

STUDENT FEE ADVISORY COMMITTEE

Thursday, May 3, 2018

8:30 a.m. · USU 205

MINUTES

Attendees: Carmen Taylor, Travis Tamasese, Joe Nino, Sofia Musman, Alexander Trimm, Jessica Pandya, Marianne Hata, Kathleen Engberg, Veronica Hernandez, John Fugatt, Anthony Saucedo

1. Welcome

Carmen Taylor convened the meeting at 8:30 a.m.

Carmen welcomed Elaine Kist and asked everyone in the room to introduce themselves.

2. Approval of Agenda and Minutes

Minutes of Meeting held March 9, 2018

Agenda of Meeting held May 3, 2018

Jessica Pandya motioned to accept the agenda. Sofia Musman seconded. All in favor. Joe Nino motioned to accept the minutes. Sofia seconded. All in favor. Agenda and minutes accepted.

3. COTA: College of the Arts Course Fees

Patrick Mullen, Technology Coordinator, School of Art

Patrick proposed a reduction in all fees. Software has gone down in price. Others are being eliminated. One expensive piece is now free. Joe motioned to accept. Sofia seconded. All in favor. Passed.

4. CCPE: Open University and Dance Fees

John Lyons, Associate Dean, Operations & Administration

John provided an overview of CCPE and discussed how fees collected are shared by the University and CCPE. Everything done is under the university structure and fees are generally not increased. Dance hasn't been increased since 2012. It's a small program with 14 students and don't like to increase fees in between cohorts. The increase is \$25 per unit, going from \$475 to \$500, and will mainly go towards instructional cost and overhead. Sofia asked if Dance students were aware of this, and John said yes. Majority of committee in favor.

5. Enrollment Services – Transcript Fee

Susan Leigh, Assistant Vice President, Enrollment Services

Susan said she's been here for 15 months and has received multiple complaints on the lack of electronic options, and the complexity of obtaining transcripts. Delivery time is 7-10 days and there are no overnight options. With the new proposed structure, each transcript

will cost \$12, online ordering will be available 24/7, E-transcripts will go out every hour, option to overnight, and increased customer service. Joe proposed the idea of possibly providing the first transcript for free. Susan mentioned that nothing is free and the cost would have to be absorbed somewhere. Majority of committee in favor.

6. Adjournment

Carmen Taylor thanked everyone for attending and mentioned that future meetings will begin at 9am. The meeting was adjourned at 9:15 a.m.