TRANSMITTAL MEMORANDUM
An executive summary of the Task Force recommendations including an overview of the planning process.

MEMBERSHIP OF THE RESOURCE PLANNING PROCESS TASK FORCE
A representative committee of the campus leadership charged with the role of advising the President on matters related to the General Fund budget allocations for the coming fiscal year. The Task Force membership is comprised of two non-voting co-chairs, and ten voting members representing faculty, staff and student leadership. A representative of the Staff Unions, California Faculty Association (CFA) Local Chapter, and the Director of Strategic Planning are invited to participate as observers.

RESOURCES AND REQUIREMENTS FORECAST
A forecast of the budget environment prepared by the Office of Administration and Finance to provide the Task Force with the perspective of the University's 2001-02 General Fund budget outlook. The forecast is updated as new information becomes available.

BUDGET PRIORITIES
The outcome of the Task Force deliberations recommending a set of priority needs for funding consideration in the coming year.

GENERAL CONCLUSIONS, RECOMMENDATIONS AND GUIDELINES
A collection of conclusions, recommendations and guidelines prepared by the Task Force on a number of substantive issues.

APPENDIX:
SCHEDULE OF MEETINGS
A schedule of the 13 separate occasions on which the Task Force convened. Six working and planning meetings were held during February and March. Five separate open hearings for the operating divisions were conducted in April. Following the hearings, the Task Force met on five occasions for a total of 16.5 hours of deliberation.

BUDGET OUTLOOK
A synopsis of the State, System and campus fiscal conditions for 2001-02. This is the context within which the campus budget planning has occurred and the basis for the Task Force recommendations.
SUMMARY OF AUGMENTATION REQUESTS
A collection of excerpts from the budget presentations to the Task Force. These statements describe the priority needs requiring supplemental funding in 2001-02 presented by the respective divisions. The hearings were followed by questions and discussion by the Task Force.

MID-RANGE GOALS
A matrix that displays the Task Force’s recommended 2001-02 budget priorities arrayed by mid-range planning area.

ENROLLMENT DATA
A display of the actual student enrollments and faculty position allocations for 1998-99, 1999-00 and 2000-01 as well as preliminary enrollment targets for 2001-02.

GUIDELINES FOR BUDGET SUBMISSIONS
A copy of the March 16, 2001 communication from the Task Force to the division executives outlining the guidelines to be used in the campus' 2001-02 budget planning process, along with some of the State and System budget information upon which the initial planning parameters were based.