**STUDENT FEE ADVISORY COMMITTEE**

2014-2015 Academic Year

Meeting #1

Tuesday, October 14, 2014

10:00 a.m., BH-391

Members Present: Carmen Taylor (chair), Clark, Hata, Ibarra, Jenkins, Miles, Phillips, Rice, Soni, and Sharon Taylor

Members Absent: Baghdassarian

Staff Attendees: Eckhous, Fugatt, Hernandez, Williams

Guests: Dave Edwards, Richard Haller

1. Welcome and Introductions. Vice President Carmen Taylor, chair of the committee, called the meeting to order at 10:04 am and welcomed the committee members.
2. Approval of Agenda and Minutes. The committee reviewed the minutes of the May 09, 2014 meeting. Miles moved, Clark seconded to approve the minutes and agenda for today’s meeting. The motion passed unanimously (9-0-0).

4. Establishment of Subcommittee to Conduct a Referendum for Renovation/Expansion of the University Student Union. Due to time constraints with the guests, Carmen Taylor moved to take the agenda out of order and start with the referendum item. Eckhous explained that per Executive Order 1054 we need to create a sub-committee to conduct an informational campaign for the referendum. Edwards reviewed the referendum information outlined in a briefing memo distributed to all members.

Rice arrives at 10:12am

 Edwards provided an overview of the referendum information and explained that for the last referendum, the SFAC provided the educational part of the campaign to the student body (e.g. pros, cons, voting information) and that ASI provided the details of what is included in the fee proposal. Eckhous said that ASI puts on a marketing campaign promoting what the renovation and remodel will mean in terms of meeting space, informal space, technology, resource centers, and dining. The SFAC is responsible for presenting a balanced, neutral, informational campaign. This will include pros and cons of the referendum that will be published in student newspapers and distributed throughout the campus and via e-mails to the entire student body to make sure they are getting a fair and balanced view of the referendum. Eckhous said that we need a sub-committee to develop the informational portion and present to the SFAC at the next meeting scheduled for November 7 so the members may review and make any changes and/or additions the committee feels necessary. Carmen Taylor asked if the committee understood the charge. All understood. Carmen Taylor suggested that Edwards, Eckhous, 2-3 students, and 1 other from the SFAC make up the sub-committee. Miles asks how often the sub-committee will meet. Carmen Taylor responds maybe 2-4 times. Depends on how long it takes to compile the information that will be presented to the entire committee on November 7. Jenkins, Phillips, Ibarra and Miles volunteered to join the sub-committee. Carmen Taylor confirmed the sub-committee consists of Eckhous, Edwards, Ibarra, Jenkins, Miles, and Phillips.

Edwards leaves at 10:21am

3. CSU Fee Overview and Policies. All attendees received a copy of Executive Order 1054, California Student University Fee Policy dated 1/14/2011. The EO details five fee categories and the corresponding authority, responsibility and accountability for fee actions within each category. Eckhous reviewed a summary of EO 1054. Soni asked if category 3 fees have a limit. Eckhous confirms yes they do. Soni then asked if category 2 fees have a limit. Eckhous explained that if appropriate consultation and a referendum are conducted then there is no limit. Sharon Taylor explained that the authority for the establishment of category 2 fees is different than category 3. Soni shared his concern regarding increasing fees and said this is a subject of discussion in Sacramento. Phillips would like to know if there is a student advisory component over the rest of the existing SEF at time of establishment. Carmen Taylor told Phillips that she will look that information up and get back to him.

5. Review of Annual Student Fee Reports 2013-14. Fugatt reviewed the Annual Student Fee Report. Soni asked what the Student Body Center Fee is. Fugatt confirmed that the Student Body Center Fee is for the University Student Union and Student Recreation and Wellness Center. The Student Body Association Fee is known as the ASI fee. Fugatt to change spreadsheet to reflect the campus specific description on these 2 fees.

Carmen Taylor asked all to review the 2014-2015 committee membership roster. She would especially like Phillips to review and confirm that all students are represented correctly by position. Phillips confirmed yes, they are and that he will pick 2 students to fill the current vacant spots. Phillips will e-mail Eckhous the names as soon as they are chosen.

6. Future Meeting Dates. All reviewed the future meeting date’s memo they received.

7. Homework. Homework is for the sub-committee to meet and present materials at the November 7 meeting.

8. Adjournment. The meeting adjourned at 10:56am

Tami Williams, Division of Student Services

(These minutes were approved on 11/7/14)