



CALIFORNIA STATE UNIVERSITY, LONG BEACH

Subject: Student Assistant/ Work Study Salary Schedule	
Department: Payroll Services	Reference No.:
Division: Administration & Finance	Issue Date: June 2005
References: NA	Revision Date: July 2008
Web Links: NA	Expiration Date: NA

CLASSIFICATION LEVEL I: Entry Level and Basic Skill Level

Job Classification: *No specific skills or very basic skills required; limited responsibility; minimum or no previous experience required; assumes on-the-job training; direct supervision.*

Jobs in this category:

general office work	filing
answering telephones	information aide
library trainee	receptionist
bookstore clerk	laboratory trainee

SALARY RANGE: \$ 8.00 - \$ 11.00

CLASSIFICATION LEVEL II: Skilled and/or Experienced Assistant Level

Job Classification: *Works on routine work referring anything questionable to a supervisor; limited judgement involved; some job-related experience required.*

Jobs in this category:

typist	stock clerk
keypunch operator	accounting assistant
laboratory assistant	research assistant
technical assistant	cashier
reader	tutor

SALARY RANGE: \$ 11.00 - \$ 13.50

CLASSIFICATION LEVEL III: Student Specialist

Job Classification: *High skills level and/or job experience required; substantial technical competence; is able to perform complex tasks without detailed supervision; sometimes involves supervision of other student workers; requires individual initiative and limited problem-solving decisions.*

Jobs in this category:

student technician	laboratory research assistant
computer operator trainee	language specialist
editorial assistant	tutor-counselor assistant
graduate reader	lifeguard

SALARY RANGE: \$ 13.50 - \$ 15.50



CALIFORNIA STATE UNIVERSITY, LONG BEACH

CLASSIFICATION LEVEL IV: Experienced Specialist

Job Classification: *Works under minimum supervision on tasks requiring unique, unusual, or particularly demanding skill requirements; requires independent personal judgement and high-level responsibility; prior specific experience and/or education will be required.*

Jobs in this category:

program coordinator assistant	student technician
accounting specialist	student supervisor

SALARY RANGE: \$15.50 - \$ 17.26

FORMS: Student Employment Payroll Transaction Form (SEPTF)