Congressional Internship Program Application Materials

Each year, one California State University, Long Beach, student is nominated to participate in the prestigious Panetta Congressional Internship Program, receiving two weeks of orientation at the Panetta Institute at CSU Monterey Bay, followed by 11 weeks in Washington, D.C., working for a California member of the U.S. House of Representatives. The Panetta Institute pays all program costs and the student can earn up to 20 units of academic credit upon successful completion of the program and related academic work.

To be eligible, applicants must be undergraduate sophomores or juniors who will be a matriculating junior or senior during the period of internship. Students who have accumulated more than 120 units are ineligible. Students in any academic major may apply and the program is open to qualified students regardless of income. Applicants must have completed at least one semester at CSULB and be in good academic standing in all colleges or universities attended (including lower division).

Any student who wishes to be considered for this program must submit the following materials to the Office of the Vice President for Student Affairs by noon on Monday, February 23, 2015. Unfortunately, the university is not able to consider applications that are lacking any of the required materials and applications that are received after the deadline.

- Complete set of college transcripts including community/junior college work and/or other college/university work.
- Resume (no more than three pages).
- Written essay from the student stating the reasons for her/his interest in the Panetta Institute’s Congressional Intern Program (2 pages in length)
- Copy of a graded paper (at least three pages long) with documentation or notation that indicates the grade received for the paper
- Letter of recommendation from faculty
- Application Cover Form