



California State University, Long Beach

Date: November 2, 2016
To: Carmen Taylor, Chair
Student Fee Advisory Committee
From: John Fugatt
Director, Student Financial Services
Subject: Category III - Request to Establish a New Fee Within the Approved Range – \$100 Sculpture/4D Electronics, Mechanics, Kinetics Supplies

The College of The Arts, School of Art is requesting approval to establish a new \$100 Category III fee for ART 364, effective Spring 2017.

Under EO 1034, this request meets the definition of a Category III fee: Fees associated with state-supported courses, specifically for materials and services used in concert with the basic foundation of an academic course offering. It is also within the CO authorized fee range of \$0 - \$150 for non-travel courses. Responsibility and authority are as follows:

1. Fee Advisory Committee:

The fee advisory committee will consider proposals and make a recommendation to the president.

2. President:

The president is delegated authority for the oversight and adjustment of Category III fees. The president is responsible for assuring that appropriate and meaningful consultation occurs prior to adjusting any fee or requesting a new Category III fee. The president may establish fees within a range established by the chancellor.

As the attached fee request and supplemental information sheet shows, the College is requesting a fee of \$100 Sculpture/4D Electronics, Mechanics, Kinetics Supplies per student for supplies obtainable for a significant discount purchased in bulk. A worksheet supporting the \$1,587 supplies cost is attached for your reference. The costs are well defined and support the fee calculation. I recommend approval by the Student Fee Advisory Committee.

Please do not hesitate to let me know any questions or concerns you may have. Thank you.

Attachments

Cc: Sharon Taylor, AVP Financial Management



Category III - Establish A New Fee Within Approved Ranges

General Information

Department / College SOA/COTA (Dept ID: 00214)

Division AA

Course Catalog Number(s) Art 364

Course Name(s) Sculpture/4D: Electronics, Mechanics, Kinetics

Fee Name Sculpture/4D: Electronics, Mechanics, Kinetics Supplies

Purpose of the Fee To purchase consumable supplies in bulk to alleviate individual student expense

Detailed Fee Description This course utilizes materials that are not easily attainable by students and/or come in large quantities that would be easier and cheaper to purchase in bulk and divide amongst the students in the course. If students are to purchase supplies for this course individually the out of cost would be nearly doubled (see spread sheet with details of material costs that is categorized into bulk purchase versus individualized student purchase). Students are currently suffering in the course because these materials are not easily found locally.

Effective Date Spring 2017

Contact Information

Name Brittany Ransom

Contact Phone: 419-236-2657, Email: brittany.ransom@csulb.edu

Request Status


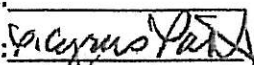
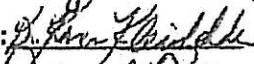
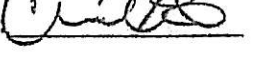
Date Requested 2/17/16

Last Modified 2/17/16

Request ID 306

Account Number 501110

Calculation of Fee Level		
Personnel Services Cost		
	Min (Year 1)	Max (Year 2)
Salaries and Wages		
Temporary Help Cost		
Student Assistants Cost		
Staff Benefits Cost		
Other Personnel Services Cost		
Supplies and Services		
Tangible Consumable Materials	1587.07	
Services		
Insurance		
Rentals		
Other Supplies and Services		
Other Costs		
Any Other Costs		
Description		
Total Costs (A)	\$ 1587.07	\$
Number of Students/Year (B)	16	
Calculated Cost per Student (C) = A / B	\$ 99	\$
Recommended Fee	\$ 100.00	

Authorization to Submit Request			
Division VP/Appropriate Admin.	Dr. David Dowell	Signature: 	Date: _____
Division AVP/College Dean	Marianne Hata Cyrus Parker-Jennette	Signature: 	Date: 2/23/16
Department Chair/Manager	Dr. Karen Kleinfelder	Signature: 	Date: 2-22-16
ASM	Chanel Acker	Signature: 	Date: 2-22-16

Please contact us at sfac@csulb.edu if you have any additional questions.

ART 364 LAB FEE

Item	Vendor	Quantity (for 16 Students)	Price Per Unit If Purchased in Bulk (Not Taxed or Including Shipping)	Total If Purchased in Bulk	Quantity if Students Buy Individually	Price Per Item if Students Buy Individually (Not Taxed or Including Shipping)
Jumper Wire Pack	Amazon: http://amzn.com/B00IKBLLE	1	\$7.00	\$7.00	1	\$7.00
LEDs (Multi Pack)	Amazon: http://amzn.com/B00UWBJM0Q	1	\$12.99	\$12.99	1	\$12.99
Arduino Boards	Sunfounder: http://www.sunfounder.com/index.php?c=showcs&id=50&model=UNO%20R3&pname=Arduino&name=&pid=21	16	\$14.39	\$230.24	1	\$14.95
Photoresistors (10 Pack)	Amazon: http://amzn.com/B00AQVYWA2	1	\$4.69	\$4.95	1	\$4.95
Ceramic Resistor Pack	Amazon: http://amzn.com/B00E9Z0OCG	1	\$9.99	\$9.99	1	\$9.99
Flush Cutters	Jameco: http://www.jameco.com/1/1/59047-175lx-5-6-inch-diagonal-flush-shear-cutters-esd-safe-handle-safety-guard.html	16	\$6.95	\$111.20	1	\$7.75
10k Potentiometer	Jameco: http://www.jameco.com/webapp/wcs/stores/servlet/Product_10001_10001_286206_-1	16	\$1.19	\$19.04	1	\$1.39
Flex Sensor	Amazon: http://amzn.com/B00FPXIV6M	16	\$7.95	\$127.20	1	\$12.95
Force Sensor	Jameco: http://www.jameco.com/webapp/wcs/stores/servlet/Product_10001_10001_2128260_-1	16	\$7.95	\$127.20	1	\$8.95
Servo Motors	Mouser: http://www.mouser.com/ProductDetail/Arduino/T010050/?qs=sGAEpiMZZMvuFvKElodORhGUr2A1mQE%252bEwdi7WVDv6A%3d	16	\$8.90	\$142.40	1	\$8.99
DC Motors	Amazon: http://amzn.com/B00JR6IY4M	4	\$5.39	\$21.56	1	\$5.39
Stepper Motors	Amazon: http://amzn.com/B00N2K3Q5Q	4	16.95	\$67.80	1	\$16.95
Diodes (100 Pack)	Amazon: http://amzn.com/B00LUJFFAU	1	\$1.55	\$1.55	1	\$1.55
Electret microphone Sensor	Adafruit: https://www.adafruit.com/products/1063	16	\$6.26	\$100.16	1	\$6.95
Conductive Fabric	Adafruit: http://www.adafruit.com/products/1168	16	\$4.46	\$71.36	1	\$4.95
Conductive Thread (Sharable)	Amazon: http://amzn.com/B007R9UA4S	1	\$9.95	\$9.95	1	\$9.95
Speakers	Jameco: http://www.jameco.com/webapp/wcs/stores/servlet/Product_10001_10001_135589_-1	16	\$1.95	\$31.20	1	\$1.95
9V Battery Snaps (Two Wire)	Jameco: http://www.jameco.com/webapp/wcs/stores/servlet/Product_10001_10001_109154_-1	16	\$0.29	\$4.64	1	\$0.29
9V Batter Snaps (Arduino Connector)	Jameco: http://www.jameco.com/webapp/wcs/stores/servlet/Product_10001_10001_2207056_-1	16	\$1.95	\$31.20	1	\$1.95
Soldering Iron Pack	Amazon: http://amzn.com/B0002IWF62	16	\$19.95	\$319.20	1	19.95
Breadboard	Jameco: http://www.jameco.com/webapp/wcs/stores/servlet/Product_10001_10001_20601_-1	16	\$5.39	\$86.24	1	\$5.95
Estimated Shipping				\$50.00		\$50.00
			Total	\$1587.07		
			Divided by 16 Student = Cost Per Student	\$99.19		
Art 364 Past Enrollment Fall 2014: Not Offered Fall 2015: 13 Students when class is offered: 15.66667	Spring 2014: 18 students Spring 2015: 16 students Average Class Enrollment		Lab Fee Per Student:	\$100.00	Total Cost If Student Purchases Supplies Individually	\$215.74



Category III - Establish A New Fee Within Approved Ranges Review and Approval Process

REQUEST INFORMATION

Department/College: SOA/COTA

Fee Name: Sculpture/4D: Electronics, Mechanics, Kinetics Supplies

Chartfields (Fund Code - Acct Num - DeptID): -501110-00214

BURSAR'S REVIEW

Financial information reviewed and validated

Financial information reviewed and the following exceptions are cited:

Date: 9/16/16 Bursar: 

AVP/FINANCIAL MANAGER'S REVIEW

Financial information reviewed and validated

Financial information reviewed and the following exceptions are cited:

Date: / / AVP/Financial Manager: _____

STUDENT FEE ADVISORY COMMITTEE'S REVIEW

Based upon the information presented, the Student Fee Advisory Committee:

Recommends the **APPROVAL** of the request - forward to campus president for final approval

Recommends the **DENIAL** of the request - return to requesting department (via Bursar's Office)

Comments:

Date: / / Chair, Student Fee Advisory Committee: _____

PRESIDENT'S DECISION

Based upon the recommendations made by the Student Fee Advisory Committee, I:

APPROVE the Student Fee Advisory Committee's recommendation

DENY the Student Fee Advisory Committee's recommendation

Comments:

Date: / / Campus President: _____