

STUDENT FEE ADVISORY COMMITTEE

Thursday, November 3, 2016

8:30 a.m. · USU – 304

MINUTES

Members Present: Heba Alshoubaki, Matthew Argame, Nancy Eckhous, Yasmin Elasmr, Kathleen Engberg, John Fugatt, Marianne Hata, Veronica Hernandez, Jessica Pandya, Gio Smith, Carmen Taylor, Sharon Taylor, Logan Vournas

1. Welcome and Introductions

Carmen Taylor convened the meeting at 8:34 a.m.

2. *Approval of Agenda and Minutes

Carmen Taylor asked for approval of the minutes from the May 6, 2016, meeting. Logan Vournas asked if there was an update to the Student Health Center Fee. Carmen Taylor responded that the item has not come back to the floor. Vournas motioned to approve the minutes; Jessica Pandya seconded. The minutes were approved unanimously.

Carmen Taylor asked for approval of the agenda. Vournas motioned; Heba Alshoubaki seconded. The agenda was accepted unanimously.

3. CSU Fee Overview and Policies

As this was the first meeting of the year, and in order to accommodate new students and members on the Committee, Carmen Taylor asked Nancy Eckhous to provide an overview of the CSU Student Fee Policy, Executive Order (EO) 1102. Eckhous went over EO 1102 and explained the Category Fees.

Vournas asked whether this Committee can assign allocations. Eckhous responded that the Committee is bound to those areas covered by EO 1102. Vournas asked for the language in the Executive Orders, and Sharon Taylor stated that they are available on the CSU website. Gary Griswold asked about Category VI fees, and Vournas explained that the SIRF fee is a \$2 voluntary fee for CSSA; it is an opt-out fee that replaces dues paid to CSSA.

4. *School of Art Fee Request

Brittany Ransom, a professor from the School of Art, who teaches a course entitled Electronics, Mechanics, and Kinetics, explained her request for a student fee for the course. She explained

the course requires very specific components such as circuit and micro controller boards for sensor-based interactive artwork. She shared that the materials are difficult to come by, and she has worked with the Bookstore to achieve the lowest prices for students. The materials are much cheaper when purchased in bulk. Kathleen Engberg asked if we are charging the same price for the kit as being requested, and Ransom responded yes. Vournas asked if the students already pay a fee, and Ransom responded no. Vournas asked if Ransom had approached any students in regards to the fee, and Ransom shared that according to the course evaluations, procuring the materials are a big complaint from students. Carmen Taylor asked how many students take the course each semester on average, and Ransom stated that there 16-18 with a goal of 20. Giovanni Smith asked to see excerpts from the course evaluations that would support this fee, and Ransom agreed to provide them to the Committee. Vournas asked if the materials are mandatory, and Ransom responded that it is nearly impossible to participate without the materials. Carmen Taylor asked how shifts in prices would be handled in regards to the fee, and Ransom explained that there hasn't been much shift in the prices over the last eight years. Pandya asked if prices for materials were to shift dramatically, would Ransom be required to come back to the Committee to revise the fee. John Fugatt responded yes. Sharon Taylor agreed, and Marianne Hata stated that while a range was used in the past, even if the fee increased by \$1, the fee would be required to come before the Committee again. Yasmin Elasmr asked if breakage fees were considered, and Ransom stated that an extra kit has been built in to the fee to be used as backup. Carmen Taylor asked if there was a textbook for the course, and Ransom responded no.

Carmen Taylor asked if there was a motion regarding this item. Smith motioned to approve with the understanding that evidence from the course evaluations were provided to the Committee. Pandya seconded, and the motion carried unanimously. Carmen Taylor stated that the evaluations should be provided to Eckhous who would share with the Committee.

5. Review of Annual Student Fee Reports

Vournas asked why we pay an ID card fee each semester. Sharon Taylor explained that the fee pays for the services the card provides. Vournas asked if a fee can be increased without going to referendum or the committee. Fugatt answered yes, and Sharon Taylor clarified that it depends on the fee. Griswold asked about the previous year revenue and previous year balance columns and whether that signified if there was a carryover amount. Fugatt responded yes. Vournas asked for clarification of the AS fee category listing \$12 million. Sharon Taylor explained how ASI money is allocated according to the ASI budget.

6. Adjournment

Carmen Taylor reiterated that Eckhous would send the student evaluation excerpts to the Committee via email and concluded the meeting at 9:18 a.m.