OUTSIDE WORKSHOP/OPPORTUNITY VERIFICATION FORM

The Leadership Academy program allows up to four (4) non-Leadership Academy workshops and/or opportunities to count towards Leadership Academy workshop credit. These non-Leadership Academy workshops/opportunities must be approved through the Leadership Academy Coordinator. Approved workshops/opportunities are listed on the Leadership Academy website and/or are listed on email updates from the Leadership Academy program. Other workshops/opportunities may also be pre-approved by the Leadership Academy program coordinator.

Please complete the following form to receive Leadership Academy credit:

**How did you hear about this workshop/opportunity (check all that apply):**
- [ ] Pre-approved by the Leadership Academy Coordinator
- [ ] Listed on the Leadership Academy website
- [ ] Listed on an email update sent by the Leadership Academy program

**Title of Workshop/Opportunity:** ______________________________________________________

**Date:** ___________________________ **Time:** _________________________

**Facilitator/Instructor Name & Title:** __________________________________________________

**Facilitator/Instructor Signature:** ___________________________________________________

Please list and explain 3 – 5 concepts/ideas that you learned through this workshop/opportunity:

**Student Name:** ___________________________ **Student ID #:** _________________________

**Student Signature:** ________________________________________________________________

~ Office Use ONLY ~

Workshop Credited for: ________________________________________________________________