



**CSULB Veterans Services
Student Responsibility Form**

Name _____ Campus ID # _____
Last First M.

- ___ Chapter 30 Montgomery G.I. Bill
- ___ Chapter 31 Vocational Rehabilitation
- ___ Chapter 33 Post-9/11 G.I. Bill
- ___ Chapter 35 Dependents Educational Assistance VA Claim# _____
- ___ Chapter 1606 Montgomery G.I. Bill – Selected Reserve
- ___ Chapter 1607 Reserve Educational Assistance Program (REAP)

Degree Objective _____ Major _____
(BA, BS, MA, MS)

Expected Date of Graduation: _____

Student’s Responsibilities:

- You must register in courses that are required for the educational objective you have selected. The Department of Veterans Affairs only pays benefits for those courses which are part of an approved degree program, and have not been previously and successfully completed. Please refer to your degree progress report and/or contact the CSULB Academic Advising Center or your major advisor to be certain the classes you are taking will apply towards your degree.
- You must submit a copy of your General Education Worksheet and degree program plan to the CSULB Veterans Services Office in order to be certified for education benefits.
- If you wish to change your major, you must notify the CSULB Veterans Services Office in writing within 10 days of submitting a Change of Major form to Enrollment Services.
- You have 10 days to report adds or drops to the CSULB Veterans Services Office. Changes in enrollment after the last day to drop and add courses may result in the retroactive loss of benefits unless the VA finds mitigating circumstances involved in the change. Loss of benefits could revert back to the first day of class.
- You must report grades of “W” (Withdrawal) and/or “W/U” (Unauthorized Withdrawal) to the CSULB Veterans Services Office within 10 days. Your VA payment is based on “pursuit” of your program so you must be enrolled and successfully completing your courses to be eligible for VA benefits. All grades of W and WU will be reported to the VA and may result in the retroactive loss of benefits.
- If any changes are made to your percentage of eligibility, you are responsible to turn in an updated Certificate of Eligibility.
- You will be liable for any overpayment you might receive from the Department of Veterans Affairs and/or overpayments made to the university on your behalf. All overpayments must be repaid directly to the USDVA; Interest and administrative fees may be assessed and added to the original amount of the debt.
- If you have been discharged from active duty, please submit a copy of your DD 214 to the CSULB Veterans Services Office.

I have read and fully understand the information given to me in this contract. I understand that failure to follow this information could result in a reduction or cancellation of my benefits. If I have any questions, I will contact the college’s VA certifying official for clarification.

Student Signature Date