic administrators.

The Committee decided to look at campus policies and to extract from them what seemed to be examples of best practice. It agreed that the compilation should then be sent to campus Senate Chairs as an information item.

In addition, the Committee decided to look at the existing system policies.

Jan Gregory and Myron Hood volunteered to work on the campus policies. Bethany Shifflett, Marshelle Thobaben and Bill Myer volunteered to look at system policies. Reports will be due at our January meeting.

7.0 The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Jan Gregory
Vice-Chair