

STUDENT HEALTH SERVICES FEE AND FACILITIES FEE
TIMELINE FOR FEE ACTIONS - SPRING 2016

	If the Campus Conducts a Student Fee Referendum - mid April	If the Campus Conducts Alternative Consultation
Dec 4 2015	Presentation and Discussion with the SFAC.	Same
Jan 5 2016	Review of Financial Information with AVPs Taylor and Kadowaki	Same
Jan 13	Met with ASI Exec Team who expressed support for lower of two fees and recommended alternative consultation. They will have follow-up discussion with the President.	
Feb 19	The SFAC shall consider the proposals and make a recommendation to the president.	Same
	a. The amount of the fee increase for the Student Health Center Fee and the Facility Fee.	Same
	b. The target implementation term and whether it is phased in.	Same
	c. Recommend whether to have a student fee referendum or alternative consultation.	Same
	d. SFAC appoints a subcommittee, in consultation with ASI and Academic Senate to develop guidelines and informational materials to assure the referendum is open, fair and objective.	d. SFAC appoints a subcommittee, in consultation with ASI and Academic Senate to develop guidelines and informational materials to assure that appropriate and meaningful consultation is open, fair and objective.
Feb 22-25	The president reviews the recommendation of the SFAC and determines whether the campus conducts a student fee referendum or appropriate and meaningful consultation.	Same
Feb 25	The president shall inform the SFAC of the decision to conduct a student fee referendum.	The president shall inform the SFAC of the decision to begin alternative consultation.
Feb 29 - Mar 11	Subcommittee develops an informational campaign ensuring information is open, fair and objective.	Alternative consultation strategies shall be developed with input from ASI and the SFAC to ensure the process is transparent and meaningful and shall solicit the input of a representative sample of the student body.
Feb 29 - Mar 4	The SFAC issues a voter pamphlet providing objective analysis and statements for and against.	Same
Mar 1 - April 18	Copies of the voter pamphlet and ballot and information regarding dates, times and polling locations available to students and published in the campus newspaper and in other public locations around campus at least 30 days prior to the referendum.	N/A
Mar 1 - April 18	Information campaign	Information Campaign

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	a. Consultation with ASI Senate, Academic Senate, University Resource Council, Student Affairs Student Advisory Group and in public hearings.	a. Same - Consultation with ASI Senate, Academic Senate, University Resource Council, Student Affairs Student Advisory Group and in public hearings.
		b. A representative sample should include students in leadership positions as well as students not involved in campus leadership. Efforts should be made to include students from many aspects of campus life regardless of the type of fee.
		c. Any written material regarding the fees should follow the same guidelines as the referendum voter pamphlet to provide objective analysis of the fee.
Apr 19-21??	Student Referendum Conducted. Exact dates TBD	Results of the alternative consultation process should be summarized and put in writing and used as additional advisory material to be taken into consideration by the SFAC and the president.
Late Apr	SFAC meets to review results and make a recommendation to the president to approve or deny the fee changes. The results are advisory to the SFAC and the president approves or denies.	Alternative consultation information campaign may run beyond late April depending on the subcommittee's recommendation.
May -optional		SFAC meets to review results and make a recommendation to the president to approve or deny the fee changes. The results are advisory to the SFAC and the president approves or denies.
Early May	President approves or denies and communicates approved fee actions to the CSU Chancellor.	Same
Spring 2016	Approved fee actions implemented.	Approved fee actions implemented.