2019 ANNUAL FIRE SAFETY REPORT

FIRE STATISTICS FOR 2016-2018

Issued September 2019
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Description of Residence Hall Fire/Life Safety Systems

On-campus (reasonably contiguous) student housing encompasses the following residential complexes; 1) Hillside College located at the northeast corner of Beach Drive and Earl Warren Drive, providing housing for about 1040 student residents [includes Los Alamitos Hall, Los Cerritos Hall & International House]; 2) Parkside College located on the west side of Earl Warren Drive, south of Atherton Street, providing housing for about 1000 student residents; 3) Beachside College located on Pacific Coast Highway, north of Clark Avenue, providing housing for about 700 student residents.

Building codes mandate that these complexes are equipped with a fire sprinkler system, pull alarms, smoke and heat detectors. Designers of each complex installed numerous heat and smoke detectors and sprinklers in each residential dwelling. All fire safety alarms/activations within CSULB housing are monitored by the CSULBPD Communications Center. In the case of an actual fire, fire-fighting responsibilities are delegated to the Long Beach Fire Department.

A fire inspection of each on-campus living space is conducted monthly by Housing and Residence Life staff to ensure that residents are in compliance with published on-campus residential fire safety rules and regulations. Twice each year, all detection and prevention equipment such as smoke detectors, heat detectors, pull stations, fire extinguishers, emergency lighting and backflow preventers are professionally inspected and tested to ensure that each is serviceable and fully operable by a locally operated and properly licensed vendor. Finally, periodically, the State of California Fire Marshal reviews all fire inspection data along with a physical inspection of campus buildings with a particular emphasis of our campus residential housing areas.

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*Full sprinkler system is defined as having sprinklers in both individual rooms and common areas

Fire Drills

Housing and Residence Life conducts mandatory fire evacuation drills each calendar year. Fire evacuation drills are supervised by Student Housing staff and (as necessary) monitored by personnel from Emergency Management and/or CSULBPD. The Long Beach Fire Department will always be notified before any Fire Drill exercise. Housing and Residence Life staff members are also responsible for conducting periodic fire safety instruction sessions with residents during the academic year.
For the safety of all student residents, all building evacuations shall be considered genuine emergencies and residents will be instructed to take all necessary precautions and to follow all evacuation instructions from Housing and Residence Life staff, CSULBPD Officers or Long Beach Fire Department personnel.

Policies or Rules on Portable Electrical Appliances, Smoking and Open Flames in Student Housing Facilities

Fire safety regulations at CSULB are designed and intended to prevent death, injuries and/or damage to university property and its facilities. Housing and Residence Life maintains, publishes, and distributes relevant fire safety policies to residents.

CSULB Housing & Residential Life Fire Safety Policy:

Alarms - Fire Life Safety Device
Alarms
Every room has full smoke detection with at least one smoke detector in each room where required. When activated these devices will sound an alarm locally. All smoke detector alarms will report to the Department of Public Safety which will respond. It is important that you vacate your room when a smoke detector or carbon monoxide detector alarm sounds.

What do I do if the alarm sounds?
Evacuate immediately. From another area, call Public Safety at (562) 985-4101 and report the alarm. Do not re-enter the room until instructed to do so by Public Safety or Environmental Health and Safety (EHS). Public Safety will contact EHS to measure CO levels and determine the necessary course of action. Each device is designed to minimize the possibility of false alarms, so treat all alarms as a real problem.

May I put furniture in front of the device?
The device will not function properly if it is covered up. Make sure there are at least a few inches of clearance around the device to allow air to flow through it. Do not place large pieces of furniture or bedding in front of it.

How could the device be damaged?
The Fire Life Safety Device is sensitive to extreme temperature, high humidity and liquids. It should not be placed in very hot or very cold areas. Water and cleaning solvents spilled or sprayed onto the device can cause damage.

Am I responsible for a damaged or lost device?
Housing inspectors will include the Fire Life Safety Devices in their routine inspection. If the device is missing or damaged by the resident, the resident will be responsible for the replacement cost of the device. If the device is left unplugged, the resident may be fined the cost to service new devices.

Who can I contact for more information?
For information about the Fire Life Safety Device, contact EHS at (562) 985-2283. All appliances and cords must be UL approved.

Do not overload electrical outlets at any time. Only one appliance should be plugged into each socket in the outlet. Do not use extension cords, only surge protectors. Never use multiple extension cords. Do not operate two or more high-amperage appliances simultaneously (i.e. a computer and a hair dryer). Do use a surge suppressor to protect computers and other sensitive electronic equipment.

Floor plans, evacuation routes, evacuation assembly locations, drill procedures and fire safety policies are reviewed by RA’s at first floor meeting. Laminated floor plans and evacuation routes are publicly posted on each floor of each
residence hall. A 24-inch clearance must be maintained around smoke detectors. Tampering with any component of the smoke detection system is prohibited. Absolutely nothing may be attached to wiring, smoke detectors. Students will be charged for repair and/or replacement of any detection device, and a fine will be issued to all room occupants with possible disciplinary action. The cost to service smoke detectors will be assessed evenly to the students occupying the rooms which they are present in.

**Candles, Incense, and Flammable Liquids**

Candles and incense are not permitted in any undergraduate or graduate dormitory room, annex or common space and will be confiscated and disposed of immediately. Please refer to Fine Schedule for penalty. If a candle cannot be easily removed from its holder, container or receptacle, all parts will be confiscated and disposed of. If unattended lit items are discovered, these items will be extinguished, confiscated and disposed of immediately.

Alcohol lamps, oil lamps, fireworks (including hand held sparklers, ground based sparklers and novelties), flammable or combustible materials such as gasoline, kerosene, propane, lighter fluid, charcoal products containing accelerants, or similar substances are also not permitted in any student housing unit. When discovered, the item will be confiscated and disposed of immediately.

**Cooking**

University policy prohibits cooking in dormitory and apartment rooms. Microfridges are provided through CSULB Housing & Residential Life, but student-owned microwaves are not permitted anywhere in dormitories or apartments.

**Egress Doors and Windows**

You may not affix anything to a window or egress door (room entry door, bedroom door, hallway door, etc.). Egress doors must open fully without hindrance from items in the path of the door swing. If large items such as bicycles, scooters, furniture, boxes, etc are found blocking a door. Tampering with safety seals on any egress door is prohibited. Furniture or impediments may not be placed on either side of any emergency door at any time. Locks, slide bolts, hooks and eyes, chains, or other devices may not be installed on any emergency door within suites that give access to any emergency door or fire escape serving that suite.

**Electrical Wiring**

Only University electrical wiring is permitted in dormitory rooms. You may use UL listed, fused power strips with cords of 12 feet or less; however, you may not use power strips in series to gain greater length. Electrical cords must not be routed unsafely (under carpets, in pathways, through doorways, taped down, etc). Spliced, taped or frayed cords must not be used. Electrical wiring which is homemade or otherwise modified is prohibited. Non-breaker, multi-outlet devices such as adapters, cubes, etc. are prohibited. Dimmer switches, ceiling fixtures and ceiling fans may not be installed. Daisy chaining or connecting multiple extension cords and power strips together is prohibited.

**Evacuation Procedures**

All dormitories and annexes are equipped with an alarm system that has audible and visible alarms and can be activated by manual pull stations or smoke detection. If you hear or see an alarm, evacuate immediately, unless you have specific emergency responsibilities, and go to your designated assembly point. Assembly points are listed at the California State University Long Beach Emergency Preparedness website. During an emergency, students and visitors who may not be familiar with this plan must be informed of the requirement to evacuate. Special attention should also be given to anyone with disabilities, especially those who are visitors or unfamiliar with the building. Evacuate to your respective rally point once outside the building. RAs should account for all their advisees. If you think you might need specialized assistance in recognizing an alarm (i.e. a visual alarm device) or help during an evacuation (i.e. specialized evacuation equipment or alternative egress route planning) due to a medical condition or disability, you may contact your emergency coordinator to arrange for an evaluation. Self-identification is voluntary. All such requests and any special arrangements made will only be disclosed to Public Safety and
individuals who have a responsibility to assist under the plan. Remember that elevators are tied to the fire detection system and are not available to residents once a fire alarm sound.

Fire Evacuation Drills
State law requires regular, unannounced fire drills. Whether drills are conducted during the day or night, full cooperation in quickly and safely evacuating a building is expected.
A student who fails to cooperate or leave the building when a fire alarm sounds will be referred to CSULB Housing & Residential Life for disciplinary action.

Halogen Lamps and Space Heaters
Halogen lamps and space heaters are unauthorized heat-producing appliances and are not permitted in undergraduate or graduate dormitories or annexes. If discovered, the unauthorized appliance will be confiscated.

Refrigerators and Freezers
All dorms are equipped with microfridges. Personal refrigerators are not permitted inside the dorm rooms. If discovered, the unauthorized appliance will be confiscated.

Unsanitary and Disorderly Conditions
Excessively disorderly conditions and the storage of excessive amounts of paper, trash, or recyclables are not permitted. Trash and recycling containers should be kept in your room or suite and only be placed in hallways for disposal. All hallways and means of egress are always to be kept free of debris. This includes bicycles, trash, skateboards, scooters, etc.

Procedures for Student Housing Evacuations
Residents are encouraged to read and follow all policies, rules and regulations regarding fire alarms, evacuations, assembly locations and the accounting of roommates and neighbors. Resident Advisors will check to see that everyone has evacuated to the evacuation areas. You are required by law to evacuate the building when the alarm sounds. Do not attempt to reenter the building until you are instructed to do so by the proper authority.

Potential Safe Staging Areas (Subject to consideration of current conditions at time of evacuation)
The following locations in the housing complexes have been designated as potential safe staging areas for housing evacuations dependent upon actual occurrences. Emergency personnel may designate other specific areas as needed.
Housing and Residence Life Office Lawn Area – The lawn area adjacent to the Main Housing office is the potential safe staging area designated for Parkside Commons Halls: G, H, J, K, L, M, N, P, Q, Parkside Dining hall, Parkside office, and Main Housing offices’ residents, guests and staff.

Los Alamitos Lawn Area – The lawn area north of Los Alamitos hall is the potential safe staging area designated for Los Alamitos hall, Residential dining hall, D, E, and F Building residents, guests and staff.

Los Cerritos Lawn Area – The lawn area south of Los Cerritos hall is the potential safe staging area designated for Los Cerritos hall, A, B, and C Buildings’ residents, guests and staff.

International House (IH) – Lot 1 to the east of the IH hall is the potential safe staging area designated for residents, guests and staff.

Beachside College – The park area towards PCH is the potential safe staging area for the Beachside dining hall, Pacific hall, and Beach hall residents, guests and staff.
Assuming that an emergency evacuation is one that does not require evacuating from campus or onsite housing complex, emergency personnel will remain at their posts until the “all clear” signal has been given by the Hall Coordinator or CSULBPD.

Policies for Fire Education and Training
CSULB maintains a comprehensive fire safety program that involves regular inspections, drills and compliance enforcement with established state law, campus policies and on-campus housing fire safety rules and regulations. Employees of Housing & Residence Life undergo annual training involving hands-on use of fire extinguishers and locations where they are placed. They are also trained on proper evacuation routes & procedures. They are educated on identifying different classes of fires and what methods work best to extinguish them.

Residents are provided with information and education regarding fire safety in writing and in hall meetings with their Resident Advisors, including preparedness tips, rules and regulations regarding fire safety, and evacuation plans. Residents also participate in two fire evacuation drills each calendar year.

Reporting Incidents of Fire
Any member of the student housing community who observes a fire should activate a fire alarm and evacuate to a safe location. All instances of fire must be immediately reported to CSULBPD, even those that have been extinguished.

1. Dial (562) 985-4101
2. Dial 9-1-1 from any campus telephone to report a fire emergency
3. Dial 9-1-1 from a cellular telephone to report a fire emergency
4. Use any one of the more than 90 building emergency telephones to report a fire emergency
5. Use the emergency intercom system found in most building elevators to report a fire emergency
6. Use any one of the 95 Blue Light Emergency call-boxes and/or poles strategically located around campus, the parking lots and the parking structures to report a fire emergency
7. Off-campus calls for emergency assistance should be directed to the appropriate local law enforcement agency
8. Pull a fire alarm

Be ready to provide:
- Your name, telephone number and location
- Calmly describe the fire emergency
- Do not hang-up, allow the dispatchers to end the call

The following is a list of positions that should be notified AFTER a fire has occurred:

1. Chief of Police
2. Office of the President
3. Executive Director of Housing & Residence Life
4. Risk Manager
5. Environmental Health & Safety Director
Description of Future Fire/Life Safety Improvements

With an enhanced focus on the student residential areas, the CSULB general fire safety plan is never ending, always evolving in order to improve and enhance our existing fire safety systems and methods of safely evacuating campus buildings. The student residential area is scheduled for hardware and software upgrades to the fire safety systems in the very near future. Housing and Residence Life is preparing an improvement plan for fire and emergency safety and response to be implemented in the upcoming years.

Some of these improvements include:
- Comprehensive information throughout the school year for prevention of false fire alarms.
- Proper appliances to be used in the dorms.
- Maintaining safe egress routes at all times.
- RA random room checks.

Student Housing Fire Statistics 2016 through 2018

For the purposes of fire safety reporting, HEA defines a fire as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

The annual fire safety statistics reported below contain Housing and Residence Life statistics compiled from the 2018 calendar year and from the two previous calendar years.
### 2016 Calendar Year

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<thead>
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<th>Number of Fires</th>
<th>Fire #</th>
<th>Cause of Fire</th>
<th>Injuries Caused</th>
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The 2018 Annual Security Report
The 2018 Annual Security Report is available at: www.csulb.edu/CleryASR